

WE ARE HIRING!



FULL-TIME ACCOUNTS OFFICER

The Malta Stock Exchange plc (the Exchange) is currently looking for a **full-time accounts officer** to join its Finance Department, reporting to the Financial Controller and the Chief Financial Officer. The candidate will form part of a multi-disciplinary workforce in one of the leading organisations within Malta's financial sectors.

The successful candidate would be expected to fulfill the day-to-day duties for the smooth running of the Finance Department, as well as assist in the other finance-related work of the Exchange as necessary.

Requirements

MCAST Advanced Diploma in Accounting (or equivalent); or A-level certificate in Accountancy;

Good verbal and written communication skills in both Maltese and English and good numerical skills.

Proficiency in Microsoft Office applications; and

Previous experience in a similar role will be considered an asset.

Responsibilities

Book-keeping and updating of the purchases, sales, and general ledger;

Preparing necessary reconciliations;

Dealing with debt collection / adhering to payment schedules;

Filing and other administrative duties; and

Applying appropriate professional ethics as required in a finance environment.

Are you interested in joining the Malta Stock Exchange?

Send your CV by Friday 25 April 2025 to Mr Alfred Sammut, MSE Chief Human Resources and Corporate Services Officer:

By email to: asammut@borzamalta.com.mt

Or by post to: Malta Stock Exchange, Garrison Chapel, Castille Place, Valletta, VLT 1063

All applications will be acknowledged and treated in the strictest confidence.

Jobsplus Permit Number **209/2025**