



## Issued by Authority of the Malta Stock Exchange Board

September 2024



Appendix 3.1

# APPLICATION FOR MEMBERSHIP

## **APPLICATION FOR MEMBERSHIP**

How to use this Application Form

1. Applicants must submit a completed Application Form together with any supporting documents to :

The Chief Executive Malta Stock Exchange Plc Garrison Chapel Castille Place Valletta VLT 1063

- The Application should be read in conjunction with the Financial Markets Act [Cap 345 of the Laws of Malta] and any regulations made thereunder and the Bye-laws of the Malta Stock Exchange plc [available on <u>www.borzamalta.com.mt</u>].
- 3. Applications will only be considered provided that all relevant sections have been duly completed and supporting documents have been appended.
- 4. Should space provided not be sufficient, additional information may be entered on a separate sheet with the heading "Continuation to Section \_\_\_\_\_" duly signed and dated.
- 5. Misleading or incorrect information on any material point shall render the application invalid.
- 6. All information submitted in the application is for the sole use of the Exchange and will not be divulged to third parties other than the Competent Authority as deemed appropriate.

#### NOTE:

This Application Form must be completed by applicants falling within the definitions outlined in Bye-law 3.00.01.01 and 3.00.01.02.

In the case of applicants falling within the definition outlined in Bye-law 3.00.01.03, the Exchange will need to evaluate applicants as being "fit and proper" as well as undertake a due diligence exercise. Applicants within this category would, therefore, be required to present relevant documentation and to complete Personal Questionnaires as necessary in order for the Exchange to complete such evaluations.

Applicants falling within this category should contact the Exchange for further details [marketops@borzamalta.com.mt].



## **APPENDIX 3.1**

### **1.00 SECTION 1 - MEMBER**

1.01	Applicant's Name :
	Legal Entity Identifier :
1.02	I.S.A. License Ref No.
	Or equivalent authorisation:
	[Kindly attach a copy of such license/authorisation]
1.03	Registered Address* :
Telepho	one No :
E-mail :	:

• The above information will appear on the Exchange's List of Licensed Members and all communications will be addressed accordingly.



### 2.00 SECTION 2 – DIRECTORS, OFFICERS AND EMPLOYEES

2.01	Chairman and Directors of Men	nber
CHAIRI	MAN	
	Full Name and Surname	
	Identity Card / Passport No	
	Date of Appointment	
DIRECT	OR	
	Full Name and Surname	
	Identity Card / Passport No	
	Date of Appointment	
DIRECT	OR	
	Full Name and Surname	
	Identity Card / Passport No	
	Date of Appointment	
DIRECT	OR	
	Full Name and Surname	
	Identity Card / Passport No	
	Date of Appointment	



#### 2.02 Officers and Employees

[Including Chief Executive, Managing Director, Secretary to Board as applicable and other employees holding a position of trust within the Member firm.]

Full Name & Surname	Position	ID Card No./Passport No.	Date of Appointment



#### 2.03 Director/s / Officer/s appointed to sign on behalf of Member :

Full Name & Surname	Position	ID Card No./Passport No.	Date of Appointment
(i)			
(ii)			
Specimen Signatures :			
(i)			
(ii)			
Kindly attach the appropriate Boa	ard Resolution in	respect of the above appoin	tment/s.
2.04 Compliance Officer			
Full Name and Surname	lo	dentity Card No/Passport No	
	-		
Date of appointment :			
Specimen Signature :			

Kindly attach the appropriate Board Resolution in respect of the above appointment/s



# **APPENDIX 3.1**

2.05	Security Administration	icer	
Full Na	me and Surname	Identity Card No/Passport No.	
Date of	f appointment :		
Specim	en Signature :		

Kindly attach the appropriate Board Resolution in respect of the above appointment/s



#### **3.00 SECTION 3 - SHAREHOLDING**

Give details of the shareholding in the firm applying for membership and any voting rights attached thereto of each of the individuals mentioned in Section 2 above where applicable [a "NIL" reply is required where no shareholding is applicable].

Full Name & Surname	Position	ID Card / Passport No	Shareholding	Rights



#### 4.00 SECTION 4 – OTHER BUSINESS INTERESTS

On the supplementary sheets, kindly provide answers to the following questions for each of the individuals mentioned in Section 2 above ["NIL" returns are also required where applicable].

(i) Are you a director, officer or employee of any companies or corporations engaged in relevant activities to that of the applicant Member?

YES NO

If YES, please provide details.

(ii) Do you have any controlling interest, directly or indirectly in any public company?

NO

YES

If YES, please provide details.



#### **5.00 SECTION 5 - DECLARATION**

#### **Declaration by Applicant**

- 1. We / I declare that the information contained in this application is complete and correct.
- 2. We / I declare that the Member, his officers and employees are aware of the provisions of the Act, any regulations made thereunder and the Bye-laws that may be in force from time to time and will comply with and be bound by all such relevant provisions.
- We / I declare that the Member shall be responsible for and be bound by all the actions and omissions of its officers and employees in their activities in connection with Malta Stock Exchange plc.
- 4. We / I declare that the Member shall keep Malta Stock Exchange plc notified of any significant changes in the information supplied in this application which occur after the date of submission of the application and prior to receiving notification of the Malta Stock Exchange plc's decision.
- We / I declare that the applicant has presented Personal Questionnaires to the Competent Authority and has received appropriate approvals in respect of the officers mentioned in Section 2 and Section 6 of this application, except for \_\_\_\_\_\_

Name in Blocks	Name in Blocks	
Signature:	Signature:	
Designation:	Designation:	
Signad on bobalf of:		
Signed on behalf of:		
[name of applicant member]		on [date]



# APPENDIX 3.1

#### 6.00 SECTION 6 - TRADERS

6.01 Attached please find \_\_\_\_\_ application/s in respect of [names] \_\_\_\_\_\_

who have been appointed by the applicant to act as traders on its behalf

[Board Resolution Ref No \_\_\_\_\_ dated \_\_\_\_\_].

#### 7.00 SECTION 7 - FEES

Attached	please	find	:
/ lituciicu	picase		•

Cheque No : \_\_\_\_\_\_

Bank: \_\_\_\_\_

Dated :

Amount : \_\_\_\_\_

in respect of Membership / trader fees in terms of Exchange Notice:

No 1 – Fees & Other Charges.

#### ADDENDUM

- 1. The Central Bank of Malta should complete only Sections 1.01, 1.03, 2.04, 2.05, 5.00, 6.00 and 7.00.
- 2. The Board of the Malta Stock Exchange plc may exempt prospective applicants from completing any of the Sections of this application.





Appendix 3.2

# APPLICATION FOR TRADERS

September 2024

## **3.2 APPLICATION FOR TRADERS**

#### How to use this Application Form

1. Applicants must submit a completed Application Form together with any supporting documents to :

The Chief Executive Malta Stock Exchange plc Garrison Chapel Castille Place Valletta VLT 1063

- 2. The application should be read in conjunction with the Financial Markets Act [Cap 345 of the Laws of Malta] and any regulations made thereunder and the Bye-laws of Malta Stock Exchange plc [available on <a href="https://www.borzamalta.com.mt">www.borzamalta.com.mt</a>].
- 3. Applications will only be considered provided that all relevant sections have been duly completed and supporting documents have been appended.
- 4. A separate application must be completed for each individual nominated trader.
- 5. Should space provided not be sufficient, additional information may be entered on a separate sheet with the heading "Continuation to Section \_\_\_\_\_", duly signed and dated.
- 6. Misleading or incorrect information on any material point will render the application invalid.
- 7. All information submitted in the application is for the sole use of the Exchange and will not be divulged to third parties other than the Competent Authority as deemed appropriate.
- 8. If such application is being submitted with an application for Membership, Sections 3, 4 and 5 do not need to be completed.



# **APPENDIX 3.2**

### **SECTION 1 - APPLICATION**

We [Member]	
hereby apply to appoint [name	of candidate]
as a trader to represent our Firm	n on the Floor of the Malta Stock Exchange plc.
Signature (Member)	
Name in blocks	
Date	
Address of Member	
Telephone No	
E-mail	
Lindi	
I.S.A. License Reference No.	
Or equivalent authorisation	
law of an	
Issued on	



### **SECTION 2 – PERSONAL DETAILS OF CANDIDATE**

2.01	
Surname	
Name	
Title	
Identity Card No/Passnort No	
[Please append copy of Identity Ca	rd/Passport]
2.02	
Position [if any] of candidate held w	with Member
since [date]	
2.03	
Date of Birth	
Place of Birth	
ID No/Passport	
Nationality (of ID/Passport)	
2.04	



#### **SECTION 3 - SHAREHOLDING**

Give details of the shareholding in the Member firm on whose behalf the trader will be acting and any voting rights attached thereto of the applicant trader ["NIL" replies are also required].

Shareholding

Rights

#### **SECTION 4 – OTHER BUSINESS INTERESTS**

On Supplementary Sheets, kindly provide answers to the following questions.

1. Are you a director, officer or employee of any companies or corporations engaged in relevant activities to that of the applicant Member?

YES

NO

If YES, please provide details.

2. Do you have any controlling interest, directly or indirectly in any public company?

YES

NO

If YES, please provide details.



## **APPENDIX 3.2**

#### **SECTION 5 - FEES**

ttached please find :
neque No :
ank:
ated :
mount : respect of trader fees in terms of Exchange Notice No 1 – Fees and Other Charges.

### **SECTION 6 – DECLARATION BY PROSPECTIVE TRADER**

I, \_\_\_\_\_\_ declare that the answers to the above questions are true in all respects.

Signature :	Date :	



### **SECTION 7 - DECLARATION BY MEMBER SUBMITTING APPLICATION**

- 1. We declare that the information contained in this application is complete and correct.
- 2. We declare that \_\_\_\_\_ [name of trader] is aware of the provisions of the Act, any regulations made thereunder and the Bye-laws that may be in force from time to time and will comply with and be bound by all such relevant provisions.
- We declare that we will be responsible for and bound by all the actions and omissions of
   [name of trader] in his / her activities in connection with the
   Malta Stock Exchange plc.
- 4. We declare that we will keep the Malta Stock Exchange plc notified of any significant changes in the information supplied in this application which occur after the date of submission of the application and prior to receiving notification of the Exchange's decision.

Name in Block Capitals	Name in Block Capitals	
Signature	Signature	
Designation	Designation	
Signed on behalf of [name of Member]		
on [date]		

#### ADDENDUM

- The Central Bank of Malta is exempted from completion of Sections 3 and 4 of such application.
- The Board of Malta Stock Exchange plc may exempt prospective applicants from completing any of the sections of this application.





Appendix 3.3

# APPROVAL OF MEMBERSHIP

### **3.3 APPROVAL OF MEMBERSHIP** MALTA STOCK EXCHANGE

The Board of Directors of Malta Stock Exchange plc hereby grants Membership to:

[Name of Member Firm]

of \_\_\_\_\_

[Registered Address of Member Firm]

for the purpose of carrying out the business of stockbroking on the Malta Stock Exchange as defined under the Investments Services Act [Chap. 370 of the Laws of

Malta].

Signed on this the \_\_\_\_\_ day of the month of \_\_\_\_\_\_of the year \_\_\_\_\_\_.

Chief Executive

Company Secretary





Appendix 3.4

# APPROVAL OF TRADER

### 3.4 APPROVAL OF TRADER MALTA STOCK EXCHANGE

The Malta Stock Exchange plc hereby grants authority to

having ID Card No./Passport No.	to act as trader	on behalf of
		on benan or

[Name of Member firm]

for the purpose of carrying out the business of stockbroking on the Malta Stock Exchange as defined under the Investments Services Act [Chap. 370 of the Laws of Malta].

Signed on this the \_\_\_\_\_ day of the month of \_\_\_\_\_\_ of the year \_\_\_\_\_.

Chief Executive

Head of Market Operations





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**Appendix 3.5** 

# PROCDURES IN RESPECT OF MEMBER & USER SET-UP

## 3.5 Procedures in respect of

## Member & User Set-Up

Below please find procedures in respect of Member and User set up.

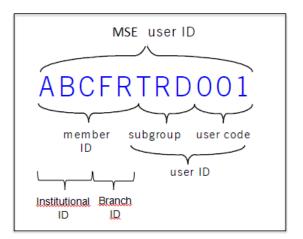
Kindly note that these notes which outline particular areas that are specific to the Malta Stock Exchange should be read in conjunction with Bye-Laws 3.03.01 – 3.03.03 and the DBAG Security Administration Manual.

#### 1.0 Set-Up of user Groups

Once a member has been set up by DBAG Clearing Data, only the Security Administrator is created automatically. The person assigned as Security Administrator will then be responsible to set up any other Users including additional Security Administrators.

The naming convention of Member IDs is at the discretion of the Exchange. The Security Administrator shall be responsible for the naming convention of all new Users whether these are set up in the "live" or " simulation" environment.

An MSE User ID consists of 11 characters and 4 components as illustrated in following diagram:



Member ID (5 characters) - A Member ID is made up of an Institutional ID and a Branch ID. The Institutional ID is made up of the Member Code while the Branch ID is "MT". Therefore, if the Member code is "MSE" the Member ID would be "MSEMT".

User ID (6 characters) - A User ID is made up of a Subgroup and a User Code:

Subgroup (3 characters) – The subgroup is reflected by characters 6 to 8 and defines the access of a trader to a joint order book.

User Code (3 characters) – The User Code is reflected by characters 9 to 11.

For example, Subgroup is set as "TRD" and User Code is set as "001" or "ABC" thus resulting in a User ID "TRD001" or "TRDABC".



It is important to note the significance of the Subgroup as this is what enables traders to view and modify any orders of the same member. (For this to be possible each trader must also be a senior trader. Please refer to User Entry – Attributes below.) Thus, for two traders to view and modify each other's orders, the Subgroup must be the same for both.

The User ID for the Security Administrator created on Member setup is always "MBRSPV". When setting up additional Security Administrators it is preferable to keep to the User Subgroup ID "MBR" and the first two characters of the User Code "SP\_". The third character is to be determined by the Security Administrator.

Following the above example the MSE User ID for the Security Administrator created automatically on set up would be "MSEMTMBRSPV". The MSE User ID for the trader in the above example would be "MSEMTTRD001" or "MSEMTMSEABC". The MSE User ID is the ID to be used for log in purposes into the Xetra Trading Platform.

Other naming conventions for User IDs found in the Security Administrator Manual are not binding on the MSE and therefore not binding on any of its Members.

For new Members the Member ID will be determined by the MSE and communicated to the Member accordingly.

New Traders / Security Administrators setups must be made by the authorised Security Administrator and upon approval are subsequently activated by DBAG on the instructions of the MSE

#### 2.0 User Entry - Attributes

#### General

Three attributes are applicable under this section. These are Agent, Proprietary and Designated Sponsor. Agent and Proprietary can be chosen simultaneously while Designated Sponsor applies when a Member is acting as a Market Maker. Liquidity Manager, Issuer, Liquidity Provider and BEST Executor are not applicable to the MSE.

#### Seniority

The Senior attribute gives the trader the right to inquire, modify and delete orders of the other traders within the same subgroup.

#### **Default BEST Executor Service**

Not Applicable

#### **Settlement Information**

Default Settlement Location: Standard value is set as "CBF" but may vary according to applying Member.

Default Settlement Account: Standard value is set as "7707" but may vary according to applying Member.

Maximum Order Value: Defines the maximum order value per user. If order value is to be unlimited set this value to a maximum of: "999,999,999,999.000"

#### 3.0 User Entry - Authorizations

The Security Administrator must also select the various functional access rights to Users. The Resource Access Level Profiles for different Users vary according to whether the



## APPENDIX 3.5

User is a Security Administrator, Trader, Trader - No OTC, Trader - OTC only or Designated Sponsor. For guidance on these different setups kindly contact Market Operations Office at the MSE.

#### 4.0 Assignment of Heartbeat-Access Rights

Not applicable.

#### **5.0 Assignment of Instrument Groups**

Instrument Groups for Malta Stock Exchange plc are "MSEO" - (Equities), "MSBO" - (Treasury Bills), "MSB1" - (Government Bonds) and "MSB2" – (Corporate Bonds). Instrument Groups may be modified, deleted or new one's added from time to time.

Instrument Groups will be assigned to each Member by the MSE depending in which type of securities each Member is allowed to trade.

It is the responsibility of each Security Administrator to assign these instrument groups to individual subgroups within the Member Firm. This function is done through the Subgroup Assignment Maintenance Window. Changes in instrument group assignments will be effective on the next trading day.

There is no need to make any changes in instrument group assignment when new securities are added/removed from existing instrument groups. The Security Administrator therefore, need not make any changes when a new Treasury Bill, equity or bond is admitted to trading under an existing instrument group. The MSE will inform Members accordingly should any securities become tradable under new instrument groups.

#### 6.0 Subgroup License Maintenance & Default Best Executor Assignment

Assignment as a Designated Sponsor is applicable for trading on MSE – Xetra only where a Member is authorised as a Market Maker. Assignment as Liquidity Manager, Best Executor, Issuer and Specialist are not applicable for the MSE.

#### 7.0 Activation of Users

Assignment as Security Administrator or Information User are effective immediately upon set up. No further authorizations are required from the MSE and/or DBAG.

Other Users, mainly Trader, Trader – No OTC, Trader – OTC Only and Designated Sponsor will require authorisation from the MSE for DBAG to activate such assignment of rights. While rights such as those available to an Information User would still be effective immediately once set up, only activated user IDs would be able to trade.

#### 8.0 De-activation of Users

An appointed Trader's Log-in shall immediately be de-activated :

- upon notification of resignation of an appointed Trader by a Member Firm ; or
- should the Malta Stock Exchange become aware that an appointed Trader has resigned the position within the Member Firm.





Appendix 3.6

# MEMBERS' CODE OF CONDUCT

## 3.6 Member' Code of Conduct

#### **Section 1 - General Principles**

#### 1.1

The purpose of this Code of Conduct [hereinafter the Code] is to protect the interest of investors and to ensure that a Member conducts his business in a manner which contributes to the maintenance of a fair and orderly market in securities.

#### 1.2

A Member shall at all times comply with the following principles in the conduct of his business by:

- a. Honesty and Fairness
- (i) observing professional standards of integrity and fair dealing;
- (ii) at all times acting honestly and fairly and in the best interests of his clients; and
- (iii) ensuring that he conducts his business in such a manner as to contribute to the maintenance of a fair and orderly market.
- b. Diligence
- acting with due skill, care and diligence in the best interest of his clients and the integrity of the market.
- c. Capabilities
- taking all necessary steps to ensure that all his employees are fit and proper persons to deal in securities business;

- d. Information about Clients
- taking all reasonable steps to obtain sufficient financial and other information from each client, as is relevant to the services to be provided by the Member in respect of trading as well as to ensure compliance with its obligations as subject persons under the PMLA, the PMLFTR and the Implementing Procedures.
- e. Information for Clients
- making adequate disclosure of all information relevant to his dealing with and on behalf of that client; and
- strictly avoid making any misleading or deceptive representations to his clients.
- f. Client Priority
- avoiding to treat a client's interests as subordinate to his own and to ensure that his clients are at all times treated fairly.
- g. Conflicts of Interest
- taking all reasonable steps to avoid conflicts of interest and where such conflicts cannot reasonably be avoided, taking all reasonable steps to ensure that clients are at all times treated fairly.
- h. Compliance
- complying with all regulatory and Exchange requirements applicable to the conduct of his business so as to promote the best interests of the clients and the integrity of the market; and
- (ii) having in place internal procedures dealing with customer complaints.



- i. Confidentiality and Professional Secrecy
- complying with all regulatory and Exchange requirements as regards professional secrecy and confidentiality of Exchange information.

# Section 2 - Practical Application of the Principles

#### 2.1 Honesty and Fairness

- a. In the course of business, a Member must not
- create, by any means and in any financial instrument, any fictitious order or transaction either on his own or in collaboration with others;
- (ii) disclose or utilise, with a view to making a profit or to take any other material advantage, any confidential information which he has obtained by virtue of his business relationship either with listed companies or with prospective listed companies where the Member is acting as a sponsoring stockbroker;
- (iii) create a false market by bringing about a movement in the price of a security using contrived factors such as collaboration between buyer and seller calculated to create a movement of the price of the security not justified by the assets, earnings or prospects related to that security;
- (iv) effect, directly or indirectly, a series of transactions in any security on the Exchange creating actual or apparent active trading in such security for the purpose of inducing the purchase or sale of such security by others;
- (v) employ any device, scheme or artifice with the intention to mislead or to defraud;

- (vi) engage in any act, practice or course of business which would operate as a fraud or deceit on any person;
- (vii) make any untrue statement of a material fact or omit to state a material fact either recklessly or with the intent to mislead; and
- (viii) solicit, accept, offer, or give any gift or inducement from or to a client or prospective client which is likely to cause the recipient to treat the giver favourably or unfairly with regard to third parties.

#### 2.2 Diligence

- a. A Member shall take all reasonable steps to execute at the earliest opportunity, orders of clients in accordance with the instructions of such clients.
- b. A Member shall always execute orders of clients on the terms which are the best available.
- c. In dealings where a Member provides investment advice, a Member shall make no recommendation to, nor enter into a transaction for, a client unless such recommendation or transaction is appropriate and suitable for such client having due regard to the facts disclosed by the client and other facts or matters relating to the client which the Member is or should be aware of through the exercise of due diligence.

#### 2.3 Capabilities

a. A Member must ensure initially and on a continuing basis that any person he appoints to deal with clients or other members, is fit and proper and otherwise qualified, (either by having the relevant professional training or through experience) to act for him in the capacity so appointed.



# APPENDIX 3.6

- b. A Member must ensure initially and on a continuing basis that he has adequate resources to monitor and enforce compliance with professional standards of integrity and fair dealing by his employees and persons appointed by him to deal with clients or other members.
- c. A Member must ensure that he has, at all times, satisfactory internal control procedures which can be reasonably expected to protect his clients, other members and his operations from financial loss arising from theft, fraud, or other dishonest acts, professional misconduct or omissions.
- d. A Member must at all times possess the financial and operational capabilities which would enable him to properly conduct his business.

#### **2.4 Information About Clients**

- a. The principle set forth in Article 1.2 (d) represents a continuing obligation imposed upon Members who should also, in this respect, comply with any provisions of the PMLFTR, issued from time to time under the PMLA, the Implementing Procedures and any Guideline(s) which may be issued by the Exchange from time to time.
- b. In order to protect himself, fellow Members and the market, if a Member cannot satisfy himself of the identity of a client, he must decline to act for that person.
- c. The Exchange may prescribe, from time to time, certain minimum requirements in respect of the information Members are required to obtain from existing or prospective clients. As a minimum, the Member shall at least obtain the following details for each client:

#### In case of individuals

 full name, place and date of birth, identity card number, address and nationality;

- satisfactory evidence regarding (a) the identity of the client by way of an identity card, passport, or any other official document which uniquely identifies the client and (b) the residential address of the client by way of an identity card, residence card, utility bill, police conduct certificate, or any other document as may be mentioned in any guidance document issued by the FIAU;
- (iii) written instructions from the client setting forth the terms and conditions under which the Member will render services to the client;
- sufficient details, and on a risk sensitive basis documentation, on the source of wealth, source of funds, employment/profession;
- (v) PEP declaration; and
- (vi) sufficient detail on the financial situation, investment knowledge and experience, objectives and risk tolerance of a client as is relevant to the services to be provided by the Member.

#### In case of body corporate

- full name, date of incorporation, registered address, country of incorporation of the body corporate;
- (ii) satisfactory evidence to verify (i) the body corporate by way of official documents, (ii) the legal status of the body corporate, (iii)(a) the identity of the ultimate beneficial owners of the body corporate by way of an identity card, passport, or any other official document which uniquely identifies the individual client and (b) the residential address of the client by way of an identity card, residence card, utility bill, police conduct certificate, or any other document as may be mentioned in any guidance document issued by the FIAU;
- (iii) evidence that the beneficial ownership information of the body



corporate has been filed with the competent authority;

- (iv) satisfactory evidence to verify (i) the identity of the authorised signatories of the body corporate by way of an identity card, passport, or any other official document which uniquely identifies the individual client and (ii) the residential address of the client by way of an identity card, residence card, utility bill, police conduct certificate, or any other document as may be mentioned in any guidance document issued by the FIAU;
- (v) where the authorised signatories are not directors, satisfactory evidence that the authorised signatories have been appointed to represent the body corporate;
- (vi) full name, date and place of birth, residential address, nationality and identification number of all the directors of the body corporate;
- (vii) PEP Declaration on the ultimate beneficial owners of the body corporate;
- (viii) sufficient information about the source of wealth (i.e. the activities) and the source of funds of the body corporate.

The above information and documentation is not exhaustive and the Exchange may request additional information, documentation and/or data from the Member in respect of the client.

d. The Member may be requested by the Exchange to disclose information, documentation and/or data in relation to the account holder and/or underlying clients (in case where the Member is acting as nominee). In order to ensure compliance with its legal obligations, the Exchange may also request from any Member any of the information obtained on their existing or prospective clients. The Member must, immediately upon request, provide the Exchange with the requested customer due diligence information, documentation and/or data obtained by the Member on the underlying client. The Exchange may also require the completion of certain application forms. Such application forms shall be completed by the client and forwarded to the Exchange by the relevant Member.

e. To the extent applicable, the Member should ensure that all information, documentation and/or data in relation to the customer is correct, accurate and up to date.

#### **2.5 Information for Clients**

- a. A Member must provide clients, on request, with adequate information about his Member firm including his business address, any relevant conditions or restrictions under which the Member conducts his business, and the identity and status of employees and others acting on his behalf with whom the client may have contact prior to or at the time of entering into a Client Agreement with a client but such information need not be contained in the Client Agreement.
- b. All agreements for services between a Member and a client must be in writing and must set out in sufficient detail the basis upon which those services are to be provided. Such an agreement, and any other communication, must not remove or seek to remove, exclude or restrict any rights conferred on clients or any liabilities of a Member to a client, under any Article contained in the Act or the Bye-laws.
- c. After a Member has carried out a transaction for a client, he must promptly confirm with the client in writing the essential features of the transaction including the date and time of the transaction, the name of the securities involved, the price paid or received, the quantity purchased or sold and any other fees or commissions payable.
- d. Where a Member deals with or advises a client, he must fully disclose all relevant facts, including details of the



remuneration attributable to the dealing or to the provision of advice.

 Any agreement, communication, notification or information provided by a Member to a client shall be presented fairly and clearly.

#### **2.6 Client Priority**

a. A Member shall handle orders of clients fairly and in the order in which they are received, and ensure that such client orders have in all cases priority over orders for his own account.

#### 2.7 Conflicts of Interest

- a. Where a Member has a material interest in a transaction to be carried out on behalf of a client, or a relationship which gives rise to an actual or a potential conflict of interest in relation to such transaction, he must neither advise, nor deal, in relation to the transaction unless he has :
- fairly disclosed that material interest to the client and received such client's consent in writing; and
- (ii) has taken all reasonable steps to ensure fair treatment of the client.

#### 2.8 Compliance

- a. A Member shall take all reasonable steps including the establishment and maintenance of all necessary procedures, to ensure that his employees act in conformity both with their own, as well as with the Member's relevant responsibilities under the applicable law, any regulations made thereunder and these Bye-laws.
- b. A Member shall put in place the necessary procedures to ensure that :
- (i) complaints from clients relating to his conduct or to his dealings on behalf

of clients, are handled in a timely and appropriate manner;

- prompt steps are taken to investigate and respond to or to remedy the complaints; and
- (iii) where the complaint is not or cannot be remedied promptly, the client is advised of any further steps which may be available to the client.
- c. A Member shall take reasonable steps, including the establishment and maintenance of procedures, to ensure that all relevant information about his business is recorded and retained.
- d. A Member shall at all times be responsible for the acts or omissions of his employees and agents in respect to the conduct of his business.

#### 2.9 Confidentiality and Professional Secrecy

- a. A Member (or his employees) who comes into possession of price-sensitive information in exercising his profession or carrying out his duties, where such information is not yet public and where it relates to a company or to the market in its securities, or to any event of general interest to the market, should refrain from carrying out, directly or indirectly, any transaction in which such information is used, and should refrain from passing on the information to another person, until the information becomes public
- b. Information entrusted to a Member or acquired by reason of his profession, constitutes a professional secret even if the Member subsequently ceases to exercise such profession.





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**Appendix 3.7** 

# TRADER APPLICATION PROCEDURE

September 2024

# 3.7 Traders Application Procedure

#### **Approved Members**

Any approved member seeking to have additional employees approved as traders must:

#### 1.1

Submit a completed Application for Traders form (Appendix 3.2) for each prospective new trader together with the respective fees.

#### 1.2

Where applicable notify Market Operations Office when a prospective trader is to commence training under the supervision of an Approved Trader. This is done via the Prospective Trader Notification Form (Appendix 3.8)

For the purpose of the above an Approved Trader shall mean a trader who has been approved for at least one year and who has been actively trading during the last six months prior to the date of this notification.

#### 1.3

Submit a completed Prospective Trader Competency Declaration (Appendix 3.9) after at least one month has elapsed from the date of commencement of supervised training.

#### 1.4

Submit to any test that the Exchange might consider relevant in accordance with Bye-Law 3.04.10.

Where points 1.2 and 1.3 are not applicable the prospective trader must:

#### 1.5

Undergo a short period of training provided either at the Exchange premises or electronically via the trading simulation environment.

#### 1.6

Undergo any other training as may be required from time to time.

#### 1.7

Submit to any test that the Exchange might consider relevant in accordance with Bye-Law 3.04.10

#### Prospective New Members

Prospective new members seeking approval for prospective traders are subject to all the above requirements except for points 1.2 and 1.3.

The Exchange will determine if a prospective trader is competent or otherwise, subject to all or part of the above requirements being adhered to, depending on each individual prospective trader application, and any specific circumstances surrounding it.

The Exchange may also request additional confirmations and / or declarations if deemed necessary for a particular applicant.





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**Appendix 3.8** 

# PROSPECTIVE TRADER NOTIFICATION FORM

### **3.8 PROSPECTIVE TRADER NOTIFICATION FORM**

#### MALTA STOCK EXCHANGE

We (Member)	would like to notify that (	name of
prospective trader)	holder of	ID Card
No. / Passport*:	_would be undergoing training under the supervision of (	name of
Approved Trader)	, User ID	as from
(date)		
Compliance Officer		
[Name & Surname]	[Signature]	
Approved Trader		
[Name & Surname]	[Signature]	
Prospective Trader		
[Name & Surname]	[Signature]	
	*Kindly attach a copy of a valid Identity Card /	Passport.



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**Appendix 3.9** 

# PROSPECTIVE TRADER COMPETENCY DECLARATION

September 2024

### **3.9 PROSPECTIVE TRADER COMPETENCY DECLARATION**

### MALTA STOCK EXCHANGE

We (Member)	declare that Prospective Trader
(Name & Surname)	holder of ID Card/Passport

No.\_\_\_\_:

- 1. Has been working under the supervision of the Approved Trader for a period of not less than one (1) month which has commenced on \_\_\_\_\_\_(please insert date) or has undergone a period of training and has reached a high level of competency with the trading platform's functionality.
- 2. Has achieved a high level of competency as regards to the Match & Allocation Process and any other related procedures.
- 3. Is aware of the provisions of the Act, any regulations made thereunder and the respective Bye-laws particularly Chapter 3 & Chapter 4 including the Members' Code of Conduct.

**Compliance Officer** 

[Name & Surname]

[Signature]

Approved Trader

[Name & Surname]

[Signature]





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Appendix 4.1

# MARKET MODEL PRINCIPLES

### 4.1 MARKET MODEL PRINCIPLES

Below please find the underlying principles of the Exchange's Market Model within the XETRA Trading Platform.

### 1. Trading phases and Time Schedule

The trading phases within Xetra are:

- Pre-trading phase
- Main trading phase Continuous Trading with Auctions - Starting with an opening auction and ending with a closing auction. In case of Equities, Corporate Bonds and Malta Government Stocks continuous trading may be interrupted with intra-day auctions due to volatility interruptions.

#### • Post trading phase

Pre-trading phase	Trading phases						
	Opening	Continuous trading	Closing				
	auction	(interrupted by auctions)	auction				

Timing schedule for the MSE Regular Market and Prospects MTF – Equities, Corporate Bonds and Malta Government Stocks

Pre-Trading Phase - Starts at 09:00:00 with duration of 30 minutes.

The pre-trading phase precedes the main trading phase. During this phase traders may enter orders but no trades will be effected. Orders with Book or Cancel restrictions will be rejected at this stage. During pre-trading the reference price is either the last price determined during the last auction of the previous day or the last traded price. Main Trading Phase - Commences at 09:30:00 with:

- **Opening Auction** Duration of 2 minutes with a random end from 1 to 30 seconds.
- Closing Auction Starts at 15:25:00 with a duration of 5 minutes and a random end from 1 to 30 seconds.
- **Post Trading Phase** Commences after closing auction at 15:30:01 or later (as this depends on the duration of closing auction for each security) and ends at 16:00:00.

During the main trading phase all orders may be traded. At this stage orders may also be added, modified or deleted.

Continuous trading starts as soon as the opening auction is terminated. The order book at this stage is open. Details such as price limits, accumulated order volumes at each limit and the number of the orders in the book are all visible. Each new order accepted in XETRA at this stage is checked against possible executable orders on the other side of the book.

Orders will be executed according to price/time priority. Orders can be executed in full or in part or not at all.

Orders are sorted in accordance to price/time priority ensuring that buy orders with a higher limit take precedence over buy orders with lower limits and sell orders with a lower limit take precedence sell over orders with a higher limit. The second criterion 'time' comes into effect in the event of orders sharing the same limit, i.e. the order with the earlier timestamp takes priority. Market orders have priority over limit orders in the order book. Time priority is also applicable to Market Orders.



Time as secondary criterion applies in the event that two orders have the same volume. Therefore, orders entered earlier are treated with priority.

After the trading phase, new orders can be entered and existing orders can be modified or deleted in the post-trading phase. New order entries are taken into consideration in the respective trading form on the following trading day depending on possible execution restrictions and validity constraints. It is also possible to modify trade attributes in the posttrading phase.

Timing schedule for the Treasury Bill Market:

- Pre-Trading Phase Starts at 09:00:00 with duration of 30 minutes.
- Main Trading Phase Commences at 09:30:00 with:
- **Opening Auction** Duration of 2 minutes with a random end from 1 to 30 seconds.
- Closing Auction Starts at 10:28:00 with a duration of 2 minutes and a random end from 1 to 30 seconds.
- **Post Trading Phase** Commences after closing auction at 10:30:01 or later (as this depends on the duration of closing auction for each Treasury Bill) and ends at 16:00:00.

Timing Schedule for OTC Trade Reporting (Off-Exchange Trades):

• OTC Trade Reporting is permitted from start of pre-trading phase (09:00:00) to end of post trading phase (16:00:00)

During the whole trading day (pre-trading, trading and post-trading phase), all participants have the possibility to enter OTC trades in XETRA. In principle, entry is possible for all financial instruments, which are part of the exchange trading in XETRA.

Reversal of OTC trades is also permitted from start of pre-trading until end of post trading.

### 2. Order Book Transparency

No orders will be visible (closed order book) during the pre-trading and post trading phases

During any auction the order book will be partially closed:

- In the case of an uncrossed order book (No possibility of orders being executed.) the best bid and ask limits are displayed together with the accumulated volumes at the best bid and/or ask limit.
- In the case of a crossed order book (Orders are likely to be executed.) the executable volume for the indicative auction price, the indicative auction price itself and if any the side of the surplus and the volume of the surplus will be displayed.
- During Continuous Trading the order book will be open (open order book).

### **3. Volatility Interruptions**

A volatility interruption is triggered whenever the potential execution price of an order lies outside the dynamic and/or static price range. If this occurs during continuous trading the market status is changed to an auction.

The auction is made up of a call phase and a price determination phase. The call phase during which new orders / quotes can be entered and existing once modified or deleted



has a minimum duration of 2 minutes plus a random end.

During price determination no order modification is possible. This phase only takes a few seconds.

After this period ends the auction price is checked again this time within a new range (Dynamic Price Range X Multiplier).

If the auction price is within this new price range the volatility interruption ends automatically, the trade/s executed and the market goes back to continuous trading.

If the potential auction price lies outside the new price range the auction goes into an extended volatility interruption during which order entry and modification is again permitted.

When a market goes into an extended volatility interruption market state will remain in the extended volatility phase until this is terminated manually by Market Supervision.

### Volatility Interruption Parameters

Volatility Interruption Parameters which are mainly the Dynamic Price Range, the Static Price Range and the Multiplier, vary according to instrument type that is Equities, Corporate Bonds and Malta Government Stocks (Volatility Interruptions are not applicable for Treasury Bills.)

Furthermore these parameters also vary according to each instrument's individual

Liquidity Class which is updated on a quarterly basis.

#### **Dynamic Price Range**

This price range is based on reference price 1 (See below). As the name implies this price range will be continuously moving.

If the indicative price lies outside the "dynamic" price range around the reference price, the security goes into auction. If at the end of this auction (2mins + random end) that is during Price Determination Phase, the price is still within the defined range(Dynamic price range X Extended Volatility Factor) the reference price will be re-adjusted, the volatility interruption terminated and the security goes back into continuous trading.

#### **Static Price Range**

This price range is based on reference price 2 (See below). This is a wider price range than the dynamic price range.

This wider static price range defines the maximum percentage deviation of an additional reference price which generally corresponds to the last price determined in an auction on the current trading day. If this price is not available, the last traded price determined on one of the previous trading days is taken as reference price. Reference price 2 is only re-adjusted during the trading day after auction price determination so that the position of the static price range remains largely unchanged during trading. Executions triggered by midpoint orders do not lead to an adjustment of the reference price.

### **Extended Volatility Factor**

This is the multiplier by which the Dynamic Price Range is multiplied in order to determine the new price range against which



the potential market price is checked at the price determination phase.

### **Trigger of Volatility Interruptions**

Volatility interruptions may be triggered by two types of Reference Prices as explained hereunder:

#### Interruption of continuous trading as the potential everytop of the lies outside of the pre-defined price trage Volatility interruption time Market participants continuous trading Market participants modifying/delening existing orders and quotes or by placing new orders and quotes Continuous trading Call (reund lots only) PD PD = price determination

### Volatility Interruptions during Auctions

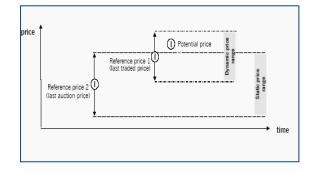
#### **Reference Price**

The reference price is the price on which a price range will be based. This can be subdivided into:

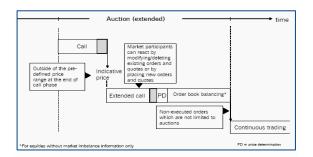
- **Reference Price** 1 The reference price on which the dynamic price range will be based. This price will always be the last traded price.
- **Reference Price 2** The reference price on which the static price range will be based.

For the opening auction this reference price will be a price determined in an auction or continuous trading on the previous trading day depending on which is the last price for that day.

For the current trading day this reference price will only change if a new price is determined in an auction.



# Volatility Interruptions during Continuous Trading



#### **Extended Volatility Interruptions**

As outlined above Extended Volatility Interruptions do not end automatically but require the manual intervention of Market Supervision based on The Exchange's instructions.

As a general rule when a market goes into an extended volatility phase the procedure adopted is as outlined below:

 The Market Official at Market Operations will verify the "Losing Party" to the potential trade.

The "Losing Party" would be the Buying Member if the potential execution price would be higher than the Reference Price and the Selling Member if the potential execution price would be lower than the Reference Price.

• The respective trader who has entered the respective order is then contacted and he must confirm whether the trade is to be allowed to go through or otherwise. If trade is



not to be allowed the trader should delete the order / orders accordingly.

- The market is afterwards released back to continuous trading.
- Authorization to confirm whether a trade is allowed to go through or otherwise must always be given by one of the Member's approved traders.
- Notwithstanding the above the Exchange still retains discretion to deviate from the above policy depending on the current market situation and any other specific market circumstances that might be applicable.

### 4. Market Order Interruptions

Market order interruptions can occur during the closing and the opening auctions but not in intraday auctions that only occur due to a volatility interruption.

A market order interruption means that the call phase during an auction is extended by a specific time duration plus random end when there is a market order surplus i.e. there are still market orders or market-to-limit orders (with no limit yet assigned) in the order book at the end of the call phase.

This increases the execution probability of market orders and market-to-limit orders in auctions. Again during this extended call phase order entry and modification is possible.

If a market order interruption is triggered after a volatility interruption in the opening / closing auction the market order interruption will also be subject to the extended dynamic price range if this is applicable as explained earlier above.

The extended call phase is terminated as soon as the surplus in market orders and market-tolimit orders could be executed or else the extension has expired. The extension of the call phase also ends randomly.

Time duration of the extended call phase is set to 1 minute plus a random end.

### 5. Order Types

Supported order types are Market Orders, Limit Orders, Market-to-limit Orders, Iceberg Orders, Midpoint Orders and Hidden Orders.

Three Basic Types of orders are admitted for price determination during continuous trading and in auctions:

- Limit orders (L) Bid/ask orders, which are to be executed at their specified limit or better. Limit orders will be the only order type applicable for Treasury Bills.
- Market orders (M) Unlimited bid/ask orders. They are to be executed at the next price determined.
- Market-to-limit orders (T) -Unlimited bid/ask orders, which are to be executed at the auction price or in continuous trading at the best limit in the order book, if this limit is represented by at least one limit order and if there is no market order on the other side of the book. Any unexecuted part of a market-to-limit order is entered into the order book with a limit equal to the price of the first partial execution.



### 6. Execution Conditions for Continuous Trading

Market orders, limit orders and market-tolimit orders in continuous trading can be defined by the following execution conditions:

- Immediate-Or-Cancel order (IOC)

   This is an order which is executed immediately and fully or as fully as possible. Non-executed parts are deleted without entry in the order book.
- Fill-Or-Kill order (FOK) This is an order which is executed immediately and fully or not at all. If immediate and full execution is not possible the order is rejected without entry in the order book.

Additional execution conditions in continuous trading for Limit Orders:

• **Book-Or-Cancel order (BOC)** -These orders are placed as resting liquidity in the order book in order to ensure passive execution.

If immediate execution is possible the order is rejected with the only exemption from the rule is immediate execution against hidden orders. However the BOC order is still rejected if it triggers a volatility interruption.

Additionally to this BOC orders are deleted when an auction or volatility interruption is triggered and any incoming BOC orders during auctions or volatility interruptions are rejected.

### 7. Trading Restrictions

Trading Restrictions allow market orders and limit orders to be assigned to auctions,

specific auctions as well as assignment to trading with other specific restrictions. Trading Restrictions with respect to Strike Match Orders are only possible during the Closing Auction.

Trading restrictions include:

- Opening Auction Only (OA) -Order only valid in opening auctions.
- Closing Auction Only (CA) Order only valid in closing auctions.
- Auction Only (AU) Order only valid in auctions.
- Accept Surplus (SU) An order with this trading restriction can only be entered during the order book balancing phase of an auction.
- Main Trading Phase Only (MT) -Order only executable in main trading phase.
- Auctions In Main Trading Phase Only (MA) - Orders executable only in auctions of the main trading phase.
- End-Of-Day Auction Only (EA) Order only executable in the end-ofday auction only.

The Accept Surplus and the End-Of-Day Auction Only are not applicable within the current set-up of our market on Xetra Trading Platform.

### 8. Validity Constraints

Validity of orders can be:

- Good-For-Day (GFD) Order only valid for the current exchange trading day.
- Good-Till-Cancelled (GTC) Order only valid until execution, deletion by the respective member or reaching the maximum validity period of 360 days, that is 360 calendar



days including the current day (T + 359).

• **Good-Till-Date** - Order only valid until a specified date up to the maximum validity period of 360 days.

By default, order validity is the current business day.

### 9. Tick Sizes

Tick sizes for the different instrument types are as follows:

- **Equities** Tick Size (in accordance with Markets in Financial Instrument Directive 2014/65/EU Article 49).
- **Treasury Bills** Tick Size "0.0001" (4 decimal places)
- **Government Bonds** Tick Size "0.01" (2 decimal places)
- Corporate Bonds Tick Size "0.01" (2 decimal places)

### 10. Round lots, Odd lots, Minimum Tradable Unit and Minimum Order Size.

In the Xetra trading platform scenario only round lots are executable during continuous trading while during auctions both round lots and odd lots (odd lots are orders below the round lot size) are tradable.

For MSE Xetra, Round Lots are set the same as the Minimum Tradable Unit. This means that odd lots are practically non-existent in our market.

The Minimum Tradable Unit will reflect the current set-up for each security thus these will remain as follows:

- Equities "1"
- Treasury Bills "1000"
- Government Bonds "1" or "100" (Depending on the security.)
- Corporate Bonds "1", "100" or "1000" (Depending on the security.)

The Minimum Order Size will also reflect the above set-up.

### 11. Execution Priority

#### General rule

Orders are executed according to price/time priority.

### 12. Illustration of Price Determination Processes

### 12.1 Auctions

#### 12.1.1 Basic Matching Rules

The auction price is determined on the basis of the order book situation stipulated at the end of the call phase. Concerning the price determination in auctions, market-to-limit orders are handled in the same way as market orders

The auction price corresponds to the limit in the order book with the highest executable order volume and the lowest surplus (see example 1).



Should this process determine more than one limit with the highest executable order volume and the lowest surplus for the determination of the auction price, the surplus is referred to for further price determination:

- The auction price is stipulated according to the highest limit if the surplus for all limits is on the buy side (bid surplus) (see example 2).
- The auction price is stipulated according to the lowest limit if the surplus for all limits is on the sell side (ask surplus) (see example 3).

If the inclusion of the surplus does not lead to a clear auction price, the reference price is included as an additional criterion. This may be the case if:

- there is a bid surplus for one part of the limits and an ask surplus for another part (see example 4),
- there is no surplus for all limits (see example 5).

In the first case, the lowest limit with an ask surplus or the highest limit with a bid surplus is chosen for further price determination.

In both cases, the reference price is considered for stipulating the auction price if:

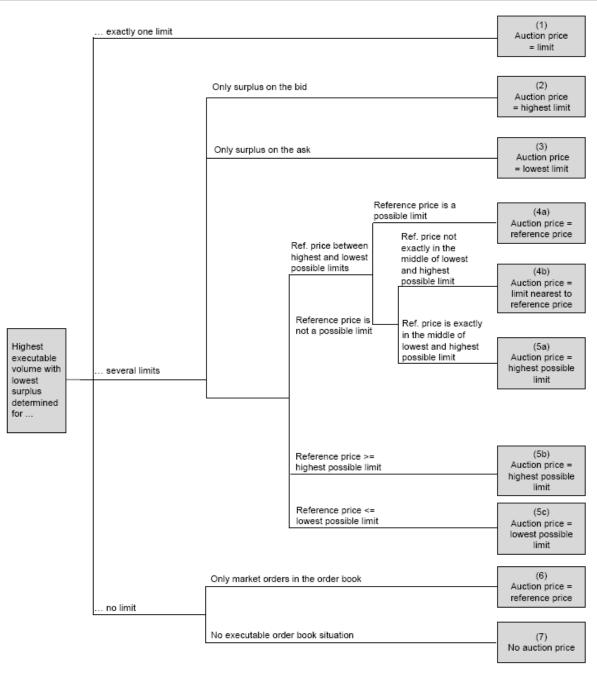
- the reference price is higher than or equal to the highest limit, the auction price is determined according to this limit.
- the reference price is lower than or equal to the lowest limit, the auction price is determined according to this limit.
- the reference price lies between the highest and lowest limit, the auction price equals the reference price.

If only market orders are executable against one another, they are matched at the reference price (see example 6).

An auction price cannot be determined if orders are not executable against one another. In this case, the best bid/ask limit (if available) is displayed, whereby the limit of hidden orders is not considered (see example 7).

The following diagram (next page) gives an outline of how price determination rules affect possible order book situations in an auction. The number in brackets refers to the corresponding example for this rule.





### 12.1.2 Matching Examples

The following examples are given to clarify the basic matching rules in auctions. In the examples, price determination is carried out using typical order book situations.



Bid	Quantity	Acc. Quantity	Surplus	Limit	Surplus	Acc. Quantity	Quantity	Ask
Limit	200	200		2.02	500	700		
Limit	200	400		2.01	300	700		
Limit	300	700		2.00		700	100	Limit
		700	100	1.98		600	200	Limit
		700	300	1.97		400	400	Limit

Example 1: There is only one limit at which the highest order volume can be executed and which has the lowest surplus.

The auction price will be 2.00 according to the limit.

Example 2:	There are several	possible limits	and there is a s	urplus of demand (bids).
motor and				arpius of defination (bide).

Bid	Quantity	Acc.	Surplus	Limit	Surplus	Acc.	Quantity	Ask
		Quantity				Quantity		
Limit	400	400		2.02	100	500		
Limit	200	600	100	2.01		500		
		600	100	1.99		500	300	Limit
		600	400	1.98		200	200	Limit

The auction price will be 2.01 according to the highest limit.

Bid	Quantity	Acc. Quantity	Surplus	Limit	Surplus	Acc. Quantity	Quantity	Ask
Limit	300	300		2.02	300	600		
Limit	200	500		2.01	100	600		
		500		1.99	100	600	400	Limit
		500	300	1.98		200	200	Limit

The auction price will be 1.99 according to the lowest limit.



# Example 4: There are several possible limits and there is both a surplus of demand (bids) and supply (asks).

Bid	Quantity	Acc. Quantity	Surplus	Limit	Surplus	Acc. Quantity	Quantity	Ask
Market	100	100		Market	100	200		
		100		2.02	100	200	100	Limit
Limit	100	200	100	1.99		100		
		200	100	Market		100	100	Market

The auction price either equals the reference price or is determined according to the limit nearest to the reference price:

- a) If the reference price is 2.00, the auction price will be 2.00.
- b) If the reference price is 2.03, the auction price will be 2.02.
- c) If the reference price is 1.99, the auction price will be 1.99.

Bid	Quantity	Acc. Quantity	Surplus	Limit	Surplus	Acc. Quantity	Quantity	Ask
Limit	300	300		2.02	200	500		
Limit	200	500		2.01		500		
		500		1.99		500	300	Limit
		500	300	1.98		200	200	Limit

The auction price either equals the reference price or is determined according to the limit nearest to the reference price:

- a) If the reference price is 2.05, the auction price will be 2.01.
- b) If the reference price is 2.00, the auction price will be 2.00.
- c) If the reference price is 1.97, the auction price will be 1.99.



Bid	Quantity	Acc. Quantity	Surplus	Limit	Surplus	Acc. Quantity	Quantity	Ask
Market	900	900	100	Market		800		
		900	100	Market		800	800	Market

Example 6: Only market orders are executable in the order book.

The auction price equals the reference price.

Example 7: There is no eligible limit as there are only non-executable orde	rs in the
order book.	

Bid	Quantity	Acc. Quantity	Surplus	Limit	Surplus	Acc. Quantity	Quantity	Ask
				2.01	80	80	80	Limit
Hidden	80	80	80	2.00				
Limit	80	160	160	1.99				

It is not possible to determine an auction price. In this case, the highest visible bid limit (1.99) and the lowest visible ask limit (2.01) are disclosed to market participants.

Bid	Quantity	Acc. Quantity	Surplus	Limit	Surplus	Acc. Quantity	Quantity	Ask
Limit 9:00	300	600	200	2.00		400	400	Limit
Limit 9:01	300							

When two limit orders are available on the bid side at the auction price, time priority determines which of the orders is to be partially executed. In this case, the order with the time stamp 9:00 is executed fully and the order with the time stamp 9:01 is executed partially (100 shares) at an auction price of 2.00. The surplus of 200 shares resulting from the partial execution is transferred to continuous trading provided that the order is not limited to auctions only.



### 12.2 Continuous Trading

## **12.2.1** Basic Matching Rules of the Order Book

Each new incoming market or limit order is checked immediately for possible execution against orders on the other side of the order book. Execution takes place according to price/time priority. Orders can be executed in one or more steps, fully, partially or not at all. Thus, each new incoming order may generate one or several trades or none at all. Limit orders with the BOC restriction will be rejected by the order book if immediate execution is possible

Remaining parts of a partially executed market-to-limit order will enter the order book with a limit and a time stamp equal to the price of the executed part. In addition to taking account of price/time priority, price determination in continuous trading is carried out according to the following rules:

**Rule 1:** If an incoming market order meets an order book with only market orders on the other side, this market order is executed (as far as possible) at the reference price (see example 1).

**Rule 2:** If an incoming market order, marketto-limit order or limit order meets an order book with only limit orders on the other side, the highest bid limit or lowest ask limit in the order book determines the price (see examples 2, 3, 10, 11, 18, 19).

**Rule 3:** If an incoming market-to-limit order meets an order book with only market orders, or market and limit orders, or no orders at all on the other side of the book, the market-to-

limit order is rejected (see examples 9, 12, 13).

#### Rule 4: If an incoming:

- market order meets an order book with market orders and limit orders on the other side (see examples 4, 5, 6, 7), or
- limit order meets an order book with market orders only on the other side (see examples 14, 15, 16, 17), or
- limit order meets an order book with market orders and limit orders on the other side (see examples 21, 22, 23, 24, 25, 26),

then the incoming order is executed against the market orders in accordance with price/time priority, with respect to non-executed bid market orders at the reference price or higher (at the highest limit of the executable orders), or with respect to non-executed ask market orders at the reference price or lower (at the lowest limit of the executable orders).

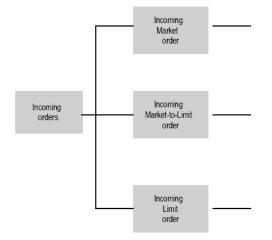
Unexecuted market orders in the order book must be executed immediately with the next transaction (if possible). In this case, the following two principles must be taken into consideration for continuous trading:

- **Principle 1**: Market orders are given the reference price as a "virtual" price. On this basis, execution is carried out at the reference price provided that this does not violate price/time priority.
- **Principle 2**: If orders cannot be executed at the reference price, they are executed in accordance with price/time priority by means of price determination above or below the reference price (non-executed bid market orders or ask market orders) i.e. the price is determined by a limit within the order book or the limit of an incoming order.

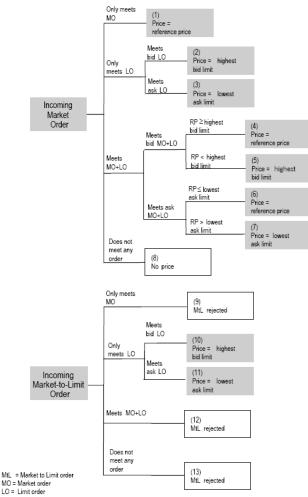


**Rule 5:** If an incoming order does not meet any order in the order book (see examples 8, 13, 27) or if an incoming limit order meets an order book with only limit orders on the other side of the book, and the limit of the incoming buy (sell) order is lower (higher) than the limit of the best sell (buy) order in the book (see example 20), no price is determined.

**Rule 6:** Limit orders are executed according to price/time priority.



The following diagrams outline how price determination rules affect the order book in continuous trading. The number in brackets refers to the corresponding example for each situation:



LO = Limit order RP = Reference price

### 12.2.2 Matching Examples

This section is divided into two subsections: the first subsection (12.2.2.1) provides matching examples which cover the order book situations mentioned in the diagrams presented above. In the second subsection (12.2.2.2) additional examples are provided which cover special order book situations, e.g. volatility interruptions.

#### **12.2.2.1 Examples for Basic Matching Rules** in Continuous Trading

The following examples should clarify the basic matching rules for continuous trading by showing how price determination is carried out in different order book situations. The following examples should clarify the basic matching rules for continuous trading by



showing how price determination is carried out in different order book situations.

Example 1	A market	order mee	ts an orde	r book with	n market or	ders only on the other
side of the	order boo	k.				

Bid					Ask	
Time	Quantity	Limit	Limit	Quantity	Time	
9:01	6000	Market				
						1
Bid					Ask	
Time	Quantity	Limit	Limit	Quantity	Time	Incoming order: Ask market
9:01	6000	Market				order, quantity 6.000 shares

The reference price is 2.00. Both market orders are executed at the reference price of 2.00 (see principle 1).

	: A market order bool		ets an ord	er book wi	th limit or	ders only on the other
Bid					Ask	
Time	Quantity	Limit	Limit	Quantity	Time	
9:01	6000	2.00				
						I
Bid					Ask	
Time	Quantity	Limit	Limit	Quantity	Time	Incoming order: Ask market

order, quantity 6,000 shares

Both orders are executed at the highest bid limit of 2.00.

9:01

6000

2.00

Example 4: A market order meets an order book with market orders and limit orders on the other side of the order book.

Bid					Ask
Time	Quantity	Limit	Limit	Quantity	Time
9:01	6000	Market			
9:02	1000	1.95			

Bid					Ask	
Time	Quantity	Limit	Limit	Quantity	Time	
9:01	6000	Market				Incoming order: Ask market
9:02	1000	1.95				order, quantity 6.000 shares

The reference price is 2.00. It is higher than or equal to the highest bid limit. The incoming ask market order is executed against the bid market order in the order book at the reference price of 2.00 (see principle 1).

 $\mathsf{Example}\ 5:$  A market order meets an order book with market orders and limit orders on the other side of the order book.

Bid					Ask
Time	Quantity	Limit	Limit	Quantity	Time
9:01	6000	Market			
9:02	1000	2.02			

Bid					Ask	]
Time	Quantity	Limit	Limit	Quantity	Time	
9:01	6000	Market				Incoming order: Ask market
9:02	1000	2.02				order, quantity 6,000 shares

The reference price is 2.00. It is lower than the highest bid limit. The incoming ask market order is executed against the bid market order in the order book at the highest bid limit of 2.02 (see principle 2)

Example 3: A market order meets an order book with limit orders only on the other side of the order book.

Bid					Ask	
Time	Quantity	Limit	Limit	Quantity	Time	
			2.00	6000	9:01	
Bid					Ask	
Time	Quantity	Limit	Limit	Quantity	Time	Incoming order: Bid market

Both orders are executed at the lowest ask limit of 2.00.



	Example 6 on the oth				er book wit	h market o	orders and limit o	rders
	Bid					Ask		
	Time	Quantity	Limit	Limit	Quantity	Time		
				Market	6000	9:01		
				2.02	1000	9:02		
	Bid					Ask		
	Time	Quantity	Limit	Limit	Quantity	Time		
Incoming order: Bid market				Market	6000	9:01		
order, quantity 6,000 shares				2.02	1000	9:02		

The reference price is 2.00. It is lower than or equal to the lowest ask limit.

The incoming bid market order is executed against the ask market order in the order book at the reference price of 2.00 (see principle 1).



The reference price is 2.03. It is higher than the lowest ask limit.

The incoming bid market order is executed against the ask market order in the order book at the lowest ask limit of 2.02 (see principle 2).



The incoming bid market order is entered in the order book. A price is not determined and no orders are executed. Example 9: A market-to-limit order meets an order book with market orders only on

the other s	ide of the o	order book			
Bid					Ask
Time	Quantity	Limit	Limit	Quantity	Time
9:01	6000	Market			
Bid					Ask

Bid					Ask	1	
Time	Quantity	Limit	Limit	Quantity	Time		Incoming order: Ask market-to- limit order,
9:01	6000	Market					quantity 6,000 shares

### The market-to-limit order is rejected. A price is not determined and no orders are executed

 $<sup>\</sup>mbox{Example 10: A market-to-limit order meets an order book with limit orders only on the other side of the order book.$ 

Bid					Ask	
Time	Quantity	Limit	Limit	Quantity	Time	
9:01	6000	2.00				1
			-			
Bid					Ask	Incoming order:
Time		A Long 14	1. Jacob	Our the		Ask market-to-
TIME	Quantity	Limit	Limit	Quantity	Time	limit order,

Both orders are executed at the highest bid limit of 2.00.

Example 11: A market-to-limit order meets an order book with limit orders only on the other side of the order book.

	Bid					Ask
	Time	Quantity	Limit	Limit	Quantity	Time
				2.00	6000	9:01
oming order:	Bid					Ask
id market-to- limit order.	Time	Quantity	Limit	Limit	Quantity	Time
uantity 6,000				2.00	6000	9:01
SHALES	-					

Both order are executed at the lowest ask limit of 2.00.

Example 12: A market-to-limit order meets an order book with market orders and limit orders on the other side of the order book.



Inco

Bid					Ask	
Time	Quantity	Limit	Limit	Quantity	Time	
9:01	6000	Market				
8:55	5000	1.99				1
Bid					Ask	1
<b>Bid</b> Time	Quantity	Limit	Limit	Quantity	Ask Time	Incoming o
	Quantity 6000	Limit Market	Limit	Quantity		Incoming o Ask market Jimit order,

The market-to-limit order is rejected. A price is not determined and no orders are executed.

Example 13: A market-to-limit order meets an order book in which there are no orders on the other side of the order book.



The market-to-limit order is rejected. A price is not determined and no orders are executed.

Example 14: A limit order meets an order book with market orders only on the other side of the order book

Bid					Ask	
Time	Quantity	Limit	Limit	Quantity	Time	
9:01	6000	Market				
Bid					Ask	
Time	Quantity	Limit	Limit	Quantity	Time	Incoming order Ask order, limit
9:01	6000	Market				1.95, quantity

The reference price is 2.00. It is higher than or equal to the lowest ask limit. Both orders are executed at the reference price of 2.00 (see principle 1).

Example 15: A limit order meets an order book with market orders only on the other side of the order book.

Bid					Ask	
Time	Quantity	Limit	Limit	Quantity	Time	
9:01	6000	Market				
			-			
Bid					Ask	
Time	Quantity	Limit	Limit	Quantity	Time	Incoming order: Ask order, limit
9:01	6000	Market				■ 2.03, quantity 6,000 shares

The reference price is 2.00. It is lower than the lowest ask limit. Both orders are executed at the lowest ask limit of 2.03 (see principle 2).

Example 16: A limit order meets an order book with market orders only on the other side of the order book.

	Bid					Ask
	Time	Quantity	Limit	Limit	Quantity	Time
				Market	6000	9:01
	Bid					Ask
Incoming order: Bid order, limit	Time	Quantity	Limit	Limit	Quantity	Time
2.03, quantity► 6.000 shares				Market	6000	9:01

The reference price is 2.00. It is lower than or equal to the highest bid limit. Both orders are executed at the reference price of 2.00 (see principle 1).

Example 17: A limit order meets an order book with market orders only on the other side of the order book.

	Bid					Ask
	Time	Quantity	Limit	Limit	Quantity	Time
				Market	6000	9:01
	Bid					Ask
Incoming order: Bid order, limit	Time	Quantity	Limit	Limit	Quantity	Time
1.99, quantity				Market	6000	9:01

The reference price is 2.00. It is higher than the highest bid limit. Both orders are executed at the highest bid limit of 1.99 (see principle 2).



Example 18: A limit order meets an order book with limit orders only on the other side of the order book.

Bid					Ask	
Time	Volume	Limit	Limit	Volume	Time	
9:33	6000	1.99				
			-			
Bid					Ask	
Time	Volume	Limit	Limit	Volume	Time	Incoming order: Ask order, limit
9:33	6000	1.99				1.98, quantity 6,000 shares

The highest bid limit is higher than or equal to the lowest ask limit. Both orders are executed at the highest bid limit of 1.99

Example 19: A limit order meets an order book with limit orders only on the other side of the order book.

	Bid					Ask
	Time	Quantity	Limit	Limit	Quantity	Time
				1.99	6000	9:33
	Bid					Ask
Incoming order:	Time	Quantity	Limit	Limit	Quantity	Time
Bid order, limit 2.00, quantity				1.99	6000	9:33

The highest bid limit is higher than or equal to the lowest ask limit. Both orders are executed at the lowest ask limit of 1.99.

Example 20: A limit order meets an order book with limit orders only on the other side of the order book

Bid					Ask	
Time	Quantity	Limit	Limit	Quantity	Time	
9:33	6000	1.99				
Bid					Ask	
Time	Quantity	Limit	Limit	Quantity	Time	Incoming order: Ask order, limit
9:33	6000	1.99	2.00	6000	10:01	<ul> <li>Ask order, milit</li> <li>2.00,quantity</li> <li>6.000 obsress</li> </ul>

The incoming ask order is entered in the order book. A price is not determined and no orders are executed.

Example 21: A limit order meets an order book with market orders and limit orders on the other side of the order book.

Bid					Ask
Time	Quantity	Limit	Limit	Quantity	Time
9:01	6000	Market			
9:02	1000	1.96			

Bid					Ask	
Time	Quantity	Limit	Limit	Quantity	Time	
9:01	6000	Market				Incoming order: Ask order, limit
9:02	1000	1.96				1.95, quantity 6,000 shares

The reference price is 2.00. It is higher than or equal to the highest bid limit and higher than or equal to the lowest ask limit.

The incoming ask order is executed against the bid market order in the order book at the reference price of 2.00 (see principle 1).

Example 22: A limit order meets an order book with market orders and limit orders on the other side of the order book.

Bid					Ask
Time	Quantity	Limit	Limit	Quantity	Time
9:01	6000	Market			
9:02	1000	2.02			

Bid					Ask	
Time	Quantity	Limit	Limit	Quantity	Time	
9:01	6000	Market				Incoming order: Ask order, limit
9:02	1000	2.02				1.99, quantity 6000 shares

The reference price is 2.00. The highest bid limit is higher than or equal to the lowest ask limit and higher than the reference price.

The incoming ask order is executed against the bid market order in the order book at the highest bid limit of 2.02 (see principle 2).



Example 23: A limit order meets an order book with market orders and limit orders on the other side of the order book.

Bid					Ask	
Time	Quantity	Limit	Limit	Quantity	Time	
9:01	6000	Market				
9:02	1000	2.02				
Bid					Ask	
Time	Quantity	Limit	Limit	Quantity	Time	
9:01	6000	Market				Incoming order: Ask order, limit
9:02	1000	2.02				2.03, quantity 6000 shares

Example 24: A limit order meets an order book with market orders and limit orders on the other side of the order book.



The reference price is 2.00. It is lower than or equal to the highest bid limit and lower than or equal to the lowest ask limit.

The incoming bid order is executed against the ask market order in the order book at the reference price of 2.00 (see principle 1).

Example 25: A limit order meets an order book with market orders and limit orders on the other side of the order book.

	Bid					Ask
	Time	Quantity	Limit	Limit	Quantity	Time
				Market	6000	9:01
				2.02	1000	9:02
	Bid					Ask
	Time	Quantity	Limit	Limit	Quantity	Time
Incoming order: Bid order, limit				Market	6000	9:01
,	•			2.02	1000	9:02

The reference price is 2.01. The highest bid limit is lower than or equal to the lowest ask limit and lower than the reference price.

The incoming bid order is executed against the ask market order in the order book at the highest bid limit of 2.00 (see principle 2).

Example 26: A limit order meets an order book with market orders and limit orders on the other side of the order book

	Bid					Ask
	Time	Quantity	Limit	Limit	Quantity	Time
				Market	6000	9:01
				1.99	1000	9:02
	Bid					Ask
	Time	Quantity	Limit	Limit	Quantity	Time
Incoming order: Bid order, limit				Market	6000	9:01
2.03, quantity 6,000 shares				1.99	1000	9:02

The reference price is 2.00. The lowest ask limit is lower than the highest bid limit and the reference price. The incoming bid order is executed against the ask market order in the order book at the lowest ask limit of 1.99 (see principle 2).

Example 27: A limit order meets an order book in which there are no orders.

	Bid					Ask
	Time	Quantity	Limit	Limit	Quantity	Time
	Bid					Ask
Incoming order: Bid order, limit	Time	Quantity	Limit	Limit	Quantity	Time
2.00, quantity	10:01	6000	2.00			

The incoming bid order is entered in the order book. No price is determined and no orders are executed.



#### 12.2.2.2 Further examples

Partial execution of a market order: A limit order meets an order book with market orders and limit orders on the other side of the order book.

Bid					Ask	
Time	Quantity	Limit	Limit	Quantity	Time	
9:01	6000	Market				1
9:02	1000	2.02				1
Bid					Ask	
Time	Quantity	Limit	Limit	Quantity	Time	
9:01	6000	Market				Incoming order: Ask order, limit
9:02	1000	2.02				2.03, quantity 1000 shares

The reference price is 2.00. The lowest ask limit is higher than the highest bid limit and the reference price. The incoming ask order can only be partially executed against the bid market order in the order book, which is carried out at the lowest ask limit of 2.03 (see principle 2)

Initiation of a volatility interruption. A limit order meets an order book with market orders and limit orders on the other side of the order book.

Time	Volume	Limit	Limit	Volume	Time
9:01	6000	Market			
9:02	1000	2.02			

Bid					Ask		
Time	Volume	Limit	Limit	Volume	Time		_
9:01	6000	Market	2.20	1000	10:01	Incoming order: Ask order, limit	
9:02	1000	2.02				2.20, quantity 1000 shares	

The reference price is 2.00 and the price range is +/- 2% of the last determined price. The limit of the incoming ask order lies outside the pre-defined price range and an execution is not carried out. The ask order is entered in the order book and continuous trading is interrupted by an auction. Partial execution of a market-to-limit order: A market-to-limit order meets an order book with limit orders only on the other side of the order book

•						
Bid					Ask	
Time	Quantity	Limit	Limit	Quantity	Time	
9:01	1000	2.03				
9:02	1000	2.02				
Bid					Ask	
Time	Quantity	Limit	Limit	Quantity	Time	Incoming order Ask market-to-
9:01	4000	2.03	2.03	2000	9:05	limit order, quantity 3,000
9:02	1000	2.02				shares, time: 9:05

The incoming market-to-limit order can only be partially executed against the best bid limit order in the order book at 2.03. The remaining part of the market-to-limit order (2,000) is entered into the order book with a limit equal to the price of the executed part at 2.0

### 13. Determination of the Official Closing Price

The MSE uses the following method for determining the Official Closing Price each day for all instruments traded on Xetra<sup>®</sup>:

- If an instrument is traded in the closing auction the auction price will be the Official Closing Price
- If there are trades during the opening auction or during continuous trading for an instrument on the day, but the instrument does not trade in the closing auction the Last Traded Price will be the Official Closing Price.
- If there are no trades for an instrument on a particular day, the Official Closing Price will be the previous day's Official Closing Price.



### 14. OTC Trade Reporting (Off Exchange Trades)

OTC trades will be permitted from the beginning of the pre-trading phase up to the end of the post-trading phase.

All OTC trades will be "Free of Payment" that is not settled through MaltaClear and thus although the Xetra Trading Platform permits Settlement Dates from T+1 to T+89 these will be treated as T+0 for post trading purposes within the CSD.





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Appendix 4.2

# APPLICATION TO CARRY OUT MARKET MAKING ACTIVITIES ON THE MARKETS OPERATED BY MALTA STOCK EXCHANGE PLC

### APPLICATION TO CARRY OUT MARKET MAKING ACTIVITIES ON THE MARKETS OPERATED BY MALTA STOCK EXCHANGE PLC

#### How to use this Application Form

1. Applicants must submit a completed Application Form together with any supporting documents to:

Market Makers Admission Committee Malta Stock Exchange Plc Garrison Chapel Castille Place Valletta VLT 1063

- The Application should be read in conjunction with the Financial Markets Act [Cap 345 of the Laws of Malta] and any regulations made thereunder and the Bye-laws of the Malta Stock Exchange plc [available on <u>www.borzamalta.com.mt</u>].
- Applications will only be considered provided that all relevant sections have been duly completed and supporting documents have been appended as outlined in bye-law 4.108.07.
- 4. Should space provided not be sufficient, additional information may be entered on a separate sheet with the heading "Continuation to Section \_\_\_\_\_" duly signed and dated.
- 5. Misleading or incorrect information on any material point shall render the application invalid.
- 6. All information submitted in the application is for the sole use of the Exchange and will not be divulged to third parties other than the Competent Authority as deemed appropriate.



REF No.

### **SECTION 1 – APPLICANT**

1.01 Applicant's Name

#### 1.02 Category of License Holder

- 1. Credit institution constituted and licensed under the laws of Malta;
- 2. a branch (established in Malta) of a credit institution authorised in an EU Member State or EEA State:
- 3. a branch established in Malta of an overseas credit institution which is subject to prudential requirements at least equivalent to the requirements applicable to Maltese credit institutions.
- 4. other \_\_\_\_

[Please tick as appropriate]

#### 1.03 I.S.A. Cat. 3 License Ref No. (or equivalent authorization):

[Kindly attach a copy of such license/authorisation]

#### 1.04 Registered Address\*

Address:	 	 	
Telephone No:	 	 	
Fax No :	 	 	
E-mail :	 	 	

The above information will appear on the Exchange's List of Approved Market Makers and all communications will be addressed accordingly.



### **SECTION 2 – DIRECTORS, OFFICERS AND EMPLOYEES**

# 2.01 **Chairman and Directors of Market Maker CHAIRMAN** Full Name and Surname Identity Card / Passport No Date of Appointment DIRECTOR Full Name and Surname Identity Card / Passport No Date of Appointment DIRECTOR Full Name and Surname Identity Card / Passport No Date of Appointment



#### DIRECTOR

Full Name and Surname	
Identity Card / Passport No	
Date of Appointment	
DIRECTOR	
Full Name and Surname	
Identity Card / Passport No	
Date of Appointment	

#### 2.02 Officers and Employees

[Including Chief Executive, Managing Director, Secretary to Board as applicable and other employees holding a position of trust within the firm.]

Full Name & Surname	Position	ID Card / Passport No.	Date of Appointment



### 2.03 Director/s / Officer/s appointed to sign on behalf of Market Maker

Full Name & Surname	Position	ID Card / Passport No.	Date of Appointment

### **Specimen Signatures**

(i) \_\_\_\_\_

(ii) \_\_\_\_\_

#### Board resolution reference and date in respect of above appointments

Reference: Date:	Reference :		Date :
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### **SECTION 3 – SECURITIES IN WHICH MARKET MAKING WILL BE CONDUCTED**

Signed \_\_\_\_\_ Dated \_\_\_\_\_





**Appendix 4.3** 

# SUPPLEMENTARY APPLICATION TO CARRY OUT MARKET MAKING ACTIVITIES ON THE MARKETS OPERATED BY MALTA STOCK EXCHANGE PLC

### 4.3 SUPPLEMENTARY APPLICATION TO CARRY OUT MARKET MAKING ACTIVITIES ON THE MARKETS OPERATED BY MALTA STOCK EXCHANGE PLC

#### How to use this Application Form

1. Applicants must submit a completed Application Form together with any supporting documents to :

Market Makers Admission Committee Malta Stock Exchange Plc Garrison Chapel Castille Place Valletta VLT 1063

- 2. The Application should be read in conjunction with the Financial Markets Act [Cap 345 of the Laws of Malta] and any regulations made thereunder and the Bye-laws of the Malta Stock Exchange plc [available on <a href="https://www.borzamalta.com.mt">www.borzamalta.com.mt</a>].
- 3. Applications will only be considered provided that all relevant sections have been duly completed and supporting documents have been appended as outlined in bye-law 4.10.06.
- 4. Should space provided not be sufficient, additional information may be entered on a separate sheet with the heading "Continuation to Section \_\_\_\_\_" duly signed and dated.
- 5. Misleading or incorrect information on any material point shall render the application invalid.
- 6. All information submitted in the application is for the sole use of the Exchange and will not be divulged to third parties other than the Competent Authority as deemed appropriate.



REF No.

### **SECTION 1 – APPLICANT**

1.01 Applicant's Name :

1.01 Reference No. and Approval Date in respect of Application to Act as market maker.

\_\_\_\_\_

# SECTION 2 – ADDITIONAL SECURITIES IN WHICH MARKET MAKING WILL BE CONDUCTED

<u>.</u>	
Signed	
Jignicu	

Dated\_\_\_\_\_





Appendix 4.4

# GLOBAL MASTER SECURITIES LENDING AGREEMENT

### 4.4 GLOBAL MASTER SECURITIES LENDING AGREEMENT

#### BETWEEN:

(Party A) a company incorporated under the laws of

acting through one or more Designated Offices; and

(Party B) a company incorporated under the laws of

acting through one or more Designated Offices.

### **15. APPLICABILITY**

1.1 From time to time the Parties acting through one or more Designated Offices may enter into transactions in which one party (Lender) will transfer to the other (Borrower) securities and financial instruments (Securities) against the transfer of Collateral (as defined in paragraph 0) with a simultaneous agreement by Borrower to transfer to Lender Securities equivalent to such Securities on a fixed date or on demand against the transfer to Borrower by Lender of assets equivalent to such Collateral.

1.2 Each such transaction shall be referred to in this Agreement as a Loan and shall be governed by the terms of this Agreement, including the supplemental terms and conditions contained in the Schedule and any Addenda or Annexes attached hereto, unless otherwise agreed in writing. In the event of any inconsistency between the provisions of an Addendum or Annex and this Agreement, the provisions of such Addendum or Annex shall prevail unless the Parties otherwise agree.

1.3 Either Party may perform its obligations under this Agreement either directly or through a Nominee.

### **16. INTERPRETATION**

#### 2.1 In this Agreement:

Act of Insolvency means in relation to either Party:

(a) its making a general assignment for the benefit of, or entering into a reorganisation, arrangement, or composition with creditors; or

(b) its stating in writing that it is unable to pay its debts as they become due; or

 (c) its seeking, consenting to or acquiescing in the appointment of any trustee, administrator, receiver or liquidator or analogous officer of it or any material part of its property; or

the presentation or filing of a petition (d) in respect of it (other than by the other Party to this Agreement in respect of any obligation under this Agreement) in any court or before any agency alleging or for the bankruptcy, winding up or insolvency of such Party (or any analogous proceeding) or seeking any reorganisation, arrangement, composition, re adjustment, administration, liquidation, dissolution or similar relief under any present or future statute, law or regulation, such petition not having been stayed or dismissed within 30 days of its filing (except in the case of a petition for winding-up or any analogous proceeding in respect of which no such 30 day period shall apply); or



(e) the appointment of a receiver, administrator, liquidator or trustee or analogous officer of such Party over all or any material part of such Party's property; or

(f) the convening of any meeting of its creditors for the purpose of considering a voluntary arrangement.

Agency Annex means the Annex to this Agreement published by the International Securities Lending Association and providing for Lender to act as agent for a third party in respect of one or more Loans;

Alternative Collateral means Collateral having a Market Value equal to the Collateral delivered pursuant to paragraph 0 and provided by way of substitution in accordance with the provisions of paragraph 0;

Applicable Law means the laws, rules and regulations (including double taxation conventions) of any relevant jurisdiction, including published practice of any government or other taxing authority in connection with such laws, rules and regulations;

Automatic Early Termination has the meaning given in paragraph 0;

Base Currency means the currency indicated in paragraph 0 of the Schedule;

Business Day means:

(a) in relation to Delivery in respect of any Loan, a day other than a Saturday or a Sunday or any National or Public Holiday on which banks and securities markets are open for business generally in the place(s) where the relevant Securities, Equivalent Securities, Collateral or Equivalent Collateral are to be delivered;

(b) in relation to any payments under this Agreement, a day other than a Saturday or a Sunday or any National or Public Holiday on which banks are open for business generally in the principal financial centre of the country of which the currency in which the payment is denominated is the official currency and, if different, in the place where any account designated by the Parties for the making or receipt of the payment is situated (or, in the case of a payment in euro, a day on which TARGET operates);

(c) in relation to a notice or other communication served under this Agreement, any day other than a Saturday or a Sunday or any national or Public Holiday on which banks are open for business generally in the place designated for delivery in accordance with paragraph 0 of the Schedule; and

(d) in any other case, a day other than a Saturday or a Sunday or on any National or
 Public Holiday on which banks are open for business generally in each place stated in paragraph 0 of the Schedule;

Buy In means any arrangement under which, in the event of a seller or transferor failing to deliver securities to the buyer or transferee, the buyer or transferee of such securities is entitled under the terms of such arrangement to buy or otherwise acquire securities equivalent to such securities and to recover the cost of so doing from the seller or transferor;

Cash Collateral means Collateral taking the form of a transfer of currency;

Close of Business means the time at which the relevant banks, securities settlement systems or depositaries close in the business centre in which payment is to be made or Securities or Collateral is to be delivered;

Collateral means such securities or financial instruments or transfers of currency as are referred to in the table set out under paragraph 0 of the Schedule as being acceptable or any combination thereof as agreed between the Parties in relation to any particular Loan and which are delivered by



Borrower to Lender in accordance with this Agreement and shall include Alternative Collateral;

Defaulting Party has the meaning given in paragraph 0;

Delivery in relation to any Securities or Collateral or Equivalent Securities or Equivalent Collateral comprising Securities means:

(a) in the case of Securities held by a Nominee or within a clearing or settlement system, the crediting of such Securities to an account of the Borrower or Lender, as the case may be, or as it shall direct, or,

(b) in the case of Securities otherwise held, the delivery to Borrower or Lender, as the case may be, or as the transferee shall direct of the relevant instruments of transfer, or

(c) by such other means as may be agreed,

and deliver shall be construed accordingly;

Designated Office means the branch or office of a Party which is specified as such in paragraph 0 of the Schedule or such other branch or office as may be agreed to in writing by the Parties;

Equivalent or equivalent to in relation to any Loaned Securities or Collateral (whether Cash Collateral or Non Cash Collateral) provided under this Agreement means Securities or other property, of an identical type, nominal value, description and amount to particular Loaned Securities or Collateral (as the case may be) so provided. If and to the extent that such Loaned Securities or Collateral (as the case may be) consists of Securities that are partly paid or have been converted, subdivided, consolidated, made the subject of a takeover, rights of pre emption, rights to receive securities or a certificate which may at a future date be exchanged for Securities, the expression shall include such Securities or

other assets to which Lender or Borrower (as the case may be) is entitled following the occurrence of the relevant event, and, if appropriate, the giving of the relevant notice in accordance with paragraph 0 and provided that Lender or Borrower (as the case may be) has paid to the other Party all and any sums due in respect thereof. In the event that such Loaned Securities or Collateral (as the case may be) have been redeemed, are partly paid, are the subject of a capitalisation issue or are subject to an event similar to any of the foregoing events described in this paragraph, the expression shall have the following meanings:

(a) in the case of redemption, a sum of money equivalent to the proceeds of the redemption;

(b) in the case of a call on partly paid Securities, Securities equivalent to the relevant Loaned Securities or Collateral, as the case may be, provided that Lender shall have paid Borrower, in respect of Loaned Securities, and Borrower shall have paid to Lender, in respect of Collateral, an amount of money equal to the sum due in respect of the call;

(c) in the case of a capitalisation issue, Securities equivalent to the relevant Loaned Securities or Collateral, as the case may be, together with the securities allotted by way of bonus thereon;

(d) in the case of any event similar to any of the foregoing events described in this paragraph, Securities equivalent to the Loaned Securities or the relevant Collateral, as the case may be, together with or replaced by a sum of money or Securities or other property equivalent to that received in respect of such Loaned Securities or Collateral, as the case may be, resulting from such event;



Income means any interest, dividends or other distributions of any kind whatsoever with respect to any Securities or Collateral;

Income Record Date, with respect to any Securities or Collateral, means the date by reference to which holders of such Securities or Collateral are identified as being entitled to payment of Income;

Letter of Credit means an irrevocable, non negotiable letter of credit in a form, and from a bank, acceptable to Lender;

Loaned Securities means Securities which are the subject of an outstanding Loan;

Margin has the meaning specified in paragraph 0 of the Schedule with reference to the table set out therein;

Market Value means:

(a) in relation to the valuation of
 Securities, Equivalent Securities, Collateral or
 Equivalent Collateral (other than Cash
 Collateral or a Letter of Credit):

such price as is equal to the market
 quotation for the mid price of such Securities,
 Equivalent Securities, Collateral and/or
 Equivalent Collateral as derived from a
 reputable pricing information service
 reasonably chosen in good faith by Lender; or

(ii) if unavailable the market value thereof as derived from the mid price or rate bid by a reputable dealer for the relevant instrument reasonably chosen in good faith by Lender,

in each case at Close of Business on the previous Business Day, or as specified in the Schedule, unless agreed otherwise or, at the option of either Party where in its reasonable opinion there has been an exceptional movement in the price of the asset in question since such time, the latest available price, plus (in each case):  (iii) the aggregate amount of Income which has accrued but not yet been paid in respect of the Securities, Equivalent
 Securities, Collateral or Equivalent Collateral concerned to the extent not included in such price,

provided that the price of Securities, Equivalent Securities, Collateral or Equivalent Collateral that are suspended or that cannot legally be transferred or that are transferred or required to be transferred to a government, trustee or third party (whether by reason of nationalisation, expropriation or otherwise) shall for all purposes be a commercially reasonable price agreed between the Parties, or absent agreement, be a price provided by a third party dealer agreed between the Parties, or if the Parties do not agree a third party dealer then a price based on quotations provided by the Reference Dealers. If more than three quotations are provided, the Market Value will be the arithmetic mean of the prices, without regard to the quotations having the highest and lowest prices. If three quotations are provided, the Market Value will be the quotation remaining after disregarding the highest and lowest quotations. For this purpose, if more than one quotation has the same highest or lowest price, then one of such quotations shall be disregarded. If fewer than three quotations are provided, the Market Value of the relevant Securities, Equivalent Securities, Collateral or Equivalent Collateral shall be determined by the Party making the determination of Market Value acting reasonably;

(b) in relation to a Letter of Credit the face or stated amount of such Letter of Credit; and

(c) in relation to Cash Collateral the amount of the currency concerned;

Nominee means a nominee or agent appointed by either Party to accept delivery of, hold or deliver Securities, Equivalent



Securities, Collateral and/or Equivalent Collateral or to receive or make payments on its behalf;

Non Cash Collateral means Collateral other than Cash Collateral;

Non Defaulting Party has the meaning given in paragraph 0;

Notification Time means the time specified in paragraph 1.5 of the Schedule;

Parties means Lender and Borrower and Party shall be construed accordingly;

Posted Collateral has the meaning given in paragraph 0;

Reference Dealers means, in relation to any Securities, Equivalent Securities, Collateral or Equivalent Collateral, four leading dealers in the relevant securities selected by the Party making the determination of Market Value in good faith;

Required Collateral Value has the meaning given in paragraph 0;

Sales Tax means value added tax and any other Tax of a similar nature (including, without limitation, any sales tax of any relevant jurisdiction);

Settlement Date means the date upon which Securities are due to be transferred to Borrower in accordance with this Agreement;

Stamp Tax means any stamp, transfer, registration, documentation or similar Tax; and

Tax means any present or future tax, levy, impost, duty, charge, assessment or fee of any nature (including interest, penalties and additions thereto) imposed by any government or other taxing authority in respect of any transaction effected pursuant to or contemplated by, or any payment under or in respect of, this Agreement. All headings appear for convenience only and shall not affect the interpretation of this Agreement.

#### 2.3 Market terminology

Notwithstanding the use of expressions such as "borrow", "lend", "Collateral", "Margin" etc. which are used to reflect terminology used in the market for transactions of the kind provided for in this Agreement, title to Securities "borrowed" or "lent" and "Collateral" provided in accordance with this Agreement shall pass from one Party to another as provided for in this Agreement, the Party obtaining such title being obliged to deliver Equivalent Securities or Equivalent Collateral as the case may be.

#### 2.4 Currency conversions

Subject to paragraph 0, for the purposes of determining any prices, sums or values (including Market Value and Required Collateral Value) prices, sums or values stated in currencies other than the Base Currency shall be converted into the Base Currency at the latest available spot rate of exchange quoted by the European Central Bank for the purchase of the Base Currency with the currency concerned on the day on which the calculation is to be made or, if that day is not a Business Day, the spot rate of exchange quoted at Close of Business on the immediately preceding Business Day on which such a quotation was available.

2.5 The Parties confirm that introduction of and/or substitution (in place of an existing currency) of a new currency as the lawful currency of a country shall not have the effect of altering, or discharging, or excusing performance under, any term of the Agreement or any Loan thereunder, nor give a Party the right unilaterally to alter or terminate the Agreement or any Loan thereunder. Securities will for the purposes of this Agreement be regarded as equivalent to other securities notwithstanding that as a result of such introduction and/or substitution





those securities have been redenominated into the new currency or the nominal value of the securities has changed in connection with such redenomination.

#### 2.6 Modifications etc. to legislation

Any reference in this Agreement to an act, regulation or other legislation shall include a reference to any statutory modification or re enactment thereof for the time being in force.

### **17. LOANS OF SECURITIES**

Lender will lend Securities to Borrower, and Borrower will borrow Securities from Lender in accordance with the terms and conditions of this Agreement. The terms of each Loan shall be agreed prior to the commencement of the relevant Loan either orally or in writing (including any agreed form of electronic communication) and confirmed in such form and on such basis as shall be agreed between the Parties. Unless otherwise agreed, any confirmation produced by a Party shall not supersede or prevail over the prior oral, written or electronic communication (as the case may be).

### **18. DELIVERY**

## 4.1 Delivery of Securities on commencement of Loan

Lender shall procure the Delivery of Securities to Borrower or deliver such Securities in accordance with this Agreement and the terms of the relevant Loan.

#### 4.2 Requirements to effect Delivery

The Parties shall execute and deliver all necessary documents and give all necessary instructions to procure that all right, title and interest in:

(a) any Securities borrowed pursuant to paragraph 0;

(b) any Equivalent Securities delivered pursuant to paragraph 0;

(c) any Collateral delivered pursuant to paragraph 0;

(d) any Equivalent Collateral delivered pursuant to paragraphs 0 or 0;

shall pass from one Party to the other subject to the terms and conditions set out in this Agreement, on delivery of the same in accordance with this Agreement with full title guarantee, free from all liens, charges and encumbrances. In the case of Securities, Collateral, Equivalent Securities or Equivalent Collateral title to which is registered in a computer based system which provides for the recording and transfer of title to the same by way of book entries, delivery and transfer of title shall take place in accordance with the rules and procedures of such system as in force from time to time. The Party acquiring such right, title and interest shall have no obligation to return or deliver any of the assets so acquired but, in so far as any Securities are borrowed by or any Collateral is delivered to such Party, such Party shall be obliged, subject to the terms of this Agreement, to deliver Equivalent Securities or Equivalent Collateral as appropriate.

# 4.3 Deliveries to be simultaneous unless otherwise agreed

Where under the terms of this Agreement a Party is not obliged to make a Delivery unless simultaneously a Delivery is made to it, subject to and without prejudice to its rights under paragraph 0, such Party may from time to time in accordance with market practice and in recognition of the practical difficulties in arranging simultaneous delivery of Securities, Collateral and cash transfers, waive its right under this Agreement in respect of



simultaneous delivery and/or payment provided that no such waiver (whether by course of conduct or otherwise) in respect of one transaction shall bind it in respect of any other transaction.

#### 4.4 Deliveries of Income

In respect of Income being paid in relation to any Loaned Securities or Collateral, Borrower (in the case of Income being paid in respect of Loaned Securities) and Lender (in the case of Income being paid in respect of Collateral) shall provide to the other Party, as the case may be, any endorsements or assignments as shall be customary and appropriate to effect, in accordance with paragraph 0, the payment or delivery of money or property in respect of such Income to Lender, irrespective of whether Borrower received such endorsements or assignments in respect of any Loaned Securities, or to Borrower, irrespective of whether Lender received such endorsements or assignments in respect of any Collateral.

### **19. COLLATERAL**

## 5.1 Delivery of Collateral on commencement of Loan

Subject to the other provisions of this paragraph 0, Borrower undertakes to deliver to or deposit with Lender (or in accordance with Lender's instructions) Collateral simultaneously with Delivery of the Securities to which the Loan relates and in any event no later than Close of Business on the Settlement Date.

# 5.2 Deliveries through securities settlement systems generating automatic payments

Unless otherwise agreed between the Parties, where any Securities, Equivalent Securities, Collateral or Equivalent Collateral (in the form of securities) are transferred through a book entry transfer or settlement system which automatically generates a payment or delivery, or obligation to pay or deliver, against the transfer of such securities, then:

(a) such automatically generated payment, delivery or obligation shall be treated as a payment or delivery by the transferee to the transferor, and except to the extent that it is applied to discharge an obligation of the transferee to effect payment or delivery, such payment or delivery, or obligation to pay or deliver, shall be deemed to be a transfer of Collateral or delivery of Equivalent Collateral, as the case may be, made by the transferee until such time as the Collateral or Equivalent Collateral is substituted with other Collateral or Equivalent Collateral if an obligation to deliver other Collateral or deliver Equivalent Collateral existed immediately prior to the transfer of Securities, Equivalent Securities, Collateral or Equivalent Collateral; and

(b) the Party receiving such substituted Collateral or Equivalent Collateral, or if no obligation to deliver other Collateral or redeliver Equivalent Collateral existed immediately prior to the transfer of Securities, Equivalent Securities, Collateral or Equivalent Collateral, the Party receiving the deemed transfer of Collateral or Delivery of Equivalent Collateral, as the case may be, shall cause to be made to the other Party for value the same day either, where such transfer is a payment, an irrevocable payment in the amount of such transfer or, where such transfer is a Delivery, an irrevocable Delivery of securities (or other property, as the case may be) equivalent to such property.

5.3 Substitutions of Collateral

Borrower may from time to time call for the repayment of Cash Collateral or the Delivery of Collateral equivalent to any Collateral delivered to Lender prior to the date on which the same would otherwise have been



repayable or deliverable provided that at or prior to the time of such repayment or Delivery Borrower shall have delivered Alternative Collateral acceptable to Lender and Borrower is in compliance with paragraph 0 or paragraph 0, as applicable.

# 5.4 Marking to Market of Collateral during the currency of a Loan on aggregated basis

Unless paragraph 0 of the Schedule indicates that paragraph 0 shall apply in lieu of this paragraph 0, or unless otherwise agreed between the Parties:

(a) the aggregate Market Value of the
Collateral delivered to or deposited with
Lender (excluding any Equivalent Collateral
repaid or delivered under paragraphs (b) or
(b) (as the case may be)) (Posted Collateral) in
respect of all Loans outstanding under this
Agreement shall equal the aggregate of the
Market Value of Securities equivalent to the
Loaned Securities and the applicable Margin
(the Required Collateral Value) in respect of

(b) if at any time on any Business Day the aggregate Market Value of the Posted Collateral in respect of all Loans outstanding under this Agreement together with: (i) all amounts due and payable by the Lender under this Agreement but which are unpaid; and (ii) if agreed between the parties and if the Income Record Date has occurred in respect of any Non-Cash Collateral, the amount or Market Value of Income payable in respect of such Non-Cash Collateral exceeds the aggregate of the Required Collateral Values in respect of such Loans together with: (i) all amounts due and payable by the Borrower under this Agreement but which are unpaid; and (ii) if agreed between the parties and if the Income Record Date has occurred in respect of any securities equivalent to Loaned Securities, the amount or Market Value of Income payable in respect of such Equivalent

Securities, Lender shall (on demand) repay and/or deliver, as the case may be, to Borrower such Equivalent Collateral as will eliminate the excess;

(c) if at any time on any Business Day the aggregate Market Value of the Posted Collateral in respect of all Loans outstanding under this Agreement together with: (i) all amounts due and payable by the Lender under this Agreement but which are unpaid; and (ii) if agreed between the parties and if the Income Record Date has occurred in respect of any Non-Cash Collateral, the amount or Market Value of Income payable in respect of such Non-Cash Collateral falls below the aggregate of Required Collateral Values in respect of all such Loans together with: (i) all amounts due and payable by the Borrower under this Agreement but which are unpaid; and (ii) if agreed between the parties and if the Income Record Date has occurred in respect of Securities equivalent to any Loaned Securities, the amount or Market Value of Income payable in respect of such Equivalent Securities, Borrower shall (on demand) provide such further Collateral to Lender as will eliminate the deficiency;

(d) where a Party acts as both Lender and Borrower under this Agreement, the provisions of paragraphs (b) and (c) shall apply separately (and without duplication) in respect of Loans entered into by that Party as Lender and Loans entered into by that Party as Borrower.

# 5.5 Marking to Market of Collateral during the currency of a Loan on a Loan by Loan basis

If paragraph 0 of the Schedule indicates this paragraph 0 shall apply in lieu of paragraph 0, the Posted Collateral in respect of any Loan shall bear from day to day and at any time the same proportion to the Market Value of



Securities equivalent to the Loaned Securities as the Posted Collateral bore at the commencement of such Loan. Accordingly:

(a) the Market Value of the Posted
 Collateral to be delivered or deposited while
 the Loan continues shall be equal to the
 Required Collateral Value;

(b) if at any time on any Business Day the Market Value of the Posted Collateral in respect of any Loan together with: (i) all amounts due and payable by the Lender in respect of that Loan but which are unpaid; and (ii) if agreed between the parties and if the Income Record Date has occurred in respect of any Non-Cash Collateral, the amount or Market Value of Income payable in respect of such Non-Cash Collateral exceeds the Required Collateral Value in respect of such Loan together with: (i) all amounts due and payable by the Borrower in respect of that Loan; and (ii) if agreed between the parties and if the Income Record Date has occurred in respect of Securities equivalent to any Loaned Securities, the amount or Market Value of Income payable in respect of such Equivalent Securities, Lender shall (on demand) repay and/or deliver, as the case may be, to Borrower such Equivalent Collateral as will eliminate the excess; and

(c) if at any time on any Business Day the Market Value of the Posted Collateral together with: (i) all amounts due any payable by the Lender in respect of that Loan; and (ii) if agreed between the parties and if the Income Record Date has occurred in respect of any Non-Cash Collateral, the amount or Market Value of Income payable in respect of such Non-Cash Collateral falls below the Required Collateral Value together with: (i) all amounts due and payable by the Borrower in respect of that Loan; and (ii) if agreed between the parties and if the Income Record Date has occurred in respect of Securities equivalent to any Loaned Securities, the amount or Market Value of Income payable in respect of such Equivalent Securities, Borrower shall (on demand) provide such further Collateral to Lender as will eliminate the deficiency.

# 5.6 Requirements to deliver excess Collateral

Where paragraph 0 applies, unless paragraph 0 of the Schedule indicates that this paragraph 0 does not apply, if a Party (the first Party) would, but for this paragraph 0, be required under paragraph 0 to provide further Collateral or deliver Equivalent Collateral in circumstances where the other Party (the second Party) would, but for this paragraph 0, also be required to or provide Collateral or deliver Equivalent Collateral under paragraph 0, then the Market Value of the Collateral or Equivalent Collateral deliverable by the first Party (X) shall be set off against the Market Value of the Collateral or Equivalent Collateral deliverable by the second Party (Y) and the only obligation of the Parties under paragraph 0 shall be, where X exceeds Y, an obligation of the first Party, or where Y exceeds X, an obligation of the second Party to repay and/or (as the case may be) deliver Equivalent Collateral or to deliver further Collateral having a Market Value equal to the difference between X and Y.

5.7 Where Equivalent Collateral is repaid or delivered (as the case may be) or further Collateral is provided by a Party under paragraph 0, the Parties shall agree to which Loan or Loans such repayment, delivery or further provision is to be attributed and failing agreement it shall be attributed, as determined by the Party making such repayment, delivery or further provision to the earliest outstanding Loan and, in the case of a repayment or delivery up to the point at which the Market Value of Collateral in respect of such Loan equals the Required Collateral Value in respect of such Loan, and then to the next earliest outstanding Loan up to the similar point and so on.



### 5.8 Timing of repayments of excess Collateral or deliveries of further Collateral

Where any Equivalent Collateral falls to be repaid or delivered (as the case may be) or further Collateral is to be provided under this paragraph 0, unless otherwise provided or agreed between the Parties, if the relevant demand is received by the Notification Time specified in paragraph 0 of the Schedule, then the delivery shall be made not later than the Close of Business on the same Business Day; if a demand is received after the Notification Time, then the relevant delivery shall be made not later than the Close of Business on the next Business Day after the date such demand is received.

# 5.9 Substitutions and extensions of Letters of Credit

Where Collateral is a Letter of Credit, Lender may by notice to Borrower require that Borrower, on the third Business Day following the date of delivery of such notice (or by such other time as the Parties may agree), substitute Collateral consisting of cash or other Collateral acceptable to Lender for the Letter of Credit. Prior to the expiration of any Letter of Credit supporting Borrower's obligations hereunder, Borrower shall, no later than 10.30 a.m. UK time on the second Business Day prior to the date such Letter of Credit expires (or by such other time as the Parties may agree), obtain an extension of the expiration of such Letter of Credit or replace such Letter of Credit by providing Lender with a substitute Letter of Credit in an amount at least equal to the amount of the Letter of Credit for which it is substituted.

### 20. DISTRIBUTIONS AND CORPORATE ACTIONS

6.1 In this paragraph 0, references to an amount of Income received by any Party in respect of any Loaned Securities or Non Cash

Collateral shall be to an amount received from the issuer after any applicable withholding or deduction for or on account of Tax.

# 6.2 Manufactured payments in respect of Loaned Securities

Where the term of a Loan extends over an Income Record Date in respect of any Loaned Securities, Borrower shall, on the date such Income is paid by the issuer, or on such other date as the Parties may from time to time agree, pay or deliver to Lender such sum of money or property as is agreed between the Parties or, failing such agreement, a sum of money or property equivalent to (and in the same currency as) the type and amount of such Income that would be received by Lender in respect of such Loaned Securities assuming such Securities were not loaned to Borrower and were retained by Lender on the Income Record Date.

# 6.3 Manufactured payments in respect of Non-Cash Collateral

Where Non Cash Collateral is delivered by Borrower to Lender and an Income Record Date in respect of such Non Cash Collateral occurs before Equivalent Collateral is delivered by Lender to Borrower, Lender shall on the date such Income is paid, or on such other date as the Parties may from time to time agree, pay or deliver to Borrower a sum of money or property as is agreed between the Parties or, failing such agreement, a sum of money or property equivalent to (and in the same currency as) the type and amount of such Income that would be received by Lender in respect of such Non Cash Collateral assuming Lender:

(a) retained the Non Cash Collateral on the Income Record Date; and

(b) is not entitled to any credit, benefit or other relief in respect of Tax under any Applicable Law.

#### 6.4 Indemnity for failure to redeliver Equivalent Non-Cash Collateral



Unless paragraph 0 of the Schedule indicates that this paragraph does not apply, where:

(a) prior to any Income Record Date in relation to Non Cash Collateral, Borrower has in accordance with paragraph 0 called for the Delivery of Equivalent Non Cash Collateral;

(b) Borrower has given notice of such call to Lender so as to be effective, at the latest, five hours before the Close of Business on the last Business Day on which Lender would customarily be required to initiate settlement of the Non Cash Collateral to enable settlement to take place on the Business Day immediately preceding the relevant Income Record Date;

(c) Borrower has provided reasonable details to Lender of the Non Cash Collateral, the relevant Income Record Date and the proposed Alternative Collateral;

(d) Lender, acting reasonably, has
 determined that such Alternative Collateral is
 acceptable to it and Borrower shall have
 delivered or delivers such Alternative
 Collateral to Lender; and

(e) Lender has failed to make reasonable efforts to transfer Equivalent Non Cash
 Collateral to Borrower prior to such Income Record Date,

Lender shall indemnify Borrower in respect of any cost, loss or damage (excluding any indirect or consequential loss or damage or any amount otherwise compensated by Lender, including pursuant to paragraphs 0 and/or 0) suffered by Borrower that it would not have suffered had the relevant Equivalent Non Cash Collateral been transferred to Borrower prior to such Income Record Date.

#### 6.5 Income in the form of Securities

Where Income, in the form of securities, is paid in relation to any Loaned Securities or Collateral, such securities shall be added to such Loaned Securities or Collateral (and shall constitute Loaned Securities or Collateral, as the case may be, and be part of the relevant Loan) and will not be delivered to Lender, in the case of Loaned Securities, or to Borrower, in the case of Collateral, until the end of the relevant Loan, provided that the Lender or Borrower (as the case may be) fulfils its obligations under paragraph 0 or 0 (as applicable) with respect to the additional Loaned Securities or Collateral, as the case may be.

#### 6.6 Exercise of voting rights

Where any voting rights fall to be exercised in relation to any Loaned Securities or Collateral, neither Borrower, in the case of Equivalent Securities, nor Lender, in the case of Equivalent Collateral, shall have any obligation to arrange for voting rights of that kind to be exercised in accordance with the instructions of the other Party in relation to the Securities borrowed by it or transferred to it by way of Collateral, as the case may be, unless otherwise agreed between the Parties.

#### 6.7 Corporate actions

Where, in respect of any Loaned Securities or any Collateral, any rights relating to conversion, sub division, consolidation, pre emption, rights arising under a takeover offer, rights to receive securities or a certificate which may at a future date be exchanged for securities or other rights, including those requiring election by the holder for the time being of such Securities or Collateral, become exercisable prior to the delivery of Equivalent Securities or Equivalent Collateral, then Lender or Borrower, as the case may be, may, within a reasonable time before the latest time for the exercise of the right or option give written notice to the other Party that on delivery of Equivalent Securities or Equivalent



Collateral, as the case may be, it wishes to receive Equivalent Securities or Equivalent Collateral in such form as will arise if the right is exercised or, in the case of a right which may be exercised in more than one manner, is exercised as is specified in such written notice.

### 21. RATES APPLICABLE TO LOANED SECURITIES AND CASH COLLATERAL

#### 7.1 Rates in respect of Loaned Securities

In respect of each Loan, Borrower shall pay to Lender, in the manner prescribed in sub paragraph 0, sums calculated by applying such rate as shall be agreed between the Parties from time to time to the daily Market Value of the Loaned Securities.

#### 7.2 Rates in respect of Cash Collateral

Where Cash Collateral is deposited with Lender in respect of any Loan, Lender shall pay to Borrower, in the manner prescribed in paragraph 0, sums calculated by applying such rates as shall be agreed between the Parties from time to time to the amount of such Cash Collateral. Any such payment due to Borrower may be set off against any payment due to Lender pursuant to paragraph 0.

#### 7.3 Payment of rates

In respect of each Loan, the payments referred to in paragraph 0 and 0 shall accrue daily in respect of the period commencing on and inclusive of the Settlement Date and terminating on and exclusive of the Business Day upon which Equivalent Securities are delivered or Cash Collateral is repaid. Unless otherwise agreed, the sums so accruing in respect of each calendar month shall be paid in arrears by the relevant Party not later than the Business Day which is the tenth Business Day after the last Business Day of the calendar month to which such payments relate or such other date as the Parties shall from time to time agree.

### 22. DELIVERY OF EQUIVALENT SECURITIES

#### 8.1 Lender's right to terminate a Loan

Subject to paragraph 0 and the terms of the relevant Loan, Lender shall be entitled to terminate a Loan and to call for the delivery of all or any Equivalent Securities at any time by giving notice on any Business Day of not less than the standard settlement time for such Equivalent Securities on the exchange or in the clearing organisation through which the Loaned Securities were originally delivered. Borrower shall deliver such Equivalent Securities not later than the expiry of such notice in accordance with Lender's instructions.

#### 8.2 Borrower's right to terminate a Loan

Subject to the terms of the relevant Loan, Borrower shall be entitled at any time to terminate a Loan and to deliver all and any Equivalent Securities due and outstanding to Lender in accordance with Lender's instructions and Lender shall accept such delivery.

### 8.3 Delivery of Equivalent Securities on termination of a Loan

Borrower shall procure the Delivery of Equivalent Securities to Lender or deliver Equivalent Securities in accordance with this Agreement and the terms of the relevant Loan on termination of the Loan. For the avoidance of doubt any reference in this Agreement or in any other agreement or communication between the Parties (howsoever expressed) to an obligation to deliver or account for or act in relation to Loaned Securities shall accordingly be construed as a reference to an obligation to deliver or account for or act in relation to Equivalent Securities.



# 8.4 Delivery of Equivalent Collateral on termination of a Loan

On the date and time that Equivalent Securities are required to be delivered by Borrower on the termination of a Loan, Lender shall simultaneously (subject to paragraph 0 if applicable) repay to Borrower any Cash Collateral or, as the case may be, deliver Collateral equivalent to the Collateral provided by Borrower pursuant to paragraph 0 in respect of such Loan. For the avoidance of doubt any reference in this Agreement or in any other agreement or communication between the Parties (however expressed) to an obligation to deliver or account for or act in relation to Collateral shall accordingly be construed as a reference to an obligation to deliver or account for or act in relation to Equivalent Collateral.

#### 8.5 Delivery of Letters of Credit

Where a Letter of Credit is provided by way of Collateral, the obligation to deliver Equivalent Collateral is satisfied by Lender delivering for cancellation the Letter of Credit so provided, or where the Letter of Credit is provided in respect of more than one Loan, by Lender consenting to a reduction in the value of the Letter of Credit.

#### 8.6 Delivery obligations to be reciprocal

Neither Party shall be obliged to make delivery (or make a payment as the case may be) to the other unless it is satisfied that the other Party will make such delivery (or make an appropriate payment as the case may be) to it. If it is not so satisfied (whether because an Event of Default has occurred in respect of the other Party or otherwise) it shall notify the other Party and unless that other Party has made arrangements which are sufficient to assure full delivery (or the appropriate payment as the case may be) to the notifying Party, the notifying Party shall (provided it is itself in a position, and willing, to perform its own obligations) be entitled to withhold delivery (or payment, as the case may be) to the other Party until such arrangements to assure full delivery (or the appropriate payment as the case may be) are made.

### **23. FAILURE TO DELIVER**

#### 9.1 Borrower's failure to deliver Equivalent Securities

If Borrower fails to deliver Equivalent Securities in accordance with paragraph 0 Lender may:

(a) elect to continue the Loan (which, for the avoidance of doubt, shall continue to be taken into account for the purposes of paragraph 0 or 0 as applicable); or

(b) at any time while such failure continues, by written notice to Borrower declare that that Loan (but only that Loan) shall be terminated immediately in accordance with paragraph 0 as if (i) an Event of Default had occurred in relation to the Borrower, (ii) references to the Termination Date were to the date on which notice was given under this sub paragraph, and (iii) the Loan were the only Loan outstanding. For the avoidance of doubt, any such failure shall not constitute an Event of Default (including under paragraph 0) unless the Parties otherwise agree.

### 9.2 Lender's failure to deliver Equivalent Collateral

If Lender fails to deliver Equivalent Collateral comprising Non Cash Collateral in accordance with paragraph 0 or 0, Borrower may:

(a) elect to continue the Loan (which, for the avoidance of doubt, shall continue to be taken into account for the purposes of paragraph 0 or 0 as applicable); or



(b) at any time while such failure continues, by written notice to Lender declare that that Loan (but only that Loan) shall be terminated immediately in accordance with paragraph 0 as if (i) an Event of Default had occurred in relation to the Lender, (ii) references to the Termination Date were to the date on which notice was given under this sub paragraph, and (iii) the Loan were the only Loan outstanding. For the avoidance of doubt, any such failure shall not constitute an Event of Default (including under paragraph 0) unless the Parties otherwise agree.

#### 9.3 Failure by either Party to deliver

Where a Party (the Transferor) fails to deliver Equivalent Securities or Equivalent Collateral by the time required under this Agreement or within such other period as may be agreed between the Transferor and the other Party (the Transferee) and the Transferee:

(a) incurs interest, overdraft or similar costs and expenses; or

(b) incurs costs and expenses as a direct result of a Buy in exercised against it by a third party,

then the Transferor agrees to pay within one Business Day of a demand from the Transferee and hold harmless the Transferee with respect to all reasonable costs and expenses listed in sub paragraphs 0 and 0 above properly incurred which arise directly from such failure other than (i) such costs and expenses which arise from the negligence or wilful default of the Transferee and (ii) any indirect or consequential losses.

### **24. EVENTS OF DEFAULT**

**10.1** Each of the following events occurring and continuing in relation to either Party (the Defaulting Party, the other Party being the Non Defaulting Party) shall be an Event of Default but only (subject to sub paragraph 0) where the Non Defaulting Party serves written notice on the Defaulting Party:

(a) Borrower or Lender failing to pay or repay Cash Collateral or to deliver Collateral on commencement of the Loan under paragraph 0 or to deliver further Collateral under paragraph 0 or 0;

(b) Lender or Borrower failing to comply with its obligations under paragraph 0 or 0 upon the due date and not remedying such failure within three Business Days after the Non Defaulting Party serves written notice requiring it to remedy such failure;

(c) Lender or Borrower failing to pay any sum due under paragraph (b), (b) or 0 upon the due date;

(d) an Act of Insolvency occurring with respect to Lender or Borrower, provided that, where the Parties have specified in paragraph 0 of the Schedule that Automatic Early Termination shall apply, an Act of Insolvency which is the presentation of a petition for winding up or any analogous proceeding or the appointment of a liquidator or analogous officer of the Defaulting Party shall not require the Non Defaulting Party to serve written notice on the Defaulting Party (Automatic Early Termination);

(e) any warranty made by Lender or
Borrower in paragraph 0 or paragraphs (a) to
(d) being incorrect or untrue in any material
respect when made or repeated or deemed to
have been made or repeated;

(f) Lender or Borrower admitting to the other that it is unable to, or it intends not to, perform any of its obligations under this Agreement and/or in respect of any Loan where such failure to perform would with the service of notice or lapse of time constitute an Event of Default;

(g) all or any material part of the assets of Lender or Borrower being transferred or ordered to be transferred to a trustee (or a person exercising similar functions) by a regulatory authority pursuant to any legislation;



(h) Lender (if applicable) or Borrower being declared in default or being suspended or expelled from membership of or participation in, any securities exchange or suspended or prohibited from dealing in securities by any regulatory authority, in each case on the grounds that it has failed to meet any requirements relating to financial resources or credit rating; or

 Lender or Borrower failing to perform any other of its obligations under this
 Agreement and not remedying such failure within 30 days after the Non Defaulting Party serves written notice requiring it to remedy such failure.

**10.2** Each Party shall notify the other (in writing) if an Event of Default or an event which, with the passage of time and/or upon the serving of a written notice as referred to above, would be an Event of Default, occurs in relation to it.

10.3 The provisions of this Agreement constitute a complete statement of the remedies available to each Party in respect of any Event of Default.

10.4 Subject to paragraphs 0 and 0, neither Party may claim any sum by way of consequential loss or damage in the event of failure by the other Party to perform any of its obligations under this Agreement.

### 25. CONSEQUENCES OF AN EVENT OF DEFAULT

**11.1** If an Event of Default occurs in relation to either Party then paragraphs 0 to 0 below shall apply.

**11.2** The Parties' delivery and payment obligations (and any other obligations they have under this Agreement) shall be accelerated so as to require performance thereof at the time such Event of Default occurs (the date of which shall be the

Termination Date) so that performance of such delivery and payment obligations shall be effected only in accordance with the following provisions.

(a) The Default Market Value of the
Equivalent Securities and Equivalent Non-Cash
Collateral to be delivered and the amount of
any Cash Collateral (including sums accrued)
to be repaid and any other cash (including
interest accrued) to be paid by each Party
shall be established by the Non Defaulting
Party in accordance with paragraph 0 and
deemed as at the Termination Date.

(b) On the basis of the sums so established, an account shall be taken (as at the Termination Date) of what is due from each Party to the other under this Agreement (on the basis that each Party's claim against the other in respect of delivery of Equivalent Securities or Equivalent Non-Cash Collateral equal to the Default Market Value thereof) and the sums due from one Party shall be set off against the sums due from the other and only the balance of the account shall be payable (by the Party having the claim valued at the lower amount pursuant to the foregoing) and such balance shall be payable on the next following Business Day after such account has been taken and such sums have been set off in accordance with this paragraph. For the purposes of this calculation, any sum not denominated in the Base Currency shall be converted into the Base Currency at the Spot Rate prevailing at such dates and times determined by the Non Defaulting Party acting reasonably.

(c) If the balance under sub paragraph 0 above is payable by the Non Defaulting Party and the Non Defaulting Party had delivered to the Defaulting Party a Letter of Credit, the Defaulting Party shall draw on the Letter of Credit to the extent of the balance due and shall subsequently deliver for cancellation the Letter of Credit so provided.

(d) If the balance under sub paragraph 0 above is payable by the Defaulting Party and



the Defaulting Party had delivered to the Non Defaulting Party a Letter of Credit, the Non Defaulting Party shall draw on the Letter of Credit to the extent of the balance due and shall subsequently deliver for cancellation the Letter of Credit so provided.

(e) In all other circumstances, where a Letter of Credit has been provided to a Party, such Party shall deliver for cancellation the Letter of Credit so provided.

**11.3** For the purposes of this Agreement, the Default Market Value of any Equivalent Collateral in the form of a Letter of Credit shall be zero and of any Equivalent Securities or any other Equivalent Non-Cash Collateral shall be determined in accordance with paragraphs 0 to 0 below, and for this purpose:

(a) the Appropriate Market means, in relation to securities of any description, the market which is the most appropriate market for securities of that description, as determined by the Non Defaulting Party;

(b) the Default Valuation Time means, in relation to an Event of Default, the close of business in the Appropriate Market on the fifth dealing day after the day on which that Event of Default occurs or, where that Event of Default is the occurrence of an Act of Insolvency in respect of which under paragraph 0 no notice is required from the Non Defaulting Party in order for such event to constitute an Event of Default, the close of business on the fifth dealing day after the day on which the Non Defaulting Party first became aware of the occurrence of such Event of Default;

(c) Deliverable Securities means
 Equivalent Securities or Equivalent Non-Cash
 Collateral to be delivered by the Defaulting
 Party;

(d) Net Value means at any time, in relation to any Deliverable Securities or Receivable Securities, the amount which, in

the reasonable opinion of the Non Defaulting Party, represents their fair market value, having regard to such pricing sources and methods (which may include, without limitation, available prices for securities with similar maturities, terms and credit characteristics as the relevant Equivalent Securities or Equivalent Collateral) as the Non Defaulting Party considers appropriate, less, in the case of Receivable Securities, or plus, in the case of Deliverable Securities, all Transaction Costs incurred or reasonably anticipated in connection with the purchase or sale of such securities;

Receivable Securities means
 Equivalent Securities or Equivalent Non-Cash
 Collateral to be delivered to the Defaulting
 Party; and

(f) Transaction Costs in relation to any transaction contemplated in paragraph 11.4 or 11.5 means the reasonable costs, commissions (including internal commissions), fees and expenses (including any mark up or mark down or premium paid for guaranteed delivery) incurred or reasonably anticipated in connection with the purchase of Deliverable Securities or sale of Receivable Securities, calculated on the assumption that the aggregate thereof is the least that could reasonably be expected to be paid in order to carry out the transaction.

# 11.4 If between the Termination Date and the Default Valuation Time:

(a) the Non Defaulting Party has sold, in the case of Receivable Securities, or purchased, in the case of Deliverable Securities, securities which form part of the same issue and are of an identical type and description as those Equivalent Securities or that Equivalent Collateral, (and regardless as to whether or not such sales or purchases have settled) the Non Defaulting Party may elect to treat as the Default Market Value:



(i) in the case of Receivable Securities, the net proceeds of such sale after deducting all Transaction Costs; provided that, where the securities sold are not identical in amount to the Equivalent Securities or Equivalent Collateral, the Non Defaulting Party may, acting in good faith, either (A) elect to treat such net proceeds of sale divided by the amount of securities sold and multiplied by the amount of the Equivalent Securities or Equivalent Collateral as the Default Market Value or (B) elect to treat such net proceeds of sale of the Equivalent Securities or Equivalent Collateral actually sold as the Default Market Value of that proportion of the Equivalent Securities or Equivalent Collateral, and, in the case of (B), the Default Market Value of the balance of the Equivalent Securities or Equivalent Collateral shall be determined separately in accordance with the provisions of this paragraph 0; or

(ii) in the case of Deliverable Securities, the aggregate cost of such purchase, including all Transaction Costs; provided that, where the securities purchased are not identical in amount to the Equivalent Securities or Equivalent Collateral, the Non Defaulting Party may, acting in good faith, either (A) elect to treat such aggregate cost divided by the amount of securities purchased and multiplied by the amount of the Equivalent Securities or Equivalent Collateral as the Default Market Value or (B) elect to treat the aggregate cost of purchasing the Equivalent Securities or Equivalent Collateral actually purchased as the Default Market Value of that proportion of the Equivalent Securities or Equivalent Collateral, and, in the case of (B), the Default Market Value of the balance of the Equivalent Securities or Equivalent Collateral shall be determined separately in accordance with the provisions of this paragraph 0;

(c) the Non Defaulting Party has received,
 in the case of Deliverable Securities, offer
 quotations or, in the case of Receivable
 Securities, bid quotations in respect of
 securities of the relevant description from two

or more market makers or regular dealers in the Appropriate Market in a commercially reasonable size (as determined by the Non Defaulting Party) the Non-Defaulting Party may elect to treat as the Default Market Value of the relevant Equivalent Securities or Equivalent Collateral:

(i) the price quoted (or where more than one price is so quoted, the arithmetic mean of the prices so quoted) by each of them for, in the case of Deliverable Securities, the sale by the relevant market marker or dealer of such securities or, in the case of Receivable Securities, the purchase by the relevant market maker or dealer of such securities, provided that such price or prices quoted may be adjusted in a commercially reasonable manner by the Non Defaulting Party to reflect accrued but unpaid coupons not reflected in the price or prices quoted in respect of such Securities;

(ii) after deducting, in the case of Receivable Securities or adding in the case of Deliverable Securities the Transaction Costs which would be incurred or reasonably anticipated in connection with such transaction.

11.5 If, acting in good faith, either (A) the Non Defaulting Party has endeavoured but been unable to sell or purchase securities in accordance with paragraph 0 above or to obtain quotations in accordance with paragraph 0 above (or both) or (B) the Non Defaulting Party has determined that it would not be commercially reasonable to sell or purchase securities at the prices bid or offered or to obtain such quotations, or that it would not be commercially reasonable to use any quotations which it has obtained under paragraph 0 above the Non Defaulting Party may determine the Net Value of the relevant Equivalent Securities or Equivalent Collateral (which shall be specified) and the Non Defaulting Party may elect to treat such Net Value as the Default Market Value of the



relevant Equivalent Securities or Equivalent Collateral.

11.6 To the extent that the Non Defaulting Party has not determined the Default Market Value in accordance with paragraph 0, the Default Market Value of the relevant Equivalent Securities or Equivalent Collateral shall be an amount equal to their Net Value at the Default Valuation Time; provided that, if at the Default Valuation Time the Non Defaulting Party reasonably determines that, owing to circumstances affecting the market in the Equivalent Securities or Equivalent Collateral in question, it is not reasonably practicable for the Non Defaulting Party to determine a Net Value of such Equivalent Securities or Equivalent Collateral which is commercially reasonable (by reason of lack of tradable prices or otherwise), the Default Market Value of such Equivalent Securities or Equivalent Collateral shall be an amount equal to their Net Value as determined by the Non Defaulting Party as soon as reasonably practicable after the Default Valuation Time.

Other costs, expenses and interest payable in consequence of an Event of Default

11.7 The Defaulting Party shall be liable to the Non-Defaulting Party for the amount of all reasonable legal and other professional expenses incurred by the Non Defaulting Party in connection with or as a consequence of an Event of Default, together with interest thereon at such rate as is agreed by the Parties and specified in paragraph 10 of the Schedule or, failing such agreement, the European Central Bank Spot Rate on the date on which it is to be determined or, in the case of an expense attributable to a particular transaction and, where the Parties have previously agreed a rate of interest for the transaction, that rate of interest if it is greater than the European Central Bank Spot Rate. Interest will accrue daily on a compound basis.

11.8 Any amount payable to one Party (the Payee) by the other Party (the Payer) under paragraph 0 may, at the option of the Non Defaulting Party, be reduced by its set off against any amount payable (whether at such time or in the future or upon the occurrence of a contingency) by the Payee to the Payer (irrespective of the currency, place of payment or booking office of the obligation) under any other agreement between the Payee and the Payer or instrument or undertaking issued or executed by one Party to, or in favour of, the other Party. If an obligation is unascertained, the Non Defaulting Party may in good faith estimate that obligation and set off in respect of the estimate, subject to accounting to the other Party when the obligation is ascertained. Nothing in this paragraph shall be effective to create a charge or other security interest. This paragraph shall be without prejudice and in addition to any right of set off, combination of accounts, lien or other right to which any Party is at any time otherwise entitled (whether by operation of law, contract or otherwise).

### 26. TAXES

Withholding, gross up and provision of information

**12.1** All payments under this Agreement shall be made without any deduction or withholding for or on account of any Tax unless such deduction or withholding is required by any Applicable Law.

**12.2** Except as otherwise agreed, if the paying Party is so required to deduct or withhold, then that Party (Payer) shall:

(a) promptly notify the other Party (Recipient) of such requirement;

(b) pay or otherwise account for the full amount required to be deducted or withheld to the relevant authority;

Set off



upon written demand of Recipient,
 forward to Recipient documentation
 reasonably acceptable to Recipient,
 evidencing such payment to such authorities;
 and

(d) other than in respect of any payment made by Lender to Borrower under paragraph 0, pay to Recipient, in addition to the payment to which Recipient is otherwise entitled under this Agreement, such additional amount as is necessary to ensure that the amount actually received by Recipient (after taking account of such withholding or deduction) will equal the amount Recipient would have received had no such deduction or withholding been required; provided Payer will not be required to pay any additional amount to Recipient under this sub paragraph 0 to the extent it would not be required to be paid but for the failure by Recipient to comply with or perform any obligation under paragraph 0.

12.3 Each Party agrees that it will upon written demand of the other Party deliver to such other Party (or to any government or other taxing authority as such other Party directs), any form or document and provide such other cooperation or assistance as may (in either case) reasonably be required in order to allow such other Party to make a payment under this Agreement without any deduction or withholding for or on account of any Tax or with such deduction or withholding at a reduced rate (so long as the completion, execution or submission of such form or document, or the provision of such cooperation or assistance, would not materially prejudice the legal or commercial position of the Party in receipt of such demand). Any such form or document shall be accurate and completed in a manner reasonably satisfactory to such other Party and shall be executed and delivered with any reasonably required certification by such date as is agreed between the Parties or, failing such agreement, as soon as reasonably practicable.

#### Stamp Tax

12.4 Unless otherwise agreed, Borrower hereby undertakes promptly to pay and account for any Stamp Tax chargeable in connection with any transaction effected pursuant to or contemplated by this Agreement (other than any Stamp Tax that would not be chargeable but for Lender's failure to comply with its obligations under this Agreement).

**12.5** Borrower shall indemnify and keep indemnified Lender against any liability arising as a result of Borrower's failure to comply with its obligations under paragraph 0.

#### Sales Tax

**12.6** All sums payable by one Party to another under this Agreement are exclusive of any Sales Tax chargeable on any supply to which such sums relate and an amount equal to such Sales Tax shall in each case be paid by the Party making such payment on receipt of an appropriate Sales Tax invoice.

#### **Retrospective changes in law**

**12.7** Unless otherwise agreed, amounts payable by one Party to another under this Agreement shall be determined by reference to Applicable Law as at the date of the relevant payment and no adjustment shall be made to amounts paid under this Agreement as a result of:

(a) any retrospective change in Applicable Law which is announced or enacted after the date of the relevant payment; or

(b) any decision of a court of competent jurisdiction which is made after the date of the relevant payment (other than where such decision results from an action taken with respect to this Agreement or amounts paid or payable under this Agreement).

### **27. LENDER'S WARRANTIES**



Each Party hereby warrants and undertakes to the other on a continuing basis to the intent that such warranties shall survive the completion of any transaction contemplated herein that, where acting as a Lender:

(a) it is duly authorised and empowered to perform its duties and obligations under this Agreement;

(b) it is not restricted under the terms of its constitution or in any other manner from lending Securities in accordance with this Agreement or from otherwise performing its obligations hereunder;

(c) it is absolutely entitled to pass full
 legal and beneficial ownership of all Securities
 provided by it hereunder to Borrower free
 from all liens, charges and encumbrances; and

(d) it is acting as principal in respect of this Agreement, other than in respect of an Agency Loan.

### **28. BORROWER'S WARRANTIES**

Each Party hereby warrants and undertakes to the other on a continuing basis to the intent that such warranties shall survive the completion of any transaction contemplated herein that, where acting as a Borrower:

(a) it has all necessary licences and approvals, and is duly authorised and empowered, to perform its duties and obligations under this Agreement and will do nothing prejudicial to the continuation of such authorisation, licences or approvals;

(b) it is not restricted under the terms of its constitution or in any other manner from borrowing Securities in accordance with this Agreement or from otherwise performing its obligations hereunder; (c) it is absolutely entitled to pass full legal and beneficial ownership of all Collateral provided by it hereunder to Lender free from all liens, charges and encumbrances;

(d) it is acting as principal in respect of this Agreement; and

(e) it is not entering into a Loan for the primary purpose of obtaining or exercising voting rights in respect of the Loaned Securities.

### 29. INTEREST ON OUTSTANDING PAYMENTS

In the event of either Party failing to remit sums in accordance with this Agreement such Party hereby undertakes to pay to the other Party upon demand interest (before as well as after judgment) on the net balance due and outstanding, for the period commencing on and inclusive of the original due date for payment to (but excluding) the date of actual payment, in the same currency as the principal sum and at the rate referred to in paragraph 0. Interest will accrue daily on a compound basis and will be calculated according to the actual number of days elapsed. No interest shall be payable under this paragraph in respect of any day on which one Party endeavours to make a payment to the other Party but the other Party is unable to receive it.

### 30. TERMINATION OF THIS AGREEMENT

Each Party shall have the right to terminate this Agreement by giving not less than 15 Business Days' notice in writing to the other Party (which notice shall specify the date of



termination) subject to an obligation to ensure that all Loans which have been entered into but not discharged at the time such notice is given are duly discharged in accordance with this Agreement.

### **31. SINGLE AGREEMENT**

Each Party acknowledges that, and has entered into this Agreement and will enter into each Loan in consideration of and in reliance upon the fact that, all Loans constitute a single business and contractual relationship and are made in consideration of each other. Accordingly, each Party agrees:

 (a) to perform all of its obligations in respect of each Loan, and that a default in the performance of any such obligations shall constitute a default by it in respect of all Loans, subject always to the other provisions of the Agreement; and

(b) that payments, deliveries and other transfers made by either of them in respect of any Loan shall be deemed to have been made in consideration of payments, deliveries and other transfers in respect of any other Loan.

#### **32. SEVERANCE**

If any provision of this Agreement is declared by any judicial or other competent authority to be void or otherwise unenforceable, that provision shall be severed from the Agreement and the remaining provisions of this Agreement shall remain in full force and effect. The Agreement shall, however, thereafter be amended by the Parties in such reasonable manner so as to achieve as far as possible, without illegality, the intention of the Parties with respect to that severed provision.

### **33. SPECIFIC PERFORMANCE**

Each Party agrees that in relation to legal proceedings it will not seek specific performance of the other Party's obligation to deliver Securities, Equivalent Securities, Collateral or Equivalent Collateral but without prejudice to any other rights it may have.

### **34. NOTICES**

**20.1** Any notice or other communication in respect of this Agreement may be given in any manner set forth below to the address or number or in accordance with the electronic messaging system details set out in paragraph 0 of the Schedule and will be deemed effective as indicated:

(a) if in writing and delivered in person or by courier, on the date it is delivered;

 (b) if sent by facsimile transmission, on the date that transmission is received by a responsible employee of the recipient in legible form (it being agreed that the burden of proving receipt will be on the sender and will not be met by a transmission report generated by the sender's facsimile machine);

(c) if sent by certified or registered mail (airmail, if overseas) or the equivalent (return receipt requested), on the date that mail is delivered or its delivery is attempted; or

(d) if sent by electronic messaging system, on the date that electronic message is received,

unless the date of that delivery (or attempted delivery) or the receipt, as applicable, is not a Business Day or that communication is delivered (or attempted) or received, as applicable, after the Close of Business on a



Business Day, in which case that communication shall be deemed given and effective on the first following day that is a Business Day.

**20.2** Either Party may by notice to the other change the address or facsimile number or electronic messaging system details at which notices or other communications are to be given to it.

### **35. ASSIGNMENT**

**21.1** Subject to paragraph 0, neither Party may charge, assign or otherwise deal with all or any of its rights or obligations hereunder without the prior consent of the other Party.

**21.2** Paragraph 0 shall not preclude a party from charging, assigning or otherwise dealing with all or any part of its interest in any sum payable to it under paragraph 0 or 0.

#### **36. NON WAIVER**

No failure or delay by either Party (whether by course of conduct or otherwise) to exercise any right, power or privilege hereunder shall operate as a waiver thereof nor shall any single or partial exercise of any right, power or privilege preclude any other or further exercise thereof or the exercise of any other right, power or privilege as herein provided.

# 37. GOVERNING LAW AND JURISDICTION

**23.1** This Agreement and any noncontractual obligations arising out of or in connection with this Agreement shall be governed by, and shall be construed in accordance with, Maltese law. **23.2** The courts of Malta have exclusive jurisdiction to hear and decide any suit, action or proceedings, and to settle any disputes or any non-contractual obligation which may arise out of or in connection with this Agreement (respectively, Proceedings and Disputes) and, for these purposes, each Party irrevocably submits to the jurisdiction of the courts of Malta.

**23.3** Each Party irrevocably waives any objection which it might at any time have to the courts of England being nominated as the forum to hear and decide any Proceedings and to settle any Disputes and agrees not to claim that the courts of Malta are not a convenient or appropriate forum.

**23.4** Each Party hereby respectively appoints the person identified in paragraph 0 of the Schedule pertaining to the relevant Party as its agent to receive on its behalf service of process in the courts of Malta. If such an agent ceases to be an agent of a Party, the relevant Party shall promptly appoint, and notify the other Party of the identity of its new agent in Malta.

### **38. TIME**

Time shall be of the essence of the Agreement.

### **39. RECORDING**

The Parties agree that each may record all telephone conversations between them.

### 40. WAIVER OF IMMUNITY

Each Party hereby waives all immunity (whether on the basis of sovereignty or otherwise) from jurisdiction, attachment (both



before and after judgement) and execution to which it might otherwise be entitled in any action or proceeding in the courts of England or of any other country or jurisdiction relating in any way to this Agreement and agrees that it will not raise, claim or cause to be pleaded any such immunity at or in respect of any such action or proceeding.

### **41. MISCELLANEOUS**

**27.1** This Agreement constitutes the entire agreement and understanding of the Parties with respect to its subject matter and supersedes all oral communication and prior writings with respect thereto.

**27.2** The Party (the Relevant Party) who has prepared the text of this Agreement for execution (as indicated in paragraph 0 of the Schedule) warrants and undertakes to the other Party that such text conforms exactly to the text of the standard form Global Master Securities Lending Agreement (2009 version) posted by the International Securities Lending Association on its website except as notified by the Relevant Party to the other Party in writing prior to the execution of this Agreement.

**27.3** Unless otherwise provided for in this Agreement, no amendment in respect of this Agreement will be effective unless in writing (including a writing evidenced by a facsimile transmission) and executed by each of the Parties or confirmed by an exchange of telexes or electronic messages on an electronic messaging system.

**27.4** The Parties agree that where paragraph 11 of the Schedule indicates that this paragraph 0 applies, this Agreement shall apply to all loans which are outstanding as at the date of this Agreement and which are subject to the securities lending agreement or agreements specified in paragraph 11 of the Schedule, and such Loans shall be treated as if they had been entered into under this Agreement, and the terms of such loans are amended accordingly with effect from the date of this Agreement.

**27.5** The Parties agree that where paragraph 12 of the Schedule indicates that this paragraph 0 applies, each may use the services of a third party vendor to automate the processing of Loans under this Agreement and that any data relating to such Loans received from the other Party may be disclosed to such third party vendors.

**27.6** The obligations of the Parties under this Agreement will survive the termination of any Loan.

**27.7** The warranties contained in paragraphs 0, 0 and 0 and in the Agency Annex will survive termination of this Agreement for so long as any obligations of either of the Parties pursuant to this Agreement remain outstanding.

**27.8** Except as provided in this Agreement, the rights, powers, remedies and privileges provided in this Agreement are cumulative and not exclusive of any rights, powers, remedies and privileges provided by law.

**27.9** This Agreement (and each amendment in respect of it) may be executed and delivered in counterparts (including by facsimile transmission), each of which will be deemed an original.

**27.10** A person who is not a party to this Agreement has no right under the Contracts (Rights of Third Parties) Act 1999 to enforce any terms of this Agreement, but this does not affect any right or remedy of a third party which exists or is available apart from that Act.



### **EXECUTED by the PARTIES**

SIGNED by	)
duly authorised for and on behalf of	)
SIGNED by	)
duly authorised for and on behalf of	)



#### SCHEDULE

#### 1.0 Collateral

- **1.1** The securities, financial instruments and deposits of currency set out in the table below with a cross marked next to them are acceptable forms of Collateral under this Agreement.
- **1.2** Unless otherwise agreed between the Parties, the Market Value of the Collateral delivered pursuant to paragraph by Borrower to Lender under the terms and conditions of this Agreement shall on each Business Day represent not less than the Market Value of the Loaned Securities together with the percentage contained in the row of the table below corresponding to the particular form of Collateral, referred to in this Agreement as the *Margin*.

Security/Financial Instrument/ Deposit of Currency	Mark "X" if acceptable form of Collateral	Margin (%)

1.3 Basis of Margin Maintenance:

Paragraph (aggregation) applies unless the box is ticked.

Collateral and redeliver Equivalent Collateral) shall not apply<sup>\*</sup>

1.4 (netting of obligations to deliver

(netting) applies unless the box is ticked

- 1.5 For the purposes of Notification Time means by
- 1.6 (indemnity for failure to redeliver Equivalent Non-Cash Collateral) shall not apply<sup>\*</sup>

indemnity for failure to redeliver Equivalent Non-Cash Collateral) applies unless the box is ticked.

<sup>\*</sup> Delete as appropriate.



<sup>\*</sup> Delete as appropriate.

<sup>\*</sup> Delete as appropriate.

#### 2.0 Base Currency

The Base Currency applicable to this Agreement is provided that if that currency ceases to be freely convertible the Base Currency shall be [US Dollars] [Euro] [specify other currency]\*

**3.0** Places of Business

(See definition of Business Day.)

#### 4.0 Market Value

(See definition of Market Value.)

#### 5.0 Events of Default

Automatic Early Termination shall apply in respect of Party A

Automatic Early Termination shall apply in respect of Party B

#### 6.0 Designated Office and Address for Notices

#### (a) Designated office of Party A:

Address for notices or communications to Party A:

Address:

Attention:

Facsimile No:

Telephone No:

Electronic Messaging System Details:

#### (b)Designated office of Party B:

Address for notices or communications to Party B:

Address:

Attention:

Facsimile No:

Telephone No:

Electronic Messaging System Details:



### 7(a) Agent of Party A for Service of Process

Name:

Address:

#### 7(B) Agent of Party B for Service of Process

Name:

Address:

#### 8.0 Agency

	-	Party A [may][will always]* act as agent		
	-	Party B [may][will always]* act as agent		
	-	The Addendum for Pooled Principal Transactions may apply to Party A		
	_	The Addendum for Pooled Principal Transactions may apply to Party B		
9.0	Party P	reparing this Agreement		
	Party A			
	Party B			
10.0	Default	interest		
	Rate of	default interest:		
11.0	Existing	g Loans		
	applies	*		
	[Overse	eas Securities Lenders Agreement dated	]*	
	[Global	Master Securities Lending Agreements dated	]*	
12.0	Automa	ation		
	applies	*		

\* Delete as appropriate.



### AGENCY ANNEX

### 1.0 TRANSACTIONS ENTERED INTO AS AGENT

# **1.1** Power for Lender to enter into Loans as agent

Subject to the following provisions of this paragraph, Lender may enter into Loans as agent (in such capacity, the Agent) for a third person (a Principal), whether as custodian or investment manager or otherwise (a Loan so entered into being referred to in this paragraph as an Agency Loan).

If the Lender has indicated in paragraph 0 of the Schedule that it may act as Agent, it must identify each Loan in respect of which it acts as Agent as an Agency Loan at the time it is entered into. If the Lender has indicated in paragraph 0 of the Schedule that it will always act as Agent, it need not identify each Loan as an Agency Loan.

#### **1.2** Pooled Principal transactions

The Lender may enter into an Agency Loan on behalf of more than [one] Principal and accordingly the addendum hereto for pooled principal transactions shall apply.]\*

#### 1.3 Conditions for Agency Loan

A Lender may enter into an Agency Loan if, but only if:

(a) it provides to Borrower, prior to effecting any Agency Loan, such information in its possession necessary to complete all required fields in the format generally used in the industry, or as otherwise agreed by Agent and Borrower (Agreed Format), and will use its best efforts to provide to Borrower any optional information that may be requested by the Borrower for the purpose of identifying such Principal (all such information being the Principal Information). Agent represents and warrants that the Principal Information is true and accurate to the best of its knowledge and has been provided to it by Principal;

(b) it enters into that Loan on behalf of a single Principal whose identity is disclosed to Borrower (whether by name or by reference to a code or identifier which the Parties have agreed will be used to refer to a specified Principal) either at the time when it enters into the Loan or before the Close of Business on the next Business Day after the date on which Loaned Securities are transferred to the Borrower in the Agreed Format or as otherwise agreed between the Parties; and

(c) it has at the time when the Loan is entered into actual authority to enter into the Loan and to perform on behalf of that
Principal all of that Principal's obligations under the agreement referred to in paragraph
(c) below.

Agent agrees that it will not effect any Loan with Borrower on behalf of any Principal unless Borrower has notified Agent of Borrower's approval of such Principal, and has not notified Agent that it has withdrawn such approval (such Principal, an Approved Principal), with both such notifications in the Agreed Format.

Borrower acknowledges that Agent shall not have any obligation to provide it with confidential information regarding the financial status of its Principals; Agent agrees, however, that it will assist Borrower in obtaining from Agent's Principals such information regarding the financial status of such Principals as Borrower may reasonably request.

## 1.4 Notification by Agent of certain events affecting any Principal

Agent undertakes that, if it enters as agent into an Agency Loan, forthwith upon becoming aware:



(a) of any event which constitutes an Act of Insolvency with respect to the relevant Principal; or

(b) of any breach of any of the warranties given in paragraph 0 below or of any event or circumstance which results in any such warranty being untrue if repeated by reference to the then current facts,

it will inform Borrower of that fact and will, if so required by Borrower, furnish it with such additional information as it may reasonably request to the extent that such information is readily obtainable by Agent.

#### 1.5 Status of Agency Loan

(a) Each Agency Loan shall be a transaction between the relevant Principal and Borrower and no person other than the relevant Principal and Borrower shall be a party to or have any rights or obligations under an Agency Loan. Without limiting the foregoing, Agent shall not be liable as principal for the performance of an Agency Loan, but this is without prejudice to any liability of Agent under any other provision of this Annex; and

(a) all the provisions of the Agreement shall apply separately as between Borrower and each Principal for whom the Agent has entered into an Agency Loan or Agency Loans as if each such Principal were a party to a separate agreement with Borrower in all respects identical with this Agreement other than this Annex and as if the Principal were Lender in respect of that agreement; provided that

(i) if there occurs in relation to the Agent
 an Event of Default or an event which would
 constitute an Event of Default if Borrower
 served written notice under any sub clause of
 paragraph 0 of the Agreement, Borrower shall
 be entitled by giving written notice to the

Principal (which notice shall be validly given if given in accordance with paragraph 0 of the Agreement) to declare that by reason of that event an Event of Default is to be treated as occurring in relation to the Principal. If Borrower gives such a notice then an Event of Default shall be treated as occurring in relation to the Principal at the time when the notice is deemed to be given; and

(ii) if the Principal is neither incorporated in nor has established a place of business in Malta, the Principal shall for the purposes of the agreement referred to in paragraph 0(c) above be deemed to have appointed as its agent to receive on its behalf service of process in the courts ofMalta the Agent, or if the Agent is neither incorporated nor has established a place of business in Malta, the person appointed by the Agent for the purposes of this Agreement, or such other person as the Principal may from time to time specify in a written notice given to the other Party.

If Lender has indicated in paragraph 6 of the Schedule that it may enter into Loans as agent, the foregoing provisions of this paragraph do not affect the operation of the Agreement as between Borrower and Lender in respect of any Loans into which Lender may enter on its own account as principal.

# 1.6 Warranty of authority by Lender acting as Agent

Agent warrants to Borrower that it will, on every occasion on which it enters or purports to enter into a Loan as an Agency Loan, have been duly authorised to enter into that Loan and perform the obligations arising under such Loan on behalf of the Principal in respect of that Loan and to perform on behalf of the Principal all the obligations of that person under the agreement referred to in paragraph (c) above.



### ADDENDUM FOR POOLED PRINCIPAL AGENCY LOANS

### 1.0 SCOPE

This addendum applies where the Agent wishes to enter into an Agency Loan on behalf of more than one Principal. The Agency Annex shall apply to such a Loan subject to the modifications and additional terms and conditions contained in paragraph 0 to 0 below.

#### 2.0 INTERPRETATION

#### 2.1 In this addendum:

(a) Collateral Transfer has the meaning given in paragraph 0 below;

(b) if at any time on any Business Day the aggregate Market Value of Posted Collateral in respect of all Agency Loans outstanding with a Principal under the Agreement exceeds the aggregate of the Required Collateral Value in respect of such Agency Loans, Borrower has a Net Loan Exposure to that Principal equal to that excess; if at any time on any Business Day the aggregate Market Value of Posted Collateral in respect of all Agency Loans outstanding under the Agreement with a Principal falls below the aggregate of the Required Collateral Value in respect of such Agency Loans, that Principal has a Net Loan Exposure to Borrower for such Agency Loans equal to that deficiency;

(c) Pooled Principal has the meaning given in paragraph 6(a) below; and

(d) Pooled Loan has the meaning given in paragraph 6(a) below.

# 3.0 MODIFICATIONS TO THE AGENCY ANNEX

# **3.1** Paragraph (b) of the Agency Annex is deleted and replaced by the following:

"it enters into that Loan on behalf of one or more Principals and at or before the time when it enters into the Loan it discloses to Borrower the identity and the jurisdiction of incorporation, organisation or establishment of each such Principal (and such disclosure may be made either directly or by reference to a code or identifier which the Parties have agreed will be used to refer to a specified Principal);".

# **3.2** Paragraph (c) of the Agency Annex is deleted and replaced by the following:

"it has at the time when the Loan is entered into actual authority to enter into the Loan on behalf of each Principal and to perform on behalf of each Principal all of that Principal's obligations under the Agreement".

### 4.0 ALLOCATION OF AGENCY LOANS

4.1 The Agent undertakes that if, at the time of entering into an Agency Loan, the Agent has not allocated the Loan to a Principal, it will allocate the Loan before the Settlement Date for that Agency Loan either to a single Principal or to several Principals, each of whom shall be responsible for only that part of the Agency Loan which has been allocated to it. Promptly following such allocation, the Agent shall notify Borrower of the Principal or Principals (whether by name or reference to a code or identifier which the Parties have agreed will be used to refer to a specified Principal) to which that Loan or part of that Loan has been allocated.

**4.2** Upon allocation of a Loan in accordance with paragraph 0 above or otherwise, with effect from the date on which the Loan was entered into:

(a) where the allocation is to a single Principal, the Loan shall be deemed to have



been entered into between Borrower and that Principal; and

(b) where the allocation is to two or more Principals, a separate Loan shall be deemed to have been entered into between Borrower and each such Principal with respect to the appropriate proportion of the Loan.

**4.3** If the Agent shall fail to perform its obligations under paragraph 0 above then for the purposes of assessing any damage suffered by Borrower (but for no other purpose) it shall be assumed that, if the Loan concerned (to the extent not allocated) had been allocated in accordance with that paragraph, all the terms of the Loan would have been duly performed.

### 5.0 ALLOCATION OF COLLATERAL

**5.1** Unless the Agent expressly allocates (a) a deposit or delivery of Posted Collateral or (b) a repayment of Cash Collateral or a redelivery of Equivalent Collateral (each a Collateral Transfer) before such time, the Agent shall, at the time of making or receiving that Collateral Transfer, be deemed to have allocated any Collateral Transfer in accordance with paragraph 0 below.

(a) If the Agent has made a
 Collateral Transfer on behalf of more than one
 Pooled Principal, that Collateral Transfer shall
 be allocated in proportion to Borrower's Net
 Loan Exposure in respect of each Pooled
 Principal at the Agent's close of business on
 the Business Day before the Collateral Transfer
 is made; and

(b) if the Agent has received a Collateral Transfer on behalf of more than one Pooled Principal, that Collateral Transfer shall be allocated in proportion to each Pooled Principal's Net Loan Exposure in respect of Borrower at the Agent's close of business on the Business Day before the Collateral Transfer is made. (c) Sub paragraphs Error! Reference source not found. and 0 shall not apply in respect of any Collateral Transfer which is effected or deemed to have been effected under paragraph 0 below.

### 6.0 POOLED PRINCIPALS: REBALANCING OF MARGIN

6.1 Where the Agent acts on behalf of more than one Principal, the Parties may agree that, as regards all (but not some only) outstanding Agency Loans with those Principals, or with such of those Principals as they may agree (Pooled Principals, such Agency Loans being Pooled Loans), any Collateral Transfers are to be made on an aggregate net basis.

6.2 Paragraphs 0 to 0 below shall have effect for the purpose of ensuring that Posted Collateral is, so far as is practicable, transferred and held uniformly, as between the respective Pooled Principals, in respect of all Pooled Loans for the time being outstanding under the Agreement.

**6.3** At or as soon as practicable after the Agent's close of business on each Business Day on which Pooled Loans are outstanding (or at such other times as the Parties may from time to time agree) there shall be effected such Collateral Transfers as shall ensure that immediately thereafter:

(a) in respect of all Pooled Principals which have a Net Loan Exposure to Borrower, the amount of Collateral then deliverable or Cash Collateral then payable by Borrower to each such Pooled Principal is equal to such proportion of the aggregate amount of Collateral then deliverable or Cash Collateral then payable, to all such Pooled Principals as corresponds to the proportion which the Net Loan Exposure of the relevant Pooled Principal bears to the aggregate of the Net Loan



Exposures of all Pooled Principals to Borrower; and

(b) in respect of all Pooled Principals to which Borrower has a Net Loan Exposure, the aggregate amount of Equivalent Collateral then deliverable or repayable by each such Pooled Principal to Borrower is equal to such proportion of the aggregate amount of Equivalent Collateral then deliverable or repayable by all such Pooled Principals as corresponds to the proportion which the Net Loan Exposure of Borrower to the relevant Pooled Principal bears to the aggregate of the Net Loan Exposures of Borrower to all Pooled Principals.

6.4 Collateral Transfers effected under paragraph 0 shall be effected (and if not so effected shall be deemed to have been so effected) by appropriations made by the Agent and shall be reflected by entries in accounting and other records maintained by the Agent. Accordingly, it shall not be necessary for payments of cash or deliveries of Securities to be made through any settlement system for the purpose of such Collateral Transfers. Without limiting the generality of the foregoing, the Agent is hereby authorised and instructed by Borrower to do all such things on behalf of Borrower as may be necessary or expedient to effect and record the receipt on behalf of Borrower of cash and Securities from, and the delivery on behalf of Borrower of cash and Securities to, Pooled Principals in the course or for the purposes of any Collateral Transfer effected under that paragraph.

6.5 Promptly following the Collateral Transfers effected under paragraph 0 above, and as at the Agent's close of business on any Business Day, the Agent shall prepare a statement showing in respect of each Pooled Principal the amount of cash Collateral which has been paid, and the amount of non-cash Collateral of each description which have been transferred, by or to that Pooled Principal immediately after those Collateral Transfers. If Borrower so requests, the Agent shall deliver to Borrower a copy of the statement so prepared in a format and to a timetable generally used in the market.

### 7.0 WARRANTIES

# 7.1 The Agent warrants to Borrower that:

(a) all notifications provided to Borrower under paragraph 0 above and all statements provided to the other party under paragraph 0 above shall be complete and accurate in all material respects;

(b) at the time of allocating an Agency Loan in accordance with paragraph 0 above, each Principal or Principals to whom the Agent has allocated that Agency Loan or any part of that Agency Loan is duly authorised to enter into the Agency Loans contemplated by this Agreement and to perform its obligations thereunder; and

(c) at the time of allocating an Agency Loan in accordance with paragraph 0 above, no Event of Default or event which would constitute an Event of Default with the service of a Default Notice or other written notice under paragraph 0 of the Agreement has occurred in relation to any Principal or Principals to whom the Agent has allocated that Agency Loan or any part of that Agency Loan.





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Appendix 4.5

# SECURITIES BORROWING AND LENDING CODE OF GUIDANCE

### 4.5 SECURITIES BORROWING AND LENDING CODE OF GUIDANCE

### **1. INTRODUCTION**

#### General

This Code of Guidance on Securities 1.1 Lending and Borrowing [henceforth "the Code"] applies to all participants in the securities borrowing and lending market, including beneficial owners, agents or advisors. The Code applies to participants when such functions is outsourced such as to Custodians. All participants and the relevant staff are expected to be familiar with and understand the Code. All participants, agents or advisors shall ensure that they have an understanding of the Code and furthermore ensure that new recruits in the market are aware of the contents of the Code and its relevance to their responsibilities.

**1.2** The Code does not replace existing legal and regulatory requirements or firms' internal systems of management and control. The Code is not intended to override or conflict with internal rules of individual settlement systems in respect of relevant borrowing or lending transactions.

#### Applicability

**1.3** The Code applies to the full range of securities lending and borrowing transactions.

Regulation

**1.4** Any person who conducts securities borrowing or lending business in Malta would generally be carrying on a regulated activity in terms of the Investments Services Act and therefore would have to be authorized and supervised under the Act unless an exclusion is applicable. Individuals involved in securities borrowing and lending may be submit to the MFSA regulatory regime. Securities borrowers or lenders, would, as authorized persons, be submitted to the regulations of the MFSA and they would have to have regard to the Prevention of market Abuse Act and related regulations.

**1.5** The MFSA may have regard to the differing standards and practices operating in markets when interpreting its Principles for business as they apply to inter-=professional business. Furthermore, non-compliance with such standards and practices may raise issues such as the integrity or competent of a firm.

**1.6** Securities Borrowing and lending activities are also subject to regulation in other member states of the European Union given the general regulatory requirements of the Markets in Financial Instruments Directive. Firms incorporated and authorized in one member state may conduct stock borrowing and lending activities in other member states under the passport arrangements.

**1.7** The Code has no statutory underpinning except where it refers to existing legal requirements but non-compliance may raise issues such as the integrity or competence of the firm.

### 2. STANDARDS

General



2.1 All participants in the securities lending and borrowing market should ensure that this market operates in a sound, transparent and orderly manner. To achieve these aims, firms and their staff should adopt prudent practices, act at all times with integrity and observe the highest standards or market conduct.

**2.1.1** Participants should act with all due skill, care and diligence. Staff should therefore, be properly trained in the practices of securities lending and borrowing and be familiar with this Code.

**2.1.2** Participants are held responsible for the actions of their staff.

**2.1.3** Market professionals should pay particular attention to ensuring fair treatment for and between clients who are not also market professionals where conflicts of interest cannot be avoided.

**2.1.4** Participants in securities borrowing and lending should at all times treat the names of parties to transactions as confidential.

2.2 In order for the benefits from the securities borrowing and lending market to accrue to market participants, it is essential that securities lending activity does not distort the market either in borrowing/lending or in the securities themselves. In this context, participants in the securities lending market must not in any circumstances enter into transactions or holding arrangements designed to limit the availability of a specific security or with the intention of creating a false or distorted market in the underlying securities. In this context market participants should comply with relevant provisions on market abuse.

2.3 Participants in the securities borrowing and lending market have a general responsibility to ensure that their activities do not cause market disruption through fails, or lead to reputational damage to the market. Participants should comply with any regulatory restrictions on short selling that may be in force from time to time.

### Preliminary

2.4 All participants should ensure that there are no legal obstacles to their undertaking securities lending and borrowing transactions and that they have all the necessary authorizations from regulatory authorities as may be applicable. They should become familiar with relevant rules, procedures and market conventions in which they will operate. Participants should ensure that they have established and fully understand their tax position in relation to securities lending transactions.

**2.5** All participants should be familiar with the settlement systems and functionalities that are used for the transfer of securities and related payments.

2.6 Where necessary, participants should ensure that they have appropriate authority from the beneficial owners of the securities, or from a party suitably authorized by the beneficial owners. For the securities to be lent. Beneficial owners should understand the implications of such lending.

**2.7** Participants should ensure that they have adequate systems and controls for the business they intend to undertake. These should include the following .



**2.7.1** Participants should establish, retain and update their documentation so that it is adequate to cover the types of transactions that they undertake.

**2.7.2** Management should maintain a list of authorized borrowers and lenders of securities and should make this list available to tis counterparties on request.

**2.7.3** Parties should have suitable internal controls designed to ensure that any securities loans have been properly authorized before securities are delivered against an obligation to lend.

2.7.4 Clear and timely records should be available to management of any party involved in such transactions showing, inter alia, the value of the securities lent or borrowed, collateral and any fees received. This information should be available in aggregate and by counterparty to enable accurate monitoring of credit risk.

**2.7.5** Parties to such transactions should monitor their exposure to their counterparties on a real time basis. Appropriate exposure limit should be maintained for all counterparties, and, should be reviewed on a regular basis,

**2.7.6** All participants should be aware of possible settlement risks and take steps to ensure that such exposure is recognized and properly controlled. This should include controls on the replacement or renewal of collateral. Where securities and collateral do not move within the same settlement system or country, particular care should be exercised to ensure that value for security is provided in a timely fashion to minimize exposure and settlement counterparty risk. This may include requirements for the pre delivery of collateral in appropriate cases.

**2.7.7** There should be adequate systems to account, for tax purposes, for any manufactured payments in accordance with relevant regulations.

**2.8** The following procedures should be undertaken before entering into securities borrowing and lending transactions with a new counterparty.

2.8.1 Parties to a securities lending transaction should disclose to their counterparty the capacity, principal or agent, in which they are acting and should also ensure that they are clear as to the capacity of their counterparty. Where the lender is an agent, the parties should agree on appropriate arrangements for the identity of the principals on whom the risk is taken to be established before each deal is effected, at least by means of an agreed identification code. Participants should also have regard to any regulatory requirements in this area and the guidance issued by the International Securities Lending Association on the recommended model for agent lender disclosure in Europe.

**2.8.2** Participants should ensure that they have agreed documentation and have assured themselves of its effectiveness and that they, or a competent person, have undertaken a thorough credit assessment of the counterparty. Where lenders ask, for example, custodians to undertake credit assessment on their behalf this should be reflected in the agreement.

**2.8.3** Participants should establish whether their counterparty is a member of any relevant exchange as this may mean that they are subject to particular rules which could affect the way in which they deal with certain events during a securities loan.

**2.9** Before dealing for the first time with a client who is not a market professional, market professionals should either confirm that the client is already aware of this Code and its contents or draw them to the client's attention.



**2.10** Such participants should inform the new client, if they are new to securities borrowing and lending that the Code recommends that :

- Transactions should be under the Securities Lending Legal Agreement or equivalent
- Transactions should be marked-tomarket regularly and recollateralised as appropriate
- Participants should take possession of securities or collateral or use and independent third party
- Clients should be reminded that it is for them to decide whether to seek independent advice.

**2.11** Such participants should also inform the client that there could be tax consequences from entering into securities borrowing and lending transactions in particular with regard to dividends.

2.12 Where such participants will be borrowing securities from clients, whether as a final borrower or intermediary, they should ensure that the lender is aware that any voting rights will be transferred along with title of the securities and the client is not, therefore, entitled to exercise any such rights until the securities are redelivered to it. They may also wish to consider explaining the client's entitlements in relation to any benefits on loaned securities.

#### Agents

**2.13** Before dealing with a client for the first time, agents should either confirm that the client is already aware of this Code and its contents, or draw them to the client's

attention. Agents should represent clearly the nature of the arrangements and the capacity in which they are acting. There should be a clear legal agreement which may form part of the standard fund management or custody agreement, authorizing the agent to lend securities, setting down the terms on which the securities may be lent and specifying the collateral that may be taken.

**2.14** An agent must obtain the necessary prior written authority from the beneficial owners of the securities, or from a party suitably authorized by the beneficial owners, to undertake securities lending.

**2.15** An agent should inform the beneficial owners that securities lending involves the absolute transfer of title and that securities on loan cannot therefore be voted by the lender unless they are recalled. They should also explain the client's entitlements in relation to any benefits accruing on loaned securities.

**2.16** Where a lender is acting through an agent, there should be an agreed arrangement between agent and principal for the safeguarding of collateral and the allocation of any earnings on that collateral.

2.17 Where a participant is acting as an agent for more than one principal, a clear system for determining which principals' securities are on loan should be established. There should also be a clear system for determining any allocation of collateral between the particular lenders and for defining their entitlements.

**2.18** An agent should make regular reports to clients, providing them with a full



explanation of the securities lending activity carried out on their behalf.

#### **Brokers**

2.19 As well as dealing directly or through an agent, participants may also trade through broking intermediaries (a) matched principals – participants acting in that capacity are acting as principals and (b) name-passing or name give-up brokers.

**2.20** Name passing brokers in securities lending :

- Do not act as principal to a deal
- Only quote firm prices substantiated by a market principal participant
- Only receive payment for successfully bringing counterparties together in the form of brokerage which is freely negotiated
- Pass the names immediately when a bit is hit or an offer lifted.

2.21 While principals and brokers share equal responsibility for maintaining confidentiality, name-passing brokers must exercise particular care. They should ensure that the identity of parties to a transaction is disclosed only after the bid is hit or offer lifted which may be on a conditions basis subject to the prospective counterparty being one with whom the participant can deal and then only to the parties involved.

#### Legal Agreement

**2.22** All securities lending transactions should be subject to a written legal agreement

between the parties concerned. Standard agreements should be used wherever possible.

2.23 The Global Master Securities Lending Agreement [GMSLA] has been developed as a market standard for securities lending and covers the matters which a legal agreement ought to cover for securities lending transactions. This Agreement is kept under review and amendments are made from time to time although parties to an existing agreement would have to agree that such amendments would apply. It is recommended that this Agreement is adopted by participants entering into securities lending and borrowing transactions although it is understood that certain provisions may have to be varied to suit particular circumstances.

**2.24** The following issues covered by this Code should be covered by the legal agreement which will also contain other provisions outside the scope of this Code.

- The capacities principal or agent, in which the parties are acting
- Where relevant, confirmation that an agent has the appropriate prior authority from the beneficial owners, or a party suitably authorized by the beneficial owners, for the securities to be lent
- The absolute transfer of title to securities and collateral
- Daily marking to market transactions
- Acceptable forms of collateral and margin percentages
- Arrangements for delivery of collateral and for the maintenance of margin whenever the mark to market reveals a material change of value
- Provisions clarifying the rights of the parties regarding substitution of collateral



- The treatment of dividend payments and other rights in respect of securities and collateral including, for example, the timing of any payments
- Arrangements for dealing with corporate actions
- Procedures for calling securities and arrangements if called securities cannot be delivered
- Clear specification of the events of default and the consequential rights and obligations of the counterparties
- Full set-off claims between the counterparties in the event of default
- The governing law and jurisdiction of the agreement.

#### Custody

2.25 Custody is an important aspect of securities borrowing and lending. Taking possession of the securities or collateral or using a third party custodian removes one important potential element of the credit risks involved, that, while in possession of the securities or collateral, the other party defaults and that the value of the securities or collateral subsequently cannot be recovered. Participants therefore need to ensure that securities loan transactions are identified, where necessary to their custodian. Participants should also take steps to satisfy themselves that their custodian's segregation arrangements are appropriate to the particular circumstances of their activities.

**2.26** Securities and collateral, including where relevant margin, should be delivered to the account of the counterparty or his agent or a designated third party.

**2.27** Before agreeing to arrangement sin which securities or collateral are left with the

other party to the transactions, participants need to consider whether they are satisfied to accept such arrangements and the reason why these are prudent. They should also consider the credit standing of the other party and to assure themselves that the other party has the appropriate, independently audited, systems and controls for segregating and monitoring securities or collateral.

#### **Collateral/Margin**

**2.28** Securities loans should where possible be made on a collateralized basis against collateral acceptable to the lender as specified in the agreement or agreed by the parties prior to the loan.

**2.29** The collateral should be delivered to the account of the lender or his agent or a designated third party.

**2.30** The collateral should include a margin over the value of the loan which should be specified in the agreement. Alternatively, if this is acceptable to both parties, the margin could be agreed at the time of the loan, when it should also be included in the relevant confirmation.

**2.31** The agreement should provide for the collateral to be adjusted whenever there is a material change in the value of the currency or securities involved in the transactions and for the original margin to be restored.

**2.32** The loan and the collateral should marked to market on a daily basis and more frequently if the need arises.





#### **Default and Close-out**

**2.33** Parties to a transaction should be satisfied that the legal agreement will allow their claims to be offset immediately against the claims of their counterparty in the event of default.

2.34 Some events such as insolvency may be automatic events of default under the legal agreement whilst others may trigger one party's right to declare an event of default against the other. In these latter cases, participants need to recognize that the decision to declare a default is a major one. Senior management of any participant faced with this decision should weigh carefully whether the event which triggers the right requires such action or is a technical problem which can be resolved in alternative ways.

**2.35** Once a decision to declare a default has been taken, it is important, in the interests of the participant, the defaulting party and the market, that the process be carried out with due care. In particular :

- The non-defaulting party should do everything within its power to ensure that the default market values used in the close out calculations are and can be shown to be fair and
- If the non-defaulting party decides to buy or sell securities consequent to the close out, it should make every effort to do so without unnecessarily disrupting the market.

#### Confirmations

**2.36** Trading platforms use of electronic communications has made confirmations unnecessary in many cases. However, confirmations remain relevant in cases where there is no electronic communication

associated with the original agreement to trade.

**2.37** Market professionals should ensure that a written or electronic confirmation is issued, whenever possible on the day of the trade.

2.38 Where material changes, such as collateral adjustments or substitutions of collateral occur during the life of the transaction, these should be agreed between the parties and may also be confirmed, should either party wish it. Where appropriate this may be done via a cross reference to the original loan.

**2.39** Participants should ensure that any confirmations they receive are checked carefully as soon as possible, normally on the day of receipt, and that any queries on their terms are promptly conveyed back to the issuer.

### 3. MARKET PRACTICE

#### Introduction

**3.1** It is recommended to adopt the approaches set out below. Nevertheless, such market practices may not be appropriate to specific counterparties or circumstances. Where, after due consideration, a participant considers that any particular practice is not appropriate, they should reach agreement with the counterparty either prior to commencing any trading or at the time of each trade and reflecting such agreement in the legal documentation.



#### Before dealing with a new counterparty

**3.2** This part of the Code refers to various matters specifically relating to securities lending which need to be considered before entering into securities borrowing or lending transactions with a new counterparty. There are details which will need to be agreed before transactions are undertaken, usually in negotiating the legal agreement. These matters include :

- Acceptable collateral, margin levels and the collateral method to be used
- Collateralization following dividends and other corporate events
- Approach to daylight and settlement exposures and pre delivery of collateral
- Business day conventions
- Notice periods for voting, elections, recalls and substitutions
- Where the lender is acting as agent, the information to be provided about the underlying principals and the allocation of stock lent/collateral between them
- Pricing sources for marking to market and currency conversions
- Settlement arrangements
- Designated offices
- The parties tax status and manufactured dividend entitlements

**3.3** It is important for the purposes of delivery/redelivery of securities and collateral and various notice periods that there should be a clear agreement between the parties about the meaning of business days. Participants may wish to vary the usual business day convention to suit their particular circumstances and this would need to be reflected in the legal agreement.

**3.4** Participants will also need to agree the time zone in which business days are to be measured. The norm is to use the time zone in which the loaned securities or collateral are traded. Similarly, participants will need to reach an understanding about the latest time on a business day at which a notice or call should be issued in order to be treated as having been given on that day. Market practice is that notices should be given before the close of the relevant market, it should be noted that this may well be earlier than the end of the business day.

**3.5** The relationship between lender and borrow and the individual transactions between them will be facilitated if there is a clear understanding of each party's attitudes to certain events which may occur during a stock loan. Such matters include:

- Voting on securities lent or collateral given
- Elections and other corporate actions on stock lent or collateral given
- Substitutions of collateral
- Intra-day marking to market.

#### At point of trade

**3.6** At the point of trade, participants will need to agree:

- The essential economic terms of the transactions, in particular the securities to be lent, rate and term
- Any of the matters set out above to the extent that they have not previously been dealt with, for example, acceptable collateral and margin percentages and
- Any non-standard features of the particular transaction..



#### Confirmations

**3.7** Confirmations may be unnecessary if participants use electronic trading platforms. But any loan confirmations will normally contain the following information:

- Contract date
- Loaned securities type, ISIN
- Lender underlying principal unless otherwise agreed
- Borrow same as lender
- Delivery date
- Acceptable collateral and margin percentages if not specified in the legal agreement
- Term termination date for term transactions or terminable on demand
- Rates applicable to loaned securities
- Rates applicable to cash collateral
- Lender's settlement system and account
- Borrower's settlement system and account
- Lender's bank account details
- Borrower's bank account details

#### Delivery/re-delivery

**3.8** Parties should be aware of the procedures for calling securities. The rights and obligations of each party should be clearly established.

**3.9** Any party wising to return or recall securities on loan should have regard to the possible implications for its counterparty and should therefore notify them as soon as

possible. Where a lender intends to recall loaned securities in order to meet part of a sale or delivery obligation on a larger transaction, it is good practice, if possible, to consider whether the larger sale or delivery obligation can be shaped or partialled so as to avoid any prospect of the whole transaction failing if the borrower cannot redeliver the loaned securities at the designated time.

**3.10** There should be explicit agreement between the parties on the arrangements to be followed if called securities cannot be delivered. The parties should also consider whether arrangements are necessary in order to deal with the possibility of securities or collateral being redelivered too late in the day to enable the recipient to meet an onward delivery obligation.

**3.11** Parties should ensure that they are aware of the procedures to be followed in the event of failed deals in all markets in which stock is lent. The rights and obligations of each party should be clearly established.

**3.12** The legal agreement between participants may provide for the transferee to obtain financial redress if the transferor fails to redeliver borrowed securities or collateral at the designated time. It is available for participants to consider and agree at the outset of a new relationship how any such provisions will operate in the event of a failure to redeliver. Such amounts will typically include:

- Interest and overdraft costs which have arisen rom the transferee's need to finance an acquisition from an alternative source
- Fines and other penalties suffered by the transferee as a result of its inability to settle an onward delivery obligation



 Costs passed back to the transferee because its counterparty has bought in securities to cover a failed onward delivery.

**3.13** Other forms of potential costs may or may not be covered by the terms of the legal agreement. Where, as a result of the transferor's failure to redeliver securities or collateral, the transferee fails to meet a sale or delivery obligation in respect of a larger onward transaction, the norm is for the transferee to seek to recover only that proportion of the costs suffered which relates to the securities/collateral which the transferor has failed to return.

**3.14** Where such a claim is to be made, the transferee should inform the transferor promptly of that fact and should also provide notification as soon as possible of the amount due and the basis on which it has been calculated so that the transaction can be settled on a timely basis. The transferee should provide appropriate evidence to support the calculations as soon as possible thereafter.

#### Collateral/margin/marking to market

**3.15** The required collateral margin will be negotiated between the parties at a level which reflects both their assessment of the counterparty's creditworthiness and the market risks involved in the transaction.

**3.16** The norm is for transactions to be marked-to-market on the basis of end of previous day closing prices in the relevant market. Counterparties' credit exposures will also fluctuate intraday as market prices move and there may, therefore, be particular circumstances, such as exceptional price

movements, in which further valuations and collateral adjustments will be undertaken on an intra-day basis. Participants will need to agree at the outset, whether, and in what circumstances, such intra-day adjustments are to be undertaken, and the pricing sources and delivery mechanisms to be used.

**3.17** The degree of exposure which a counterparty would regard as material and which would trigger a call for collateral to be provided or returned will be agreed in advance with the counterparty. The point at which a net marked to market value becomes material is itself a credit judgment. This includes the possibility of the two parties agreeing to daily collateral adjustments, irrespective of the size of the exposure that has arisen.

**3.18** Participants will need to agree at the outset how any dividends and other corporate events on borrowed securities or collateral are to be dealt with in the valuation. It is advisable for participants to consider the credit exposures which may arise as a result of such events. Where their assessment indicates that adjustments to the normal calculation may be needed in order to match their particular risk appetite they may wish to negotiate such arrangements with their counterparty.

**3.19** Borrowers should exercise reasonable care in determining the time at which a substitution call is to be made, bearing in mind that some lenders, particularly principal traders and brokers, may not be in possession of the collateral. They are, therefore, encouraged to give lenders as much notice as possible of a substitution. Where a borrower intends to recall and substitute collateral in order to meet part of a sale or delivery obligation on a larger transaction, it is good



practice, if possible, to consider whether the larger sale or delivery obligation can be shaped or partial led so as to avoid any prospect of the whole transaction failing if the lender cannot redeliver the collateral at the designated time.

# Dividends, voting and other corporate actions

**3.20** Arrangements should be made to compensate the lender of securities or giver of collateral for any dividend or interest payment due while a particular security is on loan or collateral is held by the lender. These arrangements should make each party's obligations clear including, for example, the timing of any payments.

**3.21** Participants should ensure that any tax due on manufactured dividends is properly accounted for in accordance with relevant regulations.

**3.22** Securities lending involves the absolute transfer of title to both the securities lent and the collateral taken and any voting rights are transferred along with title. Securities must therefore be recalled by the lender or collateral substituted by the borrower, if they wish to exercise voting rights attaching to particular securities.

**3.23** A person could borrow share in order to be able to exercise the voting rights and influence the voting decision at a particular meeting of the company concerned. Market convention however is that securities should not be borrowed solely for this purpose. Lenders should also consider their corporate governance responsibilities before lending stock over a period in which an AGM or EGM is expected to be held. Beneficial owners need

to ensure that any agents they have made responsible for voting and for securities lending act in a co-ordinated way.

**3.24** Lenders need to be aware that if they lend their entire holding of a particular security they may cease to receive information about corporate events in relation to it.

**3.25** The arrangements to be following in the event of a rights issue or other corporate action should be clearly established by all parties before a security loan is made, with due recognition of local market rules and practice and any deadlines imposed by the various parties' local agents or custodians.

#### Putting securities on hold

**3.26** Putting securities on hold is the practice by holders of securities of reserving them at the request of a second party against the latter's anticipated need to take delivery at a later date in a securities loan transaction. Prospective borrowers may wish securities to be put on hold so as to be assured that they will be available for borrowing before entering into a trade against which it will need to be delivered. Lenders will consider whether to offer such facilities to a prospective counterparty as part of the overall arrangement which they negotiate.

**3.27** When a lender is asked to put securities on hold he is under no obligation to quote a rate for any subsequent loan. If the party requesting the hold wishes to obtain a firm rate he needs to make that clear to the lender at the outset. In the absence of any specific agreement to the contrary, any rate quoted by a lender is regarded as indicative only.



**3.28** If the party which has requested the hold wishes to roll it over, standard practice is to contact the holder of the securities before 0900hrs in the absence of any agreement to the contrary between the parties, the arrangement will terminate at that time unless it has been rolled over. When a hold is rolled over the parties will need to consider whether any rate quoted needs to be renegotiated.

3.29 Holds are generally open to challenge in that the party making the request only has a first option on the securities should another party approach with a firm borrowing. When a hold is challenged, the holder should inform the party for whom the securities have been held of that fact and the latter will need to decide whether or not to take the securities at that time. Should he wish to do so he should notify the holder within predetermined response times. If no such notification is received by the holder within the stipulated time, he is free to transact with the party which made the challenge although before doing so, as a matter of good practice, the holder would normally contact the party for whom securities have been held again to give him a final opportunity to take the securities. When putting securities on hold, the parties will need to agree whether there is a latest time during the business day at which time the holder can initiate this process following challenge.

**3.30** Pay to hold arrangements under which the holder receives a fee for putting the stock on hold are contractual arrangements and are not therefore open to challenge.

#### Term trades

**3.31** The generic description term trade is used in the securities lending market to describe a wide range of arrangements and there is therefore considerable scope for misunderstanding between participants if the precise details of the transaction are not agreed to at the outset.

**3.31.1** The parties need to agree whether the term of the loan is fixed or indicative. If the term is fixed there will be no obligation on the lender to accept early return of the stock or on the borrower to comply with a recall request.

**3.31.2** In the case of cash collateral transactions, the parties need to establish whether it is the amount of the specific securities which is fixed or the overall value.

**3.31.3** In agreeing the rate, the parties will take into account whether or not the terms is fixed and the permissibility of returns and recalls.

**3.31.4** Where appropriate, they will also need to reach agreement on the procedures for adjusting the rate if securities are returned early by the borrower or for compensating the borrower in the event of an early recall by the lender.

#### Best execution and agency lending

**3.32** Participants lending securities as agent on behalf of beneficial owners should consider whether they are subject to Best Execution requirements under MIFID depending on the status of their clients and the facts and cirucmstances of their business. Transactions with clients classified as Eligible Counterparties are not subject to Best Execution requirements unless those counterparties request such treatment.

**3.33** Where Best Execution requirements are determined to apply, agents will need to



draw up an execution policy setting out how they take all reasonable steps to obtain the best result for their clients, taking into account execution factors listed in the Directive

**3.34** A number of factors may be significant in obtaining the best result for clients on any particular loan. The relative importance of these factors will vary depending on the circumstances. The following is an indicative and non exhaustive list of factors in accordance with the Directive.

- Price
- Lending fee/rebate fee

It should be noted that securities lending and borrowing is a demand driven activity and competitive quotes are not obtained generally by agent lenders. Lending fees/rebates can be compared to similar recently executed transactions in the market. In general, securities can be grouped into those trading at general collateral rates and those trading at special rates.

Costs

Settlement arrangements and costs – the borrowers' ability to deliver collateral efficiently and in line with the operational model of the lender for example making use of triparty collateral management services.

Likelihood of execution and settlement

#### Demand from borrowers

Prior experience and reliability of borrowers for example if the lender recalls the lent securities.

- The size of the transaction
- Other consideration relevant to the execution of the order

Borrower approved by the lender for counterparty credit risk purposes and credit limit available

Lender approved by the borrower for counterparty credit risk purposes and credit limit available

The collateral and margin requirements of the lender

Diversification of the lender's counterparty credit exposures

The term of the loan

The tax status of the borrower and lender

**3.35** Speed is less likely to be a relevant factor because agent lenders are responding to demand to borrow in the market rather than executing particular client orders.

**3.36** The order execution policy will include information about execution venues. Depending on the particular securities, execution venues may include, inter alia:

 Bilateral execution with market counterparties approved by the client following negotiation by telephone or using an electronic system



- Execution using a multilateral trading platform and/or central counterparty
- Execution on a regulated market.

**3.37** If, as is the case for most securities lending, transactions are negotiated outside of regulated markets, agents need to obtain prior consent from their clients to deal through execution venues, typically in the form of a general agreement.

**3.38** Reinvestment of cash collateral by an agent lender on behalf of its clients may be treated as portfolio management under MIFID and therefore subject to Best Execution under the agent's order execution policy for that activity.

**3.39** The execution policy should set out how the agent reviews and monitors the effectiveness of its execution policy, and whether any changes are needed and which business area within the agent is responsible for this process.

**3.40** Appropriate information should be provided to clients, if requested, to enable them to satisfy themselves that the execution policy has been followed. The absence of centralised market prices means it may be difficult to compare lending fees/rebates obtained with prevailing market levels at that time.

**3.41** Agents that engage in pooled securities lending will typically have separate polices for allocating aggregated transactions fairly among clients.

Agent	A party to a loan transaction
	that acts on behalf of a
	client. The agent typically

	does not take risk in a transaction
Beneficial owner	A party which is entitled to the rights of ownership of the property. In the context of securities, the terms is usually used to distinguish this party from the registered holder which holds the securities in trust for the beneficial owner.
Benefit	Any entitlement due to a stock or share holder as a result of purchasing or holding securities including the right to any dividend, rights issue, scrip issue, etc. made by the issuer. In the case of loaned securities or collateral benefits are passed back to the lender or borrower usually by way of a manufactured dividend or the return of equivalent securities or collateral.
Broker	A person whose role is to act as an intermediary in transactions between sellers/lenders and buyers/borrowers. The broker may either put one party in touch with the other [a name passing or name give up broker] or act as a matched principal in two transactions one for the purchase and the other for the sale or vice versa.
Collateral	Securities or cash delivered by a borrower to a lender to support a loan or securities or cash
Custodian	An entity that holds securities of any type for investors, effects receipts



	and deliveries and supplies appropriate reporting
Equivalent securities or collateral	A term meaning that the securities or collateral returned must be of an identical type, nominal value, description and amount to those originally provided. If, during the term of the loan, there is a corporate action in relation to loaned securities or collateral, the lender or borrower is normally entitled to specify at that time the form in which he wishes to receive equivalent securities or collateral on termination of the loan. The legal agreement will also specify the form in which equivalent securities or collateral are to be returned in the case of other corporate events.
Fail/failed delivery	The failure to deliver cash or securities in time for the settlement of the transaction.
Global Master Securities Lending Agreement [GMSLA]	The standard legal agreement that has been developed a a market standard for securities lending of bonds and equities internationally.
Hold in custody	An arrangement under which securities or collateral are not physically delivered to the borrower or lender but are simply segregated by the lender or borrower in an internal customer account.
Putting stock on hold	The practice whereby a lender holds securities at a borrower's request in anticipation of that borrower taking delivery.

Manufactured dividend	When securities that have been lent out pay a cash dividend, the borrower of the securities is generally contractually obligated to the lender of the securities. This payment pass through is known as a manufactured dividend.
Mark to market	The act of revaluing the securities collateral in a repo or securities lending transaction to current market values. Standard practice is to mark to market daily.
Partialling	Market practice or a specific agreement between counterparties which allows a part delivery against an obligation to deliver securities.
Principal	A party to a loan transaction that acts on its own behalf or substitutes its own risk for that of its client when trading.
Recall	A request by a lender for the return of securities from a borrower.
Term trades	Transactions with a fixed maturity date.



Appendix 5.1



# FORMAL APPLICATION FOR ADMISSION OF FINANCIAL INSTRUMENTS TO ANY OF THE MALTA STOCK EXCHANGE'S RECOGNISED LISTS

To: The Chief Executive Malta Stock Exchange plc Garrison Chapel Castille Place Valletta VLT 1063 Malta

Date:	

We,	 [Name of Issuer] <sup>(1)</sup>

hereby apply for the under mentioned financial instruments to be admitted to

[recognised list] of the Malta Stock Exchange plc subject to the provisions of the Financial Markets Act (Cap. 345 of the Laws of Malta) and any regulations made thereunder, admission

rules, continuing listing obligations and disclosure requirements contained in the applicable listing

rules issued by the Listing Authority and the Bye-laws of Malta Stock Exchange plc.



### **SECTION 1 - ISSUER DETAILS**

Name of Issuer :	
Registered Office :	
Telephone Nº :	
Fax № :	
E-mail :	
Date of Registration:	
Registration № :	
Issuer Legal Entity Identi	fier (LEI) :
Income Tax Registration	Nº :



#### **SECTION 2 - SHARE CAPITAL**

		Issued (and paid up) include present issue
Authorised Amount	In	(if applicable)

#### SECTION 3 – DESCRIPTION OF FINANCIAL INSTRUMENTS

Amounts and descriptions of financial instruments for which application is being made (include distinctive numbers if any):



### **SECTION 4 – DECLARATIONS RE: FINANCIAL INSTRUMENTS**

The financial instruments for which application is now made:

(a) are/are not identical (2) in all respects :

(b) are/are not identical (2) in all respects with an existing class of the financial instruments :

(c) are not listed or dealt in on another stock exchange/are listed or dealt on the following stock exchange(s):

(d) have been in the previous six months, or will be subject of an application for listing on the following stock exchange(s):



### **SECTION 5 – SUBSTANTIAL SHAREHOLDINGS**

So far as is known, or can be ascertained after reasonable enquiry by the directors of the company, the under mentioned is/are (a) substantial shareholder(s) (3) of the company or of its holding company as defined in the Listing Rules:

Name	Address	Extent of Holding and in which company



# SECTION 6 – DIRECTORS' DECLARATION [to be signed by all Directors of the Issuer]

#### 1. We declare that :

- a) The Issuer has obtained authorization/or is in the process of obtaining authorization to listing by the Listing Authority or is subject to possible recognition by the Listing Authority, of an admissibility granted by a competent authority in a foreign jurisdiction as may be laid out by Regulations issued in terms of the Financial Markets Act (Cap. 345 of the Laws of Malta) for those financial instruments in respect of which this application to admission to any of the recognized lists of the Malta Stock Exchange is being made/application has been made;
- b) all the admission requirements contained in the Bye-laws of the Malta Stock Exchange plc, insofar as applicable and required to be met or fulfilled prior to application, have been met or fulfilled in relation to the Issuer and the financial instruments for the admission of which application is now made; and
- c) there are no other facts bearing on the Issuer's application for admission of its security to any of the Exchange's recognized lists, in our opinion, should be disclosed to the Malta Stock Exchange plc.

2. **We undertake** to comply with the applicable listing rules, admission rules, continuing listing obligations and disclosure standards presently in force and as they may from time to time be amended by the Listing Authority and /or the Board of Directors of Malta Stock Exchange plc.

Director	Director
Director	Director
Director	Director

MALTA STOCK EXCHANGE

Director

Director

5.1-6

### SECTION 7 - DETAILS OF SPONSOR LISTING AGENT

Name of Sponsor/Listing Agent:		
Address :		
Signed :		
	(Sponsor/Listing Agent)	



#### <u>NOTES</u>

- (1) Insert name of issuer financial instruments.
- (2) "Identical" in this context means :
  - (a) the financial instruments are of the same nominal value with the same amount called up or paid up;
  - (b) they are entitled to dividend/interest at the same rate and for the same period, so that at the next ensuing distribution the dividend/interest payable per unit will amount to exactly the same sum (gross and net);
  - (c) they carry the same rights as to unrestricted transfer, attendance and voting at meetings and are *pari passu* in all other respects





Section 6.1

# FORMAL APPLICATION FOR ADMISSION OF DEMATERIALISED FINANCIAL INSTRUMENTS AT THE CENTRAL SECURITIES DEPOSITORY

#### How to use this Application Form

1. Applicants must submit a completed Application Form together with any supporting documents and relevant fees to :

The Chief Executive Central Securities Depository Garrison Chapel Castille Place Valletta VLT 1063

- The Application should be read in conjunction with the Financial Markets Act [Chap. 345 of the Laws of Malta] and any other regulations made thereunder and the Bye-laws of the Malta Stock Exchange [available on <u>www.borzamalta.com.mt</u>].
- 3. Applications will only be considered provided that all relevant Sections have been duly completed and supporting documents have been appended.
- 4. Should space provided not be sufficient, additional information may be entered on a separate sheet with the heading "Continuation to Section \_\_\_\_\_", duly signed and dated.
- 5. Misleading or incorrect information on any material point will render the Application invalid.
- 6. All information submitted in the Application is for the sole use of the Central Securities Depository and will not be divulged to third parties other than the Competent Authority as may be deemed appropriate.



#### To: The Chief Executive

Malta Stock Exchange plc Garrison Chapel Castille Place Valletta VLT 1063 Malta

Date: \_\_\_\_\_

We,\_\_\_\_\_ [Name of Issuer] hereby apply for the under mentioned financial instruments to be entered on registers maintained at the Central Securities Depository [CSD] subject to the provisions of the Financial Markets Act (Cap. 345 of the Laws of Malta) and any regulations made thereunder and the Bye-laws of Malta Stock Exchange plc.



### **SECTION 1 - ISSUER DETAILS**

Name of Issuer :
Registered Office :
Telephone Nº :
Fax № :
E-mail :
Country of Registration or Incorporation :
Date of Registration Or Incorporation :
Registration Nº :
Legal Entity Identifier (LEI) :



### **SECTION 6.1**

#### **SECTION 2 – SHARE CAPITAL**

Authorised Share Capital

Issued Share Capital

Nominal Value of Share and Amount paid up per share \_\_\_\_\_

### SECTION 3 – DESCRIPTION OF FINANCIAL INSTRUMENTS FOR WHICH DEMATERIALISATION IS BEING SOUGHT

Designation of Financial Instruments	
(including International Securities	
Identification Number – ISIN)	

Amount to be dematerialised

Currency \_\_\_\_\_

#### **SECTION 4 – SHAREHOLDING**

[Please list shareholders or other ownership structure holding ordinary shares not held by the general public following a public issue. Please list in decreasing order of the percentage of shareholding held].

Name	Number of Shares held	Percentage Shareholding



### **SECTION 5 – BONDHOLDING/NOTEHOLDING (\*)**

[Please list bondholders/noteholders]

Name	Amount of Debt Instruments

(\*) Delete if not applicable

### **SECTION 6 – DIRECTORS & COMPANY SECRETARY**

[Kindly list names also giving designations, eg. Chairman, Company Secretary]

Name

Designation



#### **SECTION 7 – SUPPORTING DOCUMENTS**

[Please enumerate all documents requested in sequential order as requested].

- 1. Authenticated true copy of Memorandum and Articles of Association
- 2. Authenticated true copy of documents attesting to the due diligence of Directors and main shareholders [or their equivalent] and beneficial owners [as may be appropriate] including an indication of any politically exposed persons as defined in the Prevention of Money Laundering and Funding of Terrorism Regulations.
- 3. Where applicable and unless otherwise indicated in the Memorandum and Articles of Association, a certified true copy of any Resolution indicating the person/s authorized to sign the application and declarations and any other required documents.
- 4.

#### **SECTION 8 – DECLARATIONS**

[To be signed by all the Directors or by the Authorized Representative/s of the Issuer as indicated]

We declare that :

- for as long as the securities issued by the Company shall be and remain dematerialised under the Financial Markets Act (Cap. 345 of the Laws of Malta), any amendment to, variation or deletion of the terms and conditions relating to such securities shall be subject to the express written approval of the Malta Stock Exchange-Central Securities Depository providing dematerialisation obtained prior to submission to the Company in general meeting for its approval or to the bondholders for their approval.
- we shall provide the MSE, at all times, with certified true copies of updated documents attesting to the due diligence of Directors and main shareholders [or their equivalent] and beneficial owners [as may be appropriate] including an indication of any politically exposed persons as defined in the Prevention of Money Laundering and Funding of Terrorism Regulations.
- the directors and main shareholders (or their equivalent) and beneficial owners (as may be appropriate) or such persons' immediate family members/close associates have/have not been [Delete as appropriate] identified as PEPs. For those persons identified as PEPs, we further declare that we have and we will continue to provide, at all times, the details in respect of :
  - Source of wealth
  - Source of funds
  - Resident in Malta or another country
  - the copy of the register of holders of financial instruments to be dematerialized as submitted to the CSD is complete in all respects according to Law.
- as at the time of such declaration there are no requests for the registration of any transfer of such financial instruments still outstanding before the Issuer.
- the Issuer binds itself with all its property, present and future, to indemnify, hold harmless and make good for any liability in respect of any obligation or legal action, including costs, fees and other expenses connected therewith or incidental thereto, which the Malta Stock Exchange, its officers, representatives, advisers or consultants [collectively referred to as



the "Malta Stock Exchange"], may be or become responsible for or answerable to, in connection with the said submitted copy of the register.

- the Issuer will at all times comply with and abide by the Bye-laws, rules and procedures of the Malta Stock Exchange insofar as they relate to the CSD, as applying for time to time and generally provide all such information in the format and within the time-frames as the CSD may require.
- we have no objection to the sharing of information with other CSDs in the event that the financial instruments will be made eligible thereon.
- the issuance:
  - will not violate, when and as applicable, any economic sanctions administered or enforced by the U.S. Government (including OFAC), the United Nations Security Council, the European Union, or Her Majesty's Treasury (collectively "Sanctions") or any applicable anti-bribery or anti-corruption laws and regulations of any jurisdiction; and
  - will not be connected to or for the benefit of any country, person or entity with respect to which any persons are prohibited from doing business under any law, regulation or executive order administered pursuant to Sanctions; and
  - that the proceeds of the issuance will not be used for the purpose of financing or facilitating the activities of any person, entities or countries targeted by Sanctions, and will not be used in breach of any applicable anti-bribery or anti-corruption laws and regulations

Director/Authorised Representative Name and Surname

Date of submission of application: \_





Appendix 7.1

# PRE- TRADING AND POST-TRADING PROCESSES

### 7.1 PRE- TRADING AND POST-TRADING PROCESSES

#### **1.0 Earmarking of financial instruments**

**1.1** Members may avail themselves of the facility as may be provided by the Exchange to earmark financial instruments being the subject of a sell order.

**1.2** Members may avail themselves of the facility throughout the pre-trading and continuous stage of trading. Such facility will be made available again during the post-trading session once all of the day's regular market pre-settlement processes have been effected.

**1.3** Such earmark may be released by the CSD when the relevant balance is subject to processes being effected by the CSD, including those related to Causa Mortis, Court Orders and Regulatory Sanctions.

**1.4** In the case of the removal of an earmark as a result of CSD processes as described in 1.3 above, a notification will be sent to the Member concerned through the earmark facility or any other facility as may be provided by the Exchange from time to time, informing him about such removal of an earmark.

**1.5** Earmarks relating to open sell orders will remain so marked in the relevant client accounts held within the CSD until they are cancelled either by the Member or by the CSD as described in 1.3 above.

**1.6** It is the responsibility of the Member concerned to ensure through the facility provided by the Exchange that at all times the status of earmarked orders reflects at any point in time the status of his open sell orders on the market.

**1.7** The Exchange will not be liable for any claims for losses or damages by any Member and/or client where a Member has failed to cancel any indication of interest on sell balances as appropriate resulting in any loss or damages in respect of another Member and/or client.

#### 2.0 Match and Allocation

2.1 Throughout the continuous stage of trading, Members may complete Match and Allocation details for all trades affected on the regulated market and OTC, in accordance with the process and in the format as may be determined by the Exchange and may submit such details to the CSD. In respect of Euro settlement on T2S, details of DCA/s will be included within this process.

#### 3.0 Cash Settlement Forecasts – Euro Settlement

**3.1** On trading day (T+0) the CSD shall provide MaltaClear Participants and Payment Banks with the Cash Forecast in relation to executed trades to be settled on a GROSS basis in T2S on the ISD.

#### 4.0 Calculation of netting balances for Non-Euro Settlement

**4.1** Match and Allocation details in respect of regulated market trades will be processed by the CSD as a batch process following the close



of continuous trading when all such details have been received but by no later than half an hour after the close of the continuous stage of trading, in order to calculate the net payment due or owed on Settlement Day for each MaltaClear participant in accordance with bye-law 7.03.04.

#### 5.0 OTC Trades

5.1 Match and Allocation details in respect of OTC trades will be processed by the CSD as a batch process following the close of the post-trading stage of trading but by no later than half an hour after the close of the post trading session.

#### 6.0 Blocking of sold balances post-trading

**6.1** During the batch process in respect of trades effected on the regulated market, sold balances will be blocked in the relevant sellers' accounts. Such blocking will take place in the time sequence of the trades affected.

**6.2** Bought balances shall be recorded in the buyers' MSE Accounts indicating the acquisition of a right of forward transmission of those instruments upon full funds settlement on settlement day in accordance with bye-law 7.04.10.

### 7.0 Insufficient coverage of financial instruments – regulated market

**7.1** Should it result from the batch process that there is insufficient coverage of financial instruments to satisfy one or more trades, as a first instance, the Member will receive appropriate notification that there is an error in a particular account and should recheck details given in the Match and Allocation Process. Should the Member be in a position

to rectify the situation, he may resubmit Match and Allocation details in respect of the identified error within fifteen [15] minutes of receipt of notification.

7.2 Should it not be possible for the Member to rectify the situation that arose as outlined in 7.1 above within the stipulated time frame or, the details given in the resubmitted information do not result in the original error being rectified, the relevant trade/s will be excluded from the netting process and will be available for settlement on a gross basis. In the case where a Member has resubmitted details to rectify and error and the resubmitted details are also erroneous, the trade with the original settlement details will be excluded from the netting process and made available for gross settlement.

**7.3** The Settlement Default Rules as outlined in 7.06.23 to 7.06.29 will come into force at this stage

### 8.0 Insufficient coverage of financial instruments - OTC

**8.1** Should it result in the registration process with respect to OTC trades that there is insufficient coverage of financial instruments to satisfy one or more trades, the selling Member will be informed that registration cannot take place in the CSD.

**8.2** In such instances the CSD will inform the counter-party broker that registration cannot occur.





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Appendix 7.2

# APPLICATION FOR PARTICIPATION IN MALTACLEAR

### 7.2 APPLICATION FOR PARTICIPATION IN MALTACLEAR

How to use this Application Form

1) Applicants must submit a completed Application Form together with any supporting documents to :

The Chief Executive Malta Stock Exchange Plc Garrison Chapel Castille Place Valletta VLT 1063

- The Application should be read in conjunction with the Financial Markets Act (Cap.345 of the Laws of Malta) and any regulations made thereunder and the Bye-laws of the Malta Stock Exchange plc (available on <u>www.borzamalta.com.mt</u>).
- 3) Applications will only be considered provided that all relevant sections have been duly completed and supporting documents have been appended.
- 4) Misleading or incorrect information on any material point shall render the application invalid.
- 5) All information submitted in the application is for the sole use of the Exchange and will not be divulged to third parties other than the Competent Authority/ies as deemed appropriate.



#### **1.0 APPLICANT**

Name:

Please indicate whether the Applicant is:

- 1. A Member of the Exchange
- 2. An Authorised Intermediary
- 3. Other (please indicate the type of organisation CSD, ICSD, etc)

#### 1.1

Authority/Licence Ref No:

(Kindly attach copy of relevant authority/licence and/or constitutional document)

#### 1.2

Country of Incorporation:	
Date of incorporation:	
Registration No.	

1.3

Registered Address:	
Telephone no:	
Fax no:	
E-Mail Address:	



1.3	
Contacts:	
2.0 PAYMENT BANK	
Name:	
Registered Address:	
Telephone No:	
E-Mail Address:	
_	
Fax:	
DCA to be utilised for Euro Settlement :	

### 3.0 DIRECTORS/OFFICERS APPOINTED TO SIGN OBO APPLICANT

Name:	Name:	
-	-	
Signature:	Signature:	



Kindly attach:

- 1. Board Resolution authorising participation in MaltaClear (not applicable to Members of the Exchange)
- 2. Board Resolution authorising above mentioned to sign on behalf of applicant

## **4.0 FEES**

Upon receipt of confirmation of admittance, a Participant shall pay an Admission Fee of €2,325. In addition, an Annual Fee of €465 per calendar year is payable pro-rata on admission and annually thereafter.

[Not applicable to persons authorised as Members of the Exchange]

## 5.0 DECLARATION BY THE APPLICANT

- 1. We declare that the information contained in this application and supporting documents is complete and correct.
- 2. We declare that we are aware of the provisions of the ACT, any regulations made thereunder and the Bye-laws issued by the Malta Stock Exchange plc that may be in force from time to time and hereby declare that we will comply and be bound by all such relevant provisions contained therein.
- 3. We declare that the Directors shall be responsible for and be bound by all the actions and omissions of its officers and employees in their activities in connection with MaltaClear.
- 4. We declare that we shall keep the Malta Stock Exchange plc notified of any significant changes in the information supplied in this application which occur after the date of submission of the application and prior to receiving notification of the Malta Stock Exchange's decision.

Signed:	Date :
Signed:	Date:



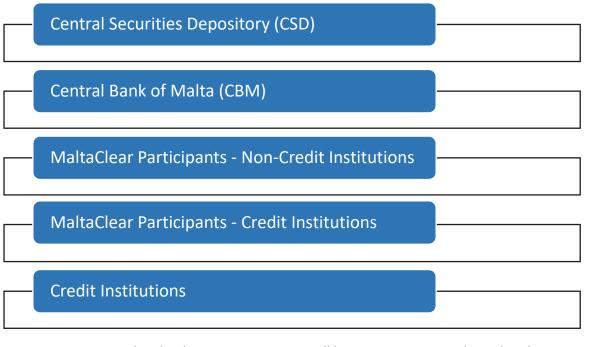


Appendix 7.3

# T2S PARTICIPANTS SECURITIES ACCOUNT STRUCTURE

## 7.3 T2S PARTICIPANTS - SECURITIES ACCOUNT STRUCTURE

## EURO SETTLEMEMT



- CSD, CBM and MaltaClear Participants must all have one or more Dedicated Cash Account/s attached to their Securities Accounts within T2S for the purpose of Settlement.
- Each Participant in T2S will be recognized by an addressable BIC Code.
- A number of Securities Technical Accounts will be opened under each Participant in T2S for the purposes of Settlement.
- As the layered model is being implemented, a number of CSD Accounts will be aggregated under the Securities Technical Accounts within T2S as indicated below.

CSD	СВМ	MaltaClear Part Non-Credit Inst	MaltaClear Part. Credit Inst.	Credit Institutions
<ul> <li>Own Account</li> <li>Retail</li> <li>MSE as Cust.</li> <li>Issuance Accts.</li> </ul>	<ul> <li>Own Account/s</li> <li>CCBM Accouts</li> <li>Settlement Account</li> </ul>	<ul> <li>Own Account/s</li> <li>Settle. Account</li> <li>Clients/Nominee Accounts</li> </ul>	<ul> <li>Own Account/s</li> <li>settle. Accoun</li> <li>Clients/Nominee Accounts</li> <li>Custody Accounts</li> </ul>	<ul> <li>Own Account/s</li> <li>Client/Nominee Accounts</li> <li>Custody Accounts</li> </ul>

- The Settlement Accounts opened in T2S in respect of MaltaClear Participants will be reflected within the CSD.
- The Issuance Accounts opened in T2S in respect of MaltaClear Participants will be reflected within the CSD.





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Appendix 7.4

# T2S - SCHEDULE EURO SETTLEMEMT

## 7.4 EURO SETTLEMENT - T2S SCHEDULE

Start of Day (SoD)	18:45 – 20:00 hrs	Settlement Day (T+2) starts on T+1 (CSD configured to T2S schedule to ensure matching in systems and no mismatch in rights of holders)
Night-Time Settlement (NTS)	20:00 – 23:30 hrs	Settlement of Corporate Actions FOP and DVP Transaction Settlement
Real-Time Settlement (RTS)	23:30 – 1800 hrs	FOP and DVP Transaction Settlement DVP cut-off: 16:00hrs FOP cut-off: 18:00hrs
End of Day (EoD)	18:00 – 18:45 hrs	Settlement Day closes followed by EoD processing





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Appendix 7.5

# SETTLEMENT PROCESS

## 7.5 SETTLEMENT PROCESS

## **MALTACLEAR TRANSACTION – DVP**

Trading Day [T+0] - Match & Allocation [CSD]	
Securities Available - Block Cash Forecasts - Sent to Members/Payment Banks	Securities Not Available - Settlement Pending
Settlement Day - [Night-time/Day-time]	-
Confirmation of Cash availability in relevant DCAs	FOP Transfers from CSD Seller Accounts to Selling Broker Settlement Account in CSD/T2s
Settlement Day	
DVP between Securities Settlement Accounts	Cash transfers between DCAs FOP security transfers between Technical Accounts and CSD
Corporate Actions - [DVP/Payment free of Delive	ry] -Payment Date
MSE RTGS Account in T2 funded in accordance with instructions from Issuer to his Bank	0930 hrs - cut-off time on Payment Date for receipt of funds in CSD DCA
Settlement Day - [Night-time/Day-time]	
Confirmation of receipt of funds in CSD DCA	Payment Free of Delivery - Funds transferred to relevant receiving bank for distribution
Settlement Day	
Confirmation of receipt of funds in CSD DCA	Declaration of DVP Transfers of securities in T2S/CSD





Appendix 7.6

# MALTACLEAR PARTICIPANT'S DIRECT DEBIT AUTHORISATION FORM

## 7.6 MALTACLEAR PARTICIPANT'S DIRECT DEBIT AUTHORISATION FORM

Date:				
То:		From:		
The Executing Bank			The Participant	
AUTHORISED ACCOUNT/S (Number/s)	EURO			
	USD			
	GBP			

The Participant hereby authorises the Executing Bank to pay in accordance with any Direct Debit instructions, for any amount, purporting to be received by SWIFT from the

(The Malta Stock Exchange) SWIFT (BIC) Address, and authenticated in accordance with normal SWIFT standards and procedures, or, in the event of SWIFT failure, by any other contingency means agreed to from time to time between the Executing Bank and the Malta Stock Exchange, by the debit of the Participant's account/s specified above, until further written notice.

It is understood and agreed that any transaction carried out in pursuance of any Direct Debit Instruction will be subject to the terms between the Participant and the Executing Bank, agreed from



time to time or, if none, the Executing Bank's (then) current terms of business which apply to that transaction, even if the Participant has not signed them.

It is understood and agreed that the Executing Bank is at liberty to dishonour any payment if the Participant's account with the Executing Bank does not have sufficient funds to meet such Direct Debit Instructions, or in the event of there being an impediment, legal or other, to effect payment, or the Direct Debit instructions from the Malta Stock Exchange being unclear or technically incorrect, and that any charges resulting or any dishonoured payment shall be debited to the Participant's account.

It is understood and agreed that the Executing Bank is entitled to terminate any direct debit arrangement at its sole discretion by advising the Participant and the Malta Stock Exchange in writing.

The Participant hereby undertakes to keep the Executing Bank harmless and fully indemnified against any liability, loss or damage the Executing Bank may incur for any reason which is beyond the Executing Bank's control in consequence of making this facility available.

The Participant shall inform the Malta Stock Exchange in writing three calendar months in advance if the Participant wishes to cancel these instructions.

This document may be retained by the Malta Stock Exchange. The Malta Stock Exchange's request to debit the Participant's account may be construed by the Executing Bank that the Malta Stock Exchange possesses this authorisation.

It is understood and agreed that the Executing Bank will not be liable to the Participant in contract, tort (including negligence) or otherwise for indirect or consequential loss or damage howsoever arising out of the carrying out or the failure to carry out by the Executing Bank of any SWIFT Instruction (including but not limited to, loss of business, loss of data, loss of profit and third party claims) whether or not that loss or damage was foreseeable by the Executing Bank.

For and on behalf of	The Partici	nant)
	 The ratuel	pantj

Signature:



Designation:

Date:







# DIRECT DEBIT AGREEMENT

## 7.7 DIRECT DEBIT AGREEMENT

Date:\_\_\_\_\_

Between: The Malta Stock Exchange

And:

(The Executing Bank)

## 1. Purpose

The scope of this Agreement is to standardise the settlement of Participants' multilateral net debit balances in euro or any other currency in which transactions are currently concluded, arising from transactions in listed securities, by the use of the Direct Debit instrument to be originated by the Malta Stock Exchange and transmitted to the Executing Bank where the Participant's account is held to collect payment.

## 2. Definitions

In this Agreement the following expressions shall have the following meanings:

### **Authorised Account**

means the account of the Participant with the Executing Bank which the Participant has authorised to be debited in accordance with Direct Debit instructions originated by the Malta Stock Exchange;

### **Direct Debit**

means an instruction by the Malta Stock Exchange to the Executing Bank to debit the Participant's Authorised Account with such Executing Bank with a specified amount in euro or any other currency in which transactions are currently concluded, and to credit the Malta Stock Exchange's account held with a Settlement Bank/Agent:



- initiated or purporting to be initiated in the SWIFT system and which is received by the computer linked to the SWIFT system which is controlled by the Executing Bank to receive such requests or instructions (the Executing Bank's computer)
- by SWIFT MT 204 authenticated in accordance with SWIFT standards and procedures to the Executing Bank's SWIFT (BIC) Address, or
- by other contingency means agreed to between the Malta Stock Exchange and the Executing Bank.

### Participant

has the same meaning as that assigned to "investment firms" as defined in the European Passport Rights for Investment Firms Regulations, [L.N. 325 of 2007];

## Participant's Direct Debit Authorisation Form

means the authorization by the Participant to the Executing Bank to pay any Direct Debit instructions purporting to be received from the Malta Stock Exchange by the debit of the Participant's Authorised Account, as Appendix 7.2;

#### **SWIFT**

means the computerized telecommunications network run by the Society for Worldwide Interbank Financial Telecommunication that operates a system for transmitting financial messages over dedicated lines among its members;

#### SWIFT MT 202

means the "General Financial Institution Transfer" by which the Executing Bank will effect payment in accordance with the Direct Debit instructions received from the Malta Stock Exchange as per format and specifications attached to this Agreement;

## SWIFT MT 204

means the standard SWIFT "Financial Markets Direct Debit Message" sent by an exchange or a clearing house, or another financial institution, to a SWIFT member or submember, to instruct the Receiver of the message to debit the account(s) of a third party specified in the message and to pay or credit the corresponding amount in favour of the Sender of the message as per format and specifications attached to this Agreement.

APPENDIX 7.7

## 3. Procedure

## The Malta Stock Exchange

- will obtain the standard Participant's Direct Debit Authorisation Form, duly signed by each Participant in accordance with its Memorandum and Articles of Association. The Malta Stock Exchange is to retain the signed Participants' Direct Debit Authorisation Form in its records;
- will transmit, on Settlement Day (T+2), Direct Debit instructions to the Executing Bank, subject to cut-off time.

#### **The Executing Bank**

On Settlement Day (T+2), subject to cut-off time:

Upon receipt of Direct Debit instructions from the Malta Stock Exchange

#### AND

SUBJECT to the account of the Participant (Debit Institution) specified it the Direct Debit Instructions having sufficient funds, there being also no impediment, legal or other, to effect payment, and the Direct Debit instructions being clear and technically correct

- will effect payment by SWIFT 202, or by other contingency means in accordance with the Direct Debit instructions received from the Malta Stock Exchange; and
- will communicate any rejects, stating reference, Participant's name, amount and reason (technical or insufficient funds), by SWIFT MT 299 to the Malta Stock Exchange's SWIFT (BIC) Address, or by other contingency means.



## Payment/Reject Cut-off times: Settlement Day (T+2)

•	MT 204	1030 hrs
		10001

- MT 202 1200 hrs
   MT 209 Poincts 1200 hrs
- MT 299 Rejects 1200 hrs

## 4. Limitation of Liability

The role of the Executing Bank is that of a Settlement Agent, as defined in the Central Bank of Malta Directive No. 2 – Directive on Payment and Settlement Systems.

Any transaction carried out in pursuance of any Direct Debit Instruction will be subject to the terms between the Participant and the Executing Bank, agreed from time to time or, if none, the Executing Bank's (then) current terms of business which apply to that transaction, even if the Participant has not signed them.

The Executing Bank will not be liable for delay in executing or failure to execute any SWIFT Instruction in pursuance of this Agreement due to any cause beyond its reasonable control, including, but not limited to, the failure, malfunction or unavailability of telecommunications, data communications and computer s6ystems and services over which the Executing Bank has no control, war, hostilities, invasions, civil unrest, strikes, lockouts or other industrial action or trade disputes )whether involving the employees of the Executing Bank or any other party).

In case of default or negligence on the part of the Executing Bank, its liability is strictly limited to any direct loss incurred by the Malta Stock Exchange, save where such loss is attributable to the Malta Stock Exchange or the Participant. Any responsibility for any direct, indirect, or consequential loss incurred by any other party, whatever the connection of such party with the securities transaction in question, is excluded.

Furthermore, the Executing Bank shall have no liability to ascertain whether any SWIFT Instruction from the Malta Stock Exchange is correct or that any officer or individual purporting to act on behalf of the Malta Stock Exchange is duly authorised and that it shall be sufficient for the Executing Bank (and the Executing Bank shall be obliged) to check that the SWIFT Instruction which it has received appears to have been authenticated as coming from the Malta Stock Exchange in accordance with the normal procedures under the SWIFT System then current in relation to the SWIFT Instruction; and that subject to such check the Executing Bank may act upon the said SWIFT Instruction, regardless of whether or not such SWIFT Instruction is initiated or transmitted without the authorization of the Malta Stock Exchange, the Participant, or any other party, and regardless of whether or not such SWIFT Instruction is or purports to be sent by the Malta Stock Exchange on behalf of the Participant, any other party, or any party at all.

Moreover, the Executing Bank is not liable for the integrity of the SWIFT Instructions until they are received by the Executing Bank's Computer.

## 5. Warranty

The Malta Stock Exchange warrants that it will hold the Participant's Direct Debit Authorisation, signed by the Participant specified as "Debit Institution" in the SWIFT MT 204, or in the contingency Direct Debit message where applicable.

## 6. Confidentiality

The Malta Stock Exchange shall treat as confidential all data and information concerning the business of the Executing Bank, and its dealings, transactions, or affairs or those of the subjects of the data which the Malta Stock Exchange may obtain pursuant to this Agreement, and the Malta Stock Exchange shall not at any time use such information (other than in the course of the Malta Stock Exchange's performance of this



Agreement), or divulge any such information to any person without the prior written consent of the Executing Bank (except to those of the designated employees who shall have a need to know or use the data for the purpose of the performance of this Agreement).

Any breach or potential breach of the provisions of this clause shall be immediately notified in writing by the Malta Stock Exchange to the Executing Bank.

## 7. Integrity of Data

All data contained in the Participant's Direct Debit Authorisation Form addressed to the Executing Bank shall remain the sole and exclusive property of the Executing Bank. Data shall not be used by the Malta Stock Exchange for any other purpose than for the proper performance of this Agreement, and shall not be disclosed to any third party.

The Malta Stock Exchange undertakes to implement such strict security procedures in respect of the integrity and confidentiality of the data whilst in its possession. None of the data shall be mechanically copied or otherwise reproduced by the Malta Stock Exchange and shall not be altered or supplemented with other data (other than for the purpose of the performance of this Agreement) without the Executing Bank's express written permission or at the specific written direction of the Executing Bank.

The Malta Stock Exchange undertakes to notify the Executing Bank with any breach or potential breach of the provisions of this clause in writing.

## 8. Indemnity

On account of the Executing Bank accepting to act on the Malta Stock Exchange's instructions as outlined in this Agreement, the Malta Stock Exchange hereby keeps the Executing Bank indemnified upon the Executing Bank's first demand against all actions, claims, damages, costs and expenses arising directly or indirectly from any de biting or failure to debit any customer's account and, without the Malta stock Exchange requiring proof of its agreement to the validity of such demand, the Malta Stock Exchange shall forthwith pay the amount thereof; the Executing Bank being authorised to set-off any such amounts as being due from any account held by the Malta Stock Exchange with the Executing Bank.

The Malta Stock Exchange authorizes the Executing Bank to admit, compromise or reject any claims made upon the Executing Bank without reference to the authority from the Malta Stock Exchange.

This indemnity is to be binding on the Malta Stock Exchange as a continuing security notwithstanding any payments from time to time made to the Executing Bank or any settlement of account.

## 9. Termination

This Agreement shall be for an indefinite term and shall continue unless terminated by any of the parties by giving not less than one month's notice of its intention to terminate. Any termination will not prejudice the proper fulfillment of the parties' obligations arising hereunder.

## 10. Governing Law

This Agreement shall be read and construed in accordance with the Laws of Malta and the Malta Stock Exchange agrees that any proceedings arising out of or in connection with this Agreement may only be brought in the Courts of Malta but that nothing in this Agreement will limit the Executing Bank's rights to take proceedings against the Malta Stock Exchange in the Courts of any other county or territory and that the Executing Bank's taking of proceedings in one jurisdiction will not prevent the Executing Bank taking them in any other.



## Signed

For and on behalf of the Malta Stock Exchange:

Signature

Designation

Date: \_\_\_\_\_

For and on behalf of the Executing Bank:

Signature

Date:\_\_\_\_\_

Designation



#### MT 204 Financial Markets Direct Debit Message

Note:

The use of this message type requires Message User Group (MUG) registration.

#### Scope

This message is sent by an exchange or clearing house, or another financial institution to a SWIFT Member or submember, to instruct the Receiver of the message to debit the account/s of a third party specified in the message and to pay or credit the corresponding amount in favour of the Sender of the message.

#### **Format Specifications**

The MT 204 consists of two types of sequences:

- Sequence A Common Elements Reimbursement Details, is a single occurrence sequence and contains default information which is valid for all individual transactions described in Sequence B and the total amount to be reimbursed.
- Sequence B Transaction Details, is a repetitive sequence. Each occurrence gives the details concerning one debit.

Status	Tag	Field Name	Specific Details Required	
Sequence	A Common E	lements – Reimbursement Details		
Μ	20	Transaction Ref No.	Single transaction ref. no. Same as in Tag 20, Sequence B.	
Μ	19	Sum of Amounts	Single transaction amount Same amount as in Tag 32 B.	
Μ	30	Value Date		
0	57a	Account with Institution	MALTMTMD	
0	58a	Beneficiary Institution	XMALMTMT	
Sequence B – Repetitive Transaction Details				
Μ	20	Transaction Ref. No.	Same as in Tag 20, Sequence A	
Μ	32B	Transaction Amount	Same as in Tag 19	
Μ	53a	Debit Institution	Participant's Name And Account No.	

(M – mandatory; O – optional)



## **MT 202 General Financial Institution Transfer**

### Scope

This message is sent by or on behalf of the ordering institution directly, or through correspondent/s, to the financial institution of the beneficiary institution.

It is used to order the movement of funds to the beneficiary institution.

This message may also be sent to a financial institution servicing multiple accounts for the Sender to transfer funds between these accounts. In addition it can be sent to a financial institution to debit an account of the Sender services by the Receiver and to credit an account, owned by the Sender at an institution specified in field 57a.

Status	Tag	Field Name	Specific Details Required		
Sequence	Sequence A Common Elements – Reimbursement Details				
Μ	20	Transaction Ref No.	Single transaction ref. no. Same as in Tag 20, Sequence B.		
Μ	21	Related Reference	Single transaction amount Same amount as in Tag 32 B.		
М	32A	Value Date Currency Code Amount	Same as Tag 32 in MT 204		
М	58a	Beneficiary Institution	Same as Tag 58a in MT 204		

(M – mandatory; O – optional)





Appendix 7.8

# CORPORATE ACTIONS & TRANSACTION MANAGEMENT PROCESSING

## 7.8 CORPORATE ACTIONS & TRANSACTION MANAGEMENT PROCESSING

## **1.0 Categories of Corporate Actions**

The market standards and processes as described hereunder apply to the following categories of Corporate Actions :

## 1.1 Distributions

Distributions are divided into:

- Cash Distributions eg. Dividends, interests
- Securities Distributions eg. Stock Dividend, Bonus Issue
- Distributions with Options eg. Optional Dividend

## 1.2 Reorganisations

Reorganisations are divided into:

- Mandatory reorganisations with options eg. Rights Issues
- Mandatory reorganisations eg. Share splits, Redemptions
- Voluntary Reorganisations eg. Tenders

## 2.0 Corporate Actions on Stocks

The market standards and processes described hereunder relate to :

- Information Flows
- Key Dates, and
- Processing

## 2.1 Cash Distributions

## (a) Information Flows

- The Issuer is to inform the CSD regarding the details of a Cash Distribution including all the key dates, as described below, concurrently with the issue of the relevant Company Announcement giving details of such Cash Distribution including the key dates (eg. Record date/ Payment date). Such notification to the CSD will be made in SWIFT ISO 20222 format. Any changes to such Cash Distribution are also to be notified to the CSD on the concurrently with the issue of the relevant Company Announcement notifying the market of such changes.
- The CSD shall communicate such information as indicated in (1) above, immediately upon receipt from the Issuer to its Participants, other (I)CSDs or other intermediaries in the chain, as may be applicable, who have a direct holding or Pending Transaction in the Underlying Security with the Issuer. Such communication shall be in SWIFT ISO 20222 format.
- 3. End-investors shall receive information on cash distributions by means of an account statement.

## (b) Key Dates



- 1. For Bonds key dates are Record Date and Payment Date
- 2. For equities key dates are ex-Date, Record Date and Payment Date
- For floating rate instruments, the payable rate should be confirmed as soon as possible but not later than three (3) business days before the Payment Date
- 4. The Payment Date should be as close as possible to the Record Date, preferably the next Business Day.

## (c) Processes

- Funds related to settlement of Cash Distributions in securities in eligible T2S currencies, should be received for processing by the CSD in accordance with the processes and time-frames as outlined in bye-laws 7.10.04 and 7.10.05 and Appendix 7.4.
- Where Payments related to the settlement of Cash Distributions in securities in currencies not eligible in T2S, the Issuer should make Payments as early as possible on Payment Day and no later than 1200 CET.
- 3. Interest payments will be processed separately from any relevant redemption payment, even in instances where the two Payment Dates co-incide.
- 4. All payments shall be in the original currency of the security.
- 5. Should an amendment to the Payment be required, a full-reversal followed by an amended Payment shall be made.

## 2.2 Securities Distributions

### (a) Information Flows

1. The Issuer is to inform the CSD regarding the details of a Securities Distribution including all the key dates, as described below, concurrently with the issue of the relevant Company Announcement giving details of such Securities Distribution including the key dates (eg. Record date/ Payment date) and the ISIN of the outturn security. Such notification to the CSD will be made in SWIFT ISO 20222 format. Any changes to such Securities Distribution are also to be notified to the CSD on the concurrently with the issue of the relevant Company Announcement notifying the market of such changes.

- The CSD shall communicate such information as indicated in (1) above, immediately upon receipt from the Issuer to its Participants, other (I)CSDs or other intermediaries in the chain, as may be applicable, who have a direct holding or Pending Transaction in the Underlying Security with the Issuer. Such communication shall be in SWIFT ISO 20222 format.
- End-investors shall receive information on cash distributions by means of an account statement.

## (b) Key Dates

- 1. Key dates are ex-Date, Record Date and Payment Date
- The public Announcement by the Issuer should be made at least six (6) business days before the ex-date
- The ex-date should precede the Record Date by one (1) Settlement Cycle minus one (1) business day
- 4. The Payment Date should be the next Business Day after Record Date.

### (c) Processes

1. Funds related to settlement of Securities Distributions in securities in eligible T2S currencies, should be received for processing by the CSD in accordance with the processes and time-frames as outlined in bye-laws 7.10.04 and 7.10.05 and Appendix 7.4.



- Where Payments related to the settlement of Securities Distributions in securities in currencies not eligible in T2S, the Issuer should make Payments as early as possible on Payment Day and no later the opening time of the Settlement System.
- All payments shall be in the original currency of the security and shall be processed by rounding down to the nearest whole number (top-down method).
- 4. Should an amendment to the Payment be required, a full-reversal followed by an amended Payment shall be made.

## 2.3 Distributions with Options

- a. Distributions with Options shall be represented by an Interim Security with a separate ISIN.
- b. The issuance of the Interim ISIN and the options attached to it shall be processed as two separate Corporate Actions, i.e. a Distribution and a Mandatory Reorganisation with Options or a Voluntary Re-organisation
- c. The Issuer should communicate the relevant information to the CSD concurrently including also details of the second Corporate Action as indicated in 2.2 above.
- d. The start of the Election Period as determined by the Issuer should not precede the Payment Date relating to the Interim Security.
- e. The Intended Settlement Date of any transaction in the Interim Security should not precede the Payment Date of the Interim Security.

### **Mandatory Reorganisations with Options**

### (a) Information Flows

- The Issuer is to inform the CSD regarding the details of a Mandatory Reorganisation with Options including all the key dates and Issuer Default Option, as described below, concurrently with the issue of the relevant Company Announcement. Such notification to the CSD will be made in SWIFT ISO 20222 format. Any changes to such Mandatory Reorganisation with Options are also to be notified to the CSD on the concurrently with the issue of the relevant Company Announcement notifying the market of such changes.
- The CSD shall communicate such information as indicated in (1) above, immediately upon receipt from the Issuer to its Participants, other (I)CSDs or other intermediaries in the chain, as may be applicable, who have a direct holding or Pending Transaction in the Underlying Security with the Issuer. Such communication shall be in SWIFT ISO 20222 format.
- End-investors shall receive information on cash distributions by means of an account statement.

## (b) Key Dates

- The Company Announcement by the Issuer must be made by the Issuer at least two (2) Business days before the start of the Election Period
- 2. The start of the Election Period as determined by the Issuer must be at least ten (10) Business Days before the market deadline
- The Guaranteed Participation Date must precede the Buyer Protection Deadline by one Settlement Cycle (2 Business Days) plus 2 hours.
- The Buyer Protection Deadline must be at least one (1) Business Day before the Market Deadline
- 5. The Payment Date relating to the elected Option should be as close as possible to



the Market Deadline, preferably the next Business Day.

## (c) Processes

- 1. For payments in cash or securities related to mandatory reorganisations with options in eligible T2S currencies, should be received for processing by the CSD in accordance with the processes and time-frames as outlined in bye-laws 7.10.04 and 7.10.05 and Appendix 7.4.
- Where Payments related to the settlement of mandatory reorganisations with options in currencies not eligible in T2S, the Issuer should make Payments as early as possible on Payment Day and no later than 1200 CET.
- 3. All payments shall be in the original currency of the security.
- 4. Should an amendment to the Payment be required, a full-reversal followed by an amended Payment shall be made.

### **Mandatory Reorganisations**

## (a) Information Flows

- The Issuer is to inform the CSD regarding the details of a Mandatory Reorganisation including all the key dates, as described below, concurrently with the issue of the relevant Company Announcement. Such notification to the CSD will be made in SWIFT ISO 20222 format. Any changes to such Mandatory Reorganisation are also to be notified to the CSD on the concurrently with the issue of the relevant Company Announcement notifying the market of such changes.
- The CSD shall communicate such information as indicated in (1) above, immediately upon receipt from the Issuer to its Participants, other (I)CSDs or other intermediaries in the chain, as may be applicable, who have a direct holding or

Pending Transaction in the Underlying Security with the Issuer. Such communication shall be in SWIFT ISO 20222 format.

3. End-investors shall receive information on Mandatory Reorganisations by means of an account statement.

## (b) Key Dates

- 1. The Company Announcement by the Issuer must be made by the Issuer at least two (2) Business days before the last trading date as determined by the Issuer
- The last trading date . i.e. the last date on which the Underlying Security (old ISIN) may trade, must precede the Record Date by at least one (1) Settlement Cycle (2 Business Days)
- 3. The Payment Date should be as close as possible to the Record Date, preferably the next Business Day for both cash and security outturns.

## (c) Processes

- For payments in cash or securities related to mandatory reorganisations in eligible T2S currencies, should be received for processing by the CSD in accordance with the processes and time-frames as outlined in bye-laws 7.10.04 and 7.10.05 and Appendix 7.4.
- Where Payments related to the settlement of mandatory reorganisations with options in currencies not eligible in T2S, the Issuer should make Payments as early as possible on Payment Day and no later than 1200 CET.
- 3. All payments shall be in the original currency of the security.
- 4. All payments shall be processed using the rounding down method to the nearest whole number.



### **Voluntary Reorganisations**

## (a) Information Flows

- The Issuer is to inform the CSD regarding the details of a Voluntary Reorganisation including all the key dates, as described below, concurrently with the issue of the relevant Company Announcement. Such notification to the CSD will be made in SWIFT ISO 20222 format. Any changes to such Mandatory Reorganisation are also to be notified to the CSD on the concurrently with the issue of the relevant Company Announcement notifying the market of such changes.
- The CSD shall communicate such information as indicated in (1) above, immediately upon receipt from the Issuer to its Participants, other (I)CSDs or other intermediaries in the chain, as may be applicable, who have a direct holding or Pending Transaction in the Underlying Security with the Issuer. Such communication shall be in SWIFT ISO 20222 format.
- 3. End-investors shall receive information on Voluntary Reorganisations by means of an account statement.

### (b) Key Dates

- The Company Announcement by the Issuer must be made by the Issuer at least two (2) Business days before the start of the Election Period as determined by the Issuer or the Offeror, as the case may be, which should be at least ten (10) days before the market deadline.
- 2. The Guaranteed Participate Date must precede the Buyer Protection Deadline by one Settlement Cycle plus two (2) hours
- The Buyer Protection Deadline must be at least one (1) Business Day before the Market Deadline

4. The Payment Date should be as close as possible to the Record Date, preferably the next Business Day

### (c) Processes

- For payments in cash or securities related to voluntary reorganisations in eligible T2S currencies, should be received for processing by the CSD in accordance with the processes and time-frames as outlined in bye-laws 7.10.04 and 7.10.05 and Appendix 7.4.
- 2. Where Payments related to the settlement of voluntary reorganisations in currencies not eligible in T2S, the Issuer should make Payments as early as possible on Payment Day and no later than 1200 CET.
- 3. Each Option shall have a unique ISIN.
- 4. All payments shall be in the original currency of the security.

## **3.0 Transaction Management**

These processes and standards relate to:

- Market Claims resulting from a Distribution
- Transformations resulting from a Reorganisation, and
- Buyer Protection in an Elective Corporate Action that is applicable when a transaction is still unsettled before the Market Deadline

## 3.1 Market Claims

### (a) Information Flows



- The CSD shall notify its Participants or any other intermediary as may be applicable of a market claim both at the moment of its creation and at the time of its settlement giving details of both the Distribution and Underlying Transaction which gave rise to the Market Claim.
- 2. Such notification shall be given using SWIFT ISO 20222 standards.

## (b) Creation and Detection of Market Claims

- 1. The CSD shall create and detect market claims as transactions separate from the underlying transaction in respect of irrevocable settlement transactions:
  - For equities from the seller to the buyer when trade date precedes exdate and there is a Pending Transaction at the close of Record Date or
  - For equities from the buyer to the seller when the trade date is the same as or after ex date and the settlement date is the same or before the Record Date
  - c. For bonds from the seller to the buyer if the Settlement Date is the same as or before the Record date and there is a Pending Transaction at close of business on Record Date
- Underlying counterparties may choose to "opt-out" from the market claim mechanism for any given transaction which indication shall be flagged to the CSD through the appropriate mechanism.

## (c) Processing

 The CSD shall create any Market Claim by the close of business of the Record Date, or in circumstances that transactions become eligible for Market Claims after the Record Date, as soon as possible thereafter but no later than twenty (20) business days after the Record Date.

- 2. All Market Claims shall be in the outturn of the Distribution to which they are related.
- The Intended Settlement Date of any Market Claim shall be on Payment Date. In circumstances where the Market Claim is created after Payment Date, the Intended Settlement Date of the Market Claim should be at the earliest Settlement Date possible.
- 4. Settlement of the Market Claim shall be independent of that of the underlying transaction to which it relates.

## 3.2 Transformations

## (a) Information Flows

- The CSD shall notify its Participants and any other intermediary as may be applicable giving details of the original transaction to which the transformation refers, as well as reference to the original Corporate Action.
- Such notification shall be given using ISO 20222 standards.

## (b) Processes

- The CSD shall carry out transformations between the end of Record Date for Mandatory Reorganisations or the end of the Market Deadline in respect of Voluntary Reorganisations whichever is applicable and the opening of the SSS, for value on the next Business Day.
- In the case of Mandatory Reorganisations, settlement in the original ISIN will be discontinued after the Record Date or the Market Deadline, whichever is applicable.
- 3. An instruction can still be processed in the original ISIN after the Guaranteed



Participation Date/last Trading Date with trade date before or on the Guaranteed Participation Date/last Trading Date, whichever is applicable. Should relevant instructions match, a transformation will take place. An instruction with trade date after Guaranteed Participate Date/last trading date shall always be the new ISIN.

- 4. The Replacement Transaction should not settle before Payment Date or before the Intended Settlement Date of the underlying transaction.
- 5. In the case where there are multiple outturns, each replacement transaction shall settle independently of any other similar transaction.
- 6. In cases where the Reorganisation relates to the replacement of an underlying security, such as in a redemption, the transformation will be cash against cash. In such cases, two new transactions will be created, the first for the original cash amount and the second for the cash benefit relating to the Reorganisation.

## 3.3 Manual Buyer Protection

## (a) Creation of Buyer Protection

### **Instructions/Information Flows**

- 1. The Buyer must create a buyer Protection Instructions if the requested option is not the default option, quoting the Corporate Action to which the instruction refers, the chosen option or options, quantity/volume of securities and the details of the Underlying Transaction, as outlined in the template as shown at the end of this Appendix.
- The Buyer Protection Instruction should be communicated to the CSD for onward transmission to the Seller using the template as shown at the end of this Appendix or else by means of an ISO 20222 message should this be available.

### (b) Processes

- 1. The Buyer Protection Deadline should be the Guaranteed Participation Date plus one Settlement Cycle.
- The creation of a Buyer Protection Instruction is allowed until close of the settlement of the date of the Buyer Protection Deadline.
- 3. The Buyer Protection Deadline is one (1) Business Day before Market Deadline
- 4. Any Buyer Protection Instruction prior to the Buyer Protection Deadline and related to a transaction of which the trade date is on or before the Guaranteed Participation Date with an intended settlement date no later than the Buyer Protection Deadline is a valid instruction.
- In the case of any Buyer Protection Instruction prior to the Buyer Protection Deadline, the Underlying Transaction shall be allowed until the Buyer Protection Deadline.
- 6. A Buyer Protection Instruction that is issued in respect of a Pending Transaction that settles on or before Buyer Protection Deadline is void.
- 7. Transactions with a valid Buyer Protection Instruction attached that are still pending on the Buyer Protection Deadline shall be cancelled by both the buyer and the seller and new instructions are to be issued in accordance with the buyer's preference to prevent settlement after the Buyer Protection Deadline their Transformation into the default option
- 8. The Transformation of the Underlying Transaction shall be carried out in accordance with the Buyer Protection Instruction on the Market Deadline/Record Date of the relevant Corporate Action.
- 9. In the case of Mandatory Reorganisations with Options, non-elected Transformation shall be transformed into the default option as set by the CSD.

