



**MALTA STOCK EXCHANGE
INSTITUTE**

**TOWARDS A
BRIGHTER
FUTURE**

Fund Accounting and Administration

Course No 216

The aim of this course is to give a brief overview of the different types of Collective Investment Schemes and to provide more information with regards to the tasks and responsibilities of the Fund Administrator. It will also give more insight on the different roles within the Fund Administration business. An explanation on how to calculate an NAV and on how to price different types of Instruments will be provided. After this course you will be able to understand the basic principles of Fund Accounting and Administration.

Supported by:

alterDomus*

Sample Topics Covered:

Introduction to the Malta Funds Regime

Fund Administration – Tasks and Responsibilities

Roles within Fund Accounting

NAV Calculation

Pricing

Private Equity and Real Estate Funds

General Information

Time: 09.00 - 12.00hrs

Venue: Malta Stock Exchange
Subject to COVID-19 related restrictions
Online

Level: Introductory

Schedule

Duration: 3 hours

Dates: 2 March
 22 September

Target Audience

Financial services sector practitioners, fund administrators and managers, and persons interested in learning more about the regulatory structures and processes connected with the setting up of a fund in Malta.

Registration fee: **€95 per participant**

- Full time student (50% discount)
- Senior citizen (50% discount)
- Group booking of 4 or more applicants from the same Organisation (10% discount)

Applications are to be made by clicking the **'apply now'** button and completing the online application process.

Malta Stock Exchange Institute Ltd.

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Lecturer

Ms Lorraine Meachen



Lorraine Meachen is a Funds Senior Manager at Alter Domus Malta. She joined Alter Domus in October 2018. Currently Lorraine is a Senior Manager within the Funds Department responsible for the managing of a number of Collective Investment Schemes and is also responsible for the operations of the funds team and acting as Team Leader. Before joining Alter Domus, Ms Meachen worked with Amicorp Fund Services (Malta) Ltd as a Senior Fund Accountant ensuring the delivery of various NAVs and regulatory reporting to several clients and to the authority. Lorraine started her career at TMF Fund Services (Malta) Ltd where she spent 7 years in the Funds Department and was involved in the preparation of NAVs and Central Bank Returns amongst other tasks. Lorraine's academic qualifications include a Degree with Honours in Banking and Finance issued by the University of Malta.

Cheques to be made payable to: Malta Stock Exchange Institute Ltd.

Payments by bank transfer

Bank: Bank of Valletta plc
IBAN Code: MT04VALL22013000000040025119059
IBAN BIC: VALLMTMT

Kindly insert your NAME, SURNAME, ID CARD NUMBER and COURSE NUMBER in the transaction narrative.

This application is to be accompanied by payment or proof of payment by bank transfer.